

APPROVED

**Donner Summit Public Utility District  
Board of Directors Regular Meeting Minutes  
Tuesday, October 15, 2024 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**STAFF PRESENT:** Steven Palmer, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant  
**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel, by Zoom

**1. Call to Order**

The Regular Meeting of October 15, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:01 p.m. by President Cathy Preis.

**A. Consider approval of request by Director Craig Combs to participate remotely due to a “just cause” exception pursuant to Government Code Section 54953 (AB2449)**

**Motion:** Approve Craig Combs to Participate Remotely due to a “just cause” exception pursuant to Government Code Section 54953 (AB2449)

**By:** Joni Kaufman

**Second:** Dawn Parkhurst

**Vote:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

**2. Roll Call**

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

**3. Clear the Agenda- None**

**4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

**5. Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*

**A. Approve Finance Report for October 2024**

- 1. Cash Disbursements–General**, Month of September
- 2. Cash Disbursements–Payroll**, Month of September
- 3. Schedule of Cash and Reserves**, August
- 4. Accountants Financial Statements**, August

**B. Approve Regular Meeting Minutes for September 17, 2024**

**Motion: Accept the Consent Calendar**  
**By:** Dawn Parkhurst  
**Second:** Phil Gamick  
**Vote:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy  
**Motion Carries**

**6. Department Reports**

- A. Administration - Steven Palmer, General Manager.** Reported
- B. Operations and Maintenance Summary, September.** Reported

**7. Information - None**

**8. Action**

- A. Adopt a Resolution Accepting the Sugar Bowl Sewer Extension Project Phase 2A as Complete and Directing the General Manager to Record a Notice of Completion**

**Motion: Adopt Resolution 2024-25 Accepting the Sugar Bowl Sewer Extension Project Phase 2A as Complete and Directing the General Manager to Record a Notice of Completion**  
**By** Phil Gamick  
**Second:** Joni Kaufman  
**Roll Call Vote**  
Cathy Preis - Aye  
Phil Gamick - Aye  
Craig Combs - Aye  
Joni Kaufman - Aye  
Dawn Parkhurst - Aye  
**Motion Carries**

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

**10. Adjournment**

**Motion: Adjourn Meeting at 6:24 p.m.**  
**By:** Joni Kaufman  
**Second:** Dawn Parkhurst  
**Vote:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy  
**Motion Carries**

Schedule of Upcoming Meetings

Regular Meeting – November 19, 2024

Regular Meeting – December 17, 2024

Regular Meeting – January 21, 2025

Respectfully Submitted,

*Deleane Mehler*

Deleane Mehler  
Administrative Assistant