

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda**

**Tuesday, September 17, 2024 – 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**Director Craig Combs will be attending by teleconference at:
7 Mistake Drive
Lake Tekapo, 7999
New Zealand**

The Public is welcome to attend in person or participate by Zoom Webinar: Meeting ID, 842 5488 7077 password: 208317

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

1. Call to Order

2. Roll Call

3. Clear the Agenda

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for September 2024

- 1. Cash Disbursements–General, Month of August**
- 2. Cash Disbursements–Payroll, Month of August**
- 3. Schedule of Cash and Reserves, July**
- 4. Accountants Financial Statements, July**

B. Approve Regular Meeting Minutes for August 27, 2024

C. Approve Safety Meeting Minutes for August 2024

6. Department Reports

A. Administration - Steven Palmer, General Manager

B. Operations and Maintenance Summary, August

7. Information - None

8. Action

A. Adopt a Resolution Authorizing Centrica to Perform an Industrial Grade Audit for a Solar Photovoltaic System at the Wastewater Treatment Facility

9. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Schedule of Upcoming Meetings

Regular Meeting – October 15, 2024

Regular Meeting – November 19, 2024

Regular Meeting – December 17, 2024

We certify that on September 13, 2024, a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California, and the Soda Springs General Store.

Deleane Mehler

Deleane Mehler
Administrative Assistant



Steven Palmer
General Manager

Agenda Item: 5A.1

**Donner Summit Public Utility District
Check List**

September 17, 2024
Agenda Item: 5A1

GENERAL DISBURSEMENT-AP-FIVE STAR #5715
August 14, 2024

| Check Number | Check Date | Payee | Amount |
|---------------------------|------------|--|-------------------|
| Vendor Checks | | | |
| 10555 | 08/14/24 | ALHAMBRA & SIERRA SPRINGS | 214.89 |
| 10556 | 08/14/24 | ALPEN LILY LLC | 262.50 |
| 10557 | 08/14/24 | ALSCO | 143.79 |
| 10558 | 08/14/24 | ALSCO | 143.79 |
| 10559 | 08/14/24 | ALSCO | 143.79 |
| 10560 | 08/14/24 | AMERICAN FUNDS | 53,877.47 |
| 10561 | 08/14/24 | ANTHEM/BLUE CROSS | 12,728.41 |
| 10562 | 08/14/24 | AQUASIERRA | 1,654.88 |
| 10563 | 08/14/24 | CONSTRUCTION MATERIALS ENGINEERS, INC. | 33,337.50 |
| 10564 | 08/14/24 | EMPLOYER DRIVEN SOLUTIONS | 5,541.87 |
| 10565 | 08/14/24 | EVERS LAW GROUP | 1,887.00 |
| 10566 | 08/14/24 | FED-EX | 8.78 |
| 10567 | 08/14/24 | FED-EX | 8.78 |
| 10568 | 08/14/24 | HANSFORD ECONOMIC CONSULTING, LLC | 895.00 |
| 10569 | 08/14/24 | HANSFORD ECONOMIC CONSULTING, LLC | 327.50 |
| 10570 | 08/14/24 | HUMANA DENTAL INS. CO. | 1,456.20 |
| 10571 | 08/14/24 | KNOWLEDGE SOLUTIONS | 3,273.00 |
| 10572 | 08/14/24 | MAPCOMMUNICATIONS | 92.69 |
| 10573 | 08/14/24 | NATIONAL LIFE INSURANCE CO. | 62.17 |
| 10574 | 08/14/24 | NATIONWIDE RETIREMENT SOLUTIONS | 28,784.74 |
| 10575 | 08/14/24 | PIT. BOWES GLOBAL FINANCIAL SERVICES | 225.60 |
| 10576 | 08/14/24 | PRINCIPAL LIFE INSURANCE COMPANY | 821.21 |
| 10577 | 08/14/24 | SAUERS ENGINEERING, INC. | 2,775.00 |
| 10578 | 08/14/24 | SAUERS ENGINEERING, INC. | 720.00 |
| 10579 | 08/14/24 | SIERRA MOUNTAIN PIPE & SUPPLY | 18.34 |
| 10580 | 08/14/24 | SIERRA MOUNTAIN PIPE & SUPPLY | 279.39 |
| 10581 | 08/14/24 | SKI CAT SNOWCAT RENTALS | 8,880.30 |
| 10582 | 08/14/24 | TAHOE TRUCKEE SIERRA DISPOSAL | 5,796.00 |
| 10583 | 08/14/24 | TAHOE TRUCKEE SIERRA DISPOSAL-BIN | 1,287.52 |
| 10584 | 08/14/24 | TRANSAMERICA LIFE INSURANCE | 194.19 |
| 10585 | 08/14/24 | USA BLUEBOOK | 574.50 |
| 10586 | 08/14/24 | WOODARD & CURRAN | 1,595.00 |
| Vendor Check Total | | | <u>168,011.80</u> |
| Check List Total | | | <u>168,011.80</u> |

Check count = 32

Agenda Item: 5A.2

PAYROLL JOURNAL

0085 0085-T591 Donner Summit Public Utility

| EMPLOYEE NAME ID | HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS | | | | WITHHOLDINGS | DEDUCTIONS | NET PAY ALLOCATIONS | | |
|--|--|----------------------|----------|----------------|-----------------|-----------------|------------------------|---------------------------|----------------------|
| | DESCRIPTION | RATE | HOURS | EARNINGS | | | | REIMB & OTHER PAYMENTS | |
| **** 30 WATER SEWER Kin g James R 49 | Regular | | | 6,613.67 | | | | | |
| | Life Ins Reimb Txble | | | 100.00 | | | | | |
| | Sick Accr-Memo | | | | M1.85 | | | | |
| | Vacation -Memo | | | | M4.62 | | | | |
| | EMPLOYEE TOTAL | | | 6,713.67 | | 1,890.65 | 1,896.55 | Net Pay 2,926.47 | |
| Patrick, Sean M 59 | Regular | 52.8200 | 70.0000 | 3,697.40 | Social Security | 316.20 | 450.00 | Direct Deposit # 178 | |
| | Overtime | 75.2300 | 4.0000 | 316.92 | Medicare | 73.95 | 37.41 | Check Amt 0.00 | |
| | Double Time | 106.6400 | 4.0000 | 422.56 | Fed Income Tax | 504.58 | | Chkg 717 3,348.87 | |
| | Stand By | | | 135.00 | CA Income Tax | 312.99 | | | |
| | Vacation | 52.8200 | 10.0000 | 528.20 | CA Disability | 56.10 | | | |
| | EMPLOYEE TOTAL | | 88.0000 | 5,100.08 | | 1,263.80 | 487.41 | Net Pay 3,348.87 | |
| | Scho t Paul A 14 | Regular | 55.3500 | 70.0000 | 3,874.50 | Social Security | 294.68 | 850.00 | Direct Deposit # 179 |
| | | Life Ins Reimb Txble | | | 100.00 | Medicare | 68.91 | 150.00 | Check Amt 0.00 |
| Sick | | 55.3500 | 10.0000 | 553.50 | Fed Income Tax | 617.62 | | Chkg 019 2,482.94 | |
| Stand By | | | | 225.00 | CA Income Tax | 236.57 | | | |
| Sick Accr-Memo | | | | | CA Disability | 52.28 | | | |
| Vacation -Memo | | | | | M1.85 | | | | |
| | | | | | M6.15 | | | | |
| CHECK 1 TOTAL | | | 80.0000 | 4,753.00 | | 1,270.06 | 1,000.00 | Net Pay 2,482.94 | |
| Overtime | | 83.0250 | 6.5000 | 538.66 | Social Security | 60.92 | | Direct Deposit # 180 | |
| Double Time | | 110.7000 | 4.0000 | 442.80 | Medicare | 14.25 | | Check Amt 0.00 | |
| Sick Accr-Memo | | | | Fed Income Tax | 81.28 | | Chkg 019 802.53 | | |
| Vacation -Memo | | | | CA Income Tax | 12.67 | | | | |
| | | | | CA Disability | 10.81 | | | | |
| CHECK 2 TOTAL | | 10.5000 | 982.46 | | 179.93 | | Net Pay 802.53 | | |
| EMPLOYEE TOTAL | | 90.5000 | 5,735.46 | | 1,449.99 | 1,000.00 | Net Pay 3,285.47 | | |
| Shelton, Joshua M... 64 | Regular | 40.0100 | 78.7500 | 3,150.79 | Social Security | 231.94 | 50.00 | Direct Deposit # 181 | |
| | Overtime | 60.0150 | 4.0000 | 240.06 | Medicare | 54.24 | | Check Amt 0.00 | |
| | Double Time | 80.0200 | 2.5000 | 200.05 | Fed Income Tax | 330.67 | | Chkg 363 2,818.04 | |
| | Life Ins Reimb Txble | | | 100.00 | CA Income Tax | 214.87 | | | |
| | Sick | 40.0100 | 1.2500 | 50.01 | CA Disability | 41.15 | | | |
| | EMPLOYEE TOTAL | | 86.5000 | 3,740.91 | | 872.87 | 50.00 | Net Pay 2,818.04 | |
| Vosburgh, Justin E 57 | Regular | | | 5,769.23 | Social Security | 357.69 | 200.00 | Direct Deposit # 182 | |
| | | | | | Medicare | 83.65 | 35.00 | Check Amt 0.00 | |
| | | | | | Fed Income Tax | 934.25 | 171.34 | Chkg 400 3,515.82 | |
| | | | | | CA Income Tax | 408.02 | | | |
| | | | | | CA Disability | 63.46 | | | |
| EMPLOYEE TOTAL | | | 5,769.23 | | 1,847.07 | 406.34 | Net Pay 3,515.82 | | |
| **** 40 BOARD MEMBER Combs, William C 68 | Regular | | | 250.00 | Social Security | 45.05 | | Direct Deposit # 183 | |
| | Health Stipend | | | 476.74 | Medicare | 10.54 | | Check Amt 0.00 | |
| | | | | | CA Income Tax | 7.05 | | Chkg 718 656.11 | |
| | | | | | CA Disability | 7.99 | | | |
| EMPLOYEE TOTAL | | | 726.74 | | 70.63 | | Net Pay 656.11 | | |

PAYROLL JOURNAL

0085 0085-T591 Donner Summit Public Utility

| EMPLOYEE NAME ID | HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS | | | | WITHHOLDINGS | DEDUCTIONS | NET PAY ALLOCATIONS |
|---|--|---------|----------|-----------|-----------------|------------|------------------------|
| | DESCRIPTION | RATE | HOURS | EARNINGS | | | |
| **** 40 BOARD MEMBER (cont.) Gamick, Philip 28 | Regular | | | 250.00 | Social Security | 77:25 | Direct Deposit # 184 |
| | Health Stipend | | | 999.96 | Medicare | 18:07 | Check Amt 0:00 |
| | | | | | Fed Income Tax | 52:29 | Chkg 486 1,060:58 |
| | | | | | CA Income Tax | 14:06 | |
| | | | | | CA Disability | 13:71 | |
| | EMPLOYEE TOTAL | | | 1,245.96 | | 195:38 | Net Pay 1,060:58 |
| Kaufman, Joan B 67 | Regular | | | 275.00 | Social Security | 88:22 | Direct Deposit # 185 |
| | Health Stipend | | | 1,147.86 | Medicare | 20:63 | Check Amt 0:00 |
| | | | | | Fed Income Tax | 94:44 | Chkg 974 1,175:68 |
| | | | | | CA Income Tax | 28:24 | |
| | | | | | CA Disability | 15:65 | |
| | EMPLOYEE TOTAL | | | 1,422.86 | | 247:18 | Net Pay 1,175:68 |
| Parkhurst, Dawn E 66 | Regular | | | 250.00 | Social Security | 63:90 | Direct Deposit # 186 |
| | Health Stipend | | | 760.54 | Medicare | 14:94 | Check Amt 0:00 |
| | | | | | Fed Income Tax | 297:36 | Chkg 320 629:27 |
| | | | | | CA Income Tax | 13:73 | |
| | | | | | CA Disability | 11:34 | |
| | EMPLOYEE TOTAL | | | 1,030.54 | | 401:27 | Net Pay 629:27 |
| Preis, Cathy 44 | Regular | | | 300.00 | Social Security | 64:91 | Direct Deposit # 187 |
| | Health Stipend | | | 745.87 | Medicare | 15:18 | Check Amt 0:00 |
| | | | | | Fed Income Tax | 69:16 | Chkg 011 878:10 |
| | | | | | CA Income Tax | 8:00 | |
| | | | | | CA Disability | 11:52 | |
| | EMPLOYEE TOTAL | | | 1,046.87 | | 168:77 | Net Pay 878:10 |
| **** 50 ADMIN Mehler, Deleane 51 | Regular | 45:3300 | 69:0000 | 3,127.77 | Social Security | 224:84 | Direct Deposit # 188 |
| | Sick | 45:3300 | 11:0000 | 498.63 | Medicare | 52:58 | Check Amt 0:00 |
| | | | | | Fed Income Tax | 534:77 | Chkg 963 2,128:98 |
| | | | | | CA Income Tax | 198:04 | |
| | | | | | CA Disability | 39:89 | |
| | EMPLOYEE TOTAL | | 80:0000 | 3,626.40 | | 1,050:12 | Net Pay 2,128:98 |
| Palmer, Steven V 65 | Regular | | | 7,634.98 | Social Security | 473:37 | Direct Deposit # 189 |
| | | | | | Medicare | 110:71 | Check Amt 0:00 |
| | | | | | Fed Income Tax | 1,288:93 | Chkg 779 4,007:87 |
| | | | | | CA Income Tax | 808:12 | Savg 217 962:00 |
| | | | | | CA Disability | 83:98 | |
| | EMPLOYEE TOTAL | | | 7,634.98 | | 2,565:11 | Net Pay 4,969:87 |
| COMPANY TOTALS 12 Person(s) 13 Transaction(s) | Regular | | 287:7500 | 35,193:34 | Social Security | 2,715:91 | Check Amt 0:00 |
| | Double Time | | 10:5000 | 1,065:41 | Medicare | 635:00 | Dir Dep** 27,393:26 |
| | Overtime | | 14:5000 | 1,096:64 | Fed Income Tax | 5,670:71 | |
| | Health Stipend | | | 4,147:97 | CA Income Tax | 2,510:15 | |
| | Life Ins Reimb Txble | | | 300:00 | CA Disability | 48:73 | |
| | Sick | | 22:2500 | 1,102:14 | | | |
| | Stand By | | | 360:00 | | | |
| | Vacation | | 16:0000 | 528:20 | | | |
| | | | | | | 2,715:91 | |
| | | | | | | 457 | |
| | | | | | | 1,900:00 | |
| | | | | | | 150:00 | |
| | | | | | | 1,292:31 | |
| | | | | | | 72:41 | |
| | | | | | | 414:86 | |
| | | | | | | 558:02 | |

PAYROLL JOURNAL

0085 0085-T591 Donner Summit Public Utility

EMPLOYEE NAME
 ID

| EMPLOYEE NAME ID | HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS | | | | WITHHOLDINGS | DEDUCTIONS | NET PAY ALLOCATIONS |
|---------------------|--|------|----------|-----------|-----------------------------|------------|------------------------|
| | DESCRIPTION | RATE | HOURS | EARNINGS | | | |
| | Sick Accr-Memo | | | | 5.55 | | |
| | Vacation -Memo | | | | 16.92 | | |
| | COMPANY TOTAL | | 345.0000 | 43,793.70 | | | |
| | | | | | 12,012.84 | | |
| | | | | | <i>Employer Liabilities</i> | | |
| | | | | | Social Security | 2,715.22 | |
| | | | | | Medicare | 635.01 | |
| | | | | | Fed Unemploy | 4.36 | |
| | | | | | CA Unemploy | 35.61 | |
| | | | | | CA Emp Train | 0.73 | |
| | | | | | TOTAL EMPLOYER LIABILITY | 3,300.93 | |
| | | | | | TOTAL TAX LIABILITY | 15,403.77 | |
| | | | | | | 4,387.60 | Net Pay |
| | | | | | | | 27,393.26 |

**FinFit is a component of Paychex Flex® Perks but is not included in the Paychex Flex® Perks total amount as it is collected separately.

(IC) = Independent Contractor

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 08/02/24: \$47,112.22

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

| | | |
|--------------------------------------|---|------------------|
| SUMMARY BY TRANSACTION TYPE - | TOTAL ELECTRONIC FUNDS TRANSFER (EFT) | 47,112.22 |
| | CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT | 47,112.22 |
| | TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES | 3,095.29 |
| | CASH REQUIRED FOR CHECK DATE 08/02/24 | 50,207.51 |

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

| <u>5TRANS. DATE</u> | <u>BANK NAME</u> | <u>ACCOUNT NUMBER</u> | <u>PRODUCT</u> | <u>DESCRIPTION</u> | | BANK DRAFT AMOUNTS & OTHER TOTALS |
|---------------------|------------------|-----------------------|----------------|---------------------------|------------------|--|
| 08/01/24 | FIVE STAR BANK | xxxxxxxxxxxxx707 | Direct Deposit | Net Pay Allocations | 27,393.26 | 27,393.26 |
| 08/01/24 | FIVE STAR BANK | xxxxxxxxxxxxx707 | Readychex® | Check Amounts | 4,315.19 | 4,315.19 |
| 08/01/24 | FIVE STAR BANK | xxxxxxxxxxxxx707 | Taxpay® | Employee Withholdings | | |
| | | | | Social Security | 2,715.21 | |
| | | | | Medicare | 635.00 | |
| | | | | Fed Income Tax | 5,670.71 | |
| | | | | CA Income Tax | 2,510.19 | |
| | | | | CA Disability | 481.73 | |
| | | | | Total Withholdings | 12,012.84 | |
| | | | | Employer Liabilities | | |
| | | | | Social Security | 2,715.22 | |
| | | | | Medicare | 635.01 | |
| | | | | Fed Unemploy | 4.36 | |
| | | | | CA Unemploy | 35.61 | |
| | | | | CA Emp Train | 0.73 | |
| | | | | Total Liabilities | 3,390.93 | 15,403.77 |
| | | | | EFT FOR 08/01/24 | | 47,112.22 |
| | | | | TOTAL EFT | | 47,112.22 |

PAYROLL JOURNAL

0085 0085-T591 Donner Summit Public Utility

| EMPLOYEE NAME ID | HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS | | | | WITHHOLDINGS | DEDUCTIONS | NET PAY ALLOCATIONS | |
|--|--|-------------------------------|------------------------------|--|---|--|---|---|
| | DESCRIPTION | RATE | HOURS | EARNINGS | | | | REIMB & OTHER PAYMENTS |
| **** 30 WATER SEWER King, James R 49 | Regular Sick Accr-Memo Vacation -Memo | | | 6,613.67 | | Social Security 410:05 Medicare 95:90 Fed Income Tax 831:38 CA Income Tax 437:60 CA Disability 72:75 | 150:00 1,292:31 454:24 | Direct Deposit # 190 Check Amt 0:00 Chkg 730 2,869:44 |
| | EMPLOYEE TOTAL | | | 6,613.67 | 1,847:68 | 1,896:55 | Net Pay 2,869:44 | |
| Patrick, Sean M 59 | Regular Overtime Sick Stand By | 52:8200 79:2300 52:8200 | 76:0000 19:5000 4:0000 | 4,014.32 1,544.99 211.28 360.00 | Social Security 360:10 Medicare 88:89 Fed Income Tax 731:27 CA Income Tax 418:41 CA Disability 67:44 | 450:00 | Direct Deposit # 191 Check Amt 0:00 Chkg 717 3,994:48 | |
| | EMPLOYEE TOTAL | | 99:5000 | 6,130:59 | 1,686:11 | 450:00 | Net Pay 3,994:48 | |
| Schott, Paul Ai 14 | Vacation Sick Accr-Memo Vacation -Memo | 55:3500 | 80:0000 | 4,428.00 | Social Security 274:53 Medicare 84:21 Fed Income Tax 546:12 CA Income Tax 203:32 CA Disability 48:71 | 850:00 150:00 | Credit Un 2 Direct Deposit # 192 Check Amt 0:00 Chkg 0191 2,291:11 | |
| | EMPLOYEE TOTAL | | 80:0000 | 4,428:00 | 1,136:89 | 1,000:00 | Net Pay 2,291:11 | |
| Shelton, Joshua M... 64 | Regular Sick | 40:0100 40:0100 | 70:0000 10:0000 | 2,800.70 400.10 | Social Security 198:45 Medicare 46:41 Fed Income Tax 265:86 CA Income Tax 159:62 CA Disability 35:21 | 50:00 | Direct Deposit # 193 Check Amt 0:00 Chkg 363 2,445:25 | |
| | EMPLOYEE TOTAL | | 80:0000 | 3,200:80 | 705:55 | 50:00 | Net Pay 2,445:25 | |
| Vosburgh, Justin E 57 | Regular | | | 5,769.23 | Social Security 357:69 Medicare 83:66 Fed Income Tax 934:25 CA Income Tax 408:02 CA Disability 63:46 | 200:00 171:34 | Loan 2 Direct Deposit # 194 Check Amt 0:00 Chkg 400 3,550:81 | |
| | EMPLOYEE TOTAL | | | 5,769:23 | 1,847:08 | 371:34 | Net Pay 3,550:81 | |
| **** 50 ADMIN Mehler, Deleane 51 | Regular Sick | 45:3300 45:3300 | 74:0000 6:0000 | 3,354.42 271.98 | Social Security 224:84 Medicare 52:59 Fed Income Tax 534:77 CA Income Tax 198:04 CA Disability 39:89 | 100:00 243:52 103:78 | Loan 2 Loan Payment Direct Deposit # 195 Check Amt 0:00 Chkg 963 2,128:97 | |
| | EMPLOYEE TOTAL | | 80:0000 | 3,626:40 | 1,050:13 | 447:30 | Net Pay 2,128:97 | |
| Palmer, Steven V 65 | Regular | | | 7,634.98 | Social Security 473:37 Medicare 110:71 Fed Income Tax 1,288:93 CA Income Tax 688:12 CA Disability 83:98 | 100:00 | Direct Deposit # 196 Check Amt 0:00 Chkg 779 4,007:87 Savg 217 962:00 | |
| | EMPLOYEE TOTAL | | | 7,634:98 | 2,565:11 | 100:00 | Net Pay 4,969:87 | |

PAYROLL JOURNAL

0085 0085-T591 Donner Summit Public Utility

| EMPLOYEE NAME ID | HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS | | | | WITHHOLDINGS | DEDUCTIONS | NET PAY ALLOCATIONS | | |
|-----------------------|--|------|----------|-----------|-----------------------------|------------|------------------------|---------------------------|-----------|
| | DESCRIPTION | RATE | HOURS | EARNINGS | | | | REIMB & OTHER PAYMENTS | |
| COMPANY TOTALS | | | | | | | | | |
| 7 Person(s) | Regular | | 220:0000 | 30,187:32 | Social Security | 2,319:04 | 1,900:00 | Check Amt | 0:00 |
| 7 Transaction(s) | Overtime | | 19:5000 | 1,544:99 | Medicare | 542:35 | 150:00 | Dir Dep** | 22,249:93 |
| | Sick | | 20:0000 | 883:36 | Fed Income Tax | 5,325:58 | 1,292:31 | Credit Un 2 | |
| | Stand By | | | 360:00 | GA Income Tax | 2,633:13 | | Garnishment | |
| | Vacation | | 80:0000 | 4,428:00 | CA Disability | 411:44 | | Loan 2 | |
| | Sick Accr-Memo | | | | | | | Loan Payment | |
| | Vacation -Memo | | | | 3:70 | | | | |
| | COMPANY TOTAL | | 339:5000 | 37,403:67 | 10:77 | 10,838:55 | 4,315:19 | Net Pay | 22,249:93 |
| | | | | | <i>Employer Liabilities</i> | | | | |
| | | | | | Social Security | 2,319:04 | | | |
| | | | | | Medicare | 542:35 | | | |
| | | | | | TOTAL EMPLOYER LIABILITY | 2,861:39 | | | |
| | | | | | TOTAL TAX LIABILITY | 13,699:94 | | | |

**FinFit is a component of Paychex Flex® Perks but is not included in the Paychex Flex® Perks total amount as it is collected separately.

(IC) = Independent Contractor

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 08/16/24: \$40,265.06

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

| | | |
|--------------------------------------|---|------------------|
| SUMMARY BY TRANSACTION TYPE - | TOTAL ELECTRONIC FUNDS TRANSFER (EFT) | 40,265.06 |
| | CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT | 40,265.06 |
| | TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES | 3,022.88 |
| | CASH REQUIRED FOR CHECK DATE 08/16/24 | 43,287.94 |

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

| <u>TRANS. DATE</u> | <u>BANK NAME</u> | <u>ACCOUNT NUMBER</u> | <u>PRODUCT</u> | <u>DESCRIPTION</u> | | BANK DRAFT AMOUNTS & OTHER TOTALS |
|--------------------|------------------|-----------------------|----------------|---------------------------|------------------|--|
| 08/15/24 | FIVE STAR BANK | xxxxxxxxxxxxx707 | Direct Deposit | Net Pay Allocations* | 22,249.93 | 22,249.93 |
| 08/15/24 | FIVE STAR BANK | xxxxxxxxxxxxx707 | Readychex® | Check Amounts | 4,315.19 | 4,315.19 |
| 08/15/24 | FIVE STAR BANK | xxxxxxxxxxxxx707 | Taxpay® | Employee Withholdings | | |
| | | | | Social Security | 2,319.03 | |
| | | | | Medicare | 542.37 | |
| | | | | Fed Income Tax | 5,132.58 | |
| | | | | CA Income Tax | 2,433.13 | |
| | | | | CA Disability | 411.44 | |
| | | | | Total Withholdings | 10,838.55 | |
| | | | | Employer Liabilities | | |
| | | | | Social Security | 2,319.04 | |
| | | | | Medicare | 542.35 | |
| | | | | Total Liabilities | 2,861.39 | 13,699.94 |
| | | | | EFT FOR 08/15/24 | | 40,265.06 |
| | | | | TOTAL EFT | | 40,265.06 |

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

| <u>TRANS. DATE</u> | <u>BANK NAME</u> | <u>ACCOUNT NUMBER</u> | <u>PRODUCT</u> | <u>DESCRIPTION</u> | | <u>TOTAL</u> |
|--------------------|-----------------------------------|-----------------------|----------------|---------------------|----------|--------------|
| 08/16/24 | Refer to your records for account | Information | Payroll | Employee Deductions | | |
| | | | | 457 | 1,900.00 | |
| | | | | Credit Un 2 | 150.00 | |

PAYROLL JOURNAL

0085 0085-T591 Donner Summit Public Utility

| EMPLOYEE NAME ID | HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS | | | | WITHHOLDINGS | DEDUCTIONS | NET PAY ALLOCATIONS | |
|--|--|---------|----------|----------|-----------------|------------|------------------------|---------------------------|
| | DESCRIPTION | RATE | HOURS | EARNINGS | | | | REIMB & OTHER PAYMENTS |
| **** 30 WATER SEWER King, James R 49 | Regular | | | 6,613.67 | | | | |
| | Holiday | | M8:0000 | | | | | |
| | Life Ins Reimb Txble | | | 100.00 | | | | |
| | Vacation | | M14:0000 | | | | | |
| | Sick Accr-Memo | | | | M1,85 | | | |
| | Vacation -Memo | | | | M4,62 | | | |
| EMPLOYEE TOTAL | | | 22:0000 | 6,713.67 | | 1,890.65 | Net Pay 2,926.46 | |
| Patrick, Sean M 59 | Regular | 52,8200 | 74:0000 | 3,908.68 | Social Security | 416,25457 | 150,00 | Direct Deposit # 197 |
| | Overtime | 79,2300 | 2:0000 | 158.46 | Medicare | 97,35 | 1,292:31 | Check Amt 0:00 |
| | Sick | 52,8200 | 6:0000 | 316.92 | Fed Income Tax | 855:38 | 454:24 | Chkg 730 2,926:46 |
| | Stand By | | | 270.00 | CA Income Tax | 447:83 | | |
| | | | | | CA Disability | 73:85 | | |
| EMPLOYEE TOTAL | | | | 3,908.68 | | 1,896:55 | Net Pay 2,926:46 | |
| Schott, Paul A 14 | Regular | 55,3500 | 70:0000 | 3,874.50 | Social Security | 288,55457 | 450:00 | Direct Deposit # 198 |
| | Overtime | 83,0250 | 2:2500 | 186.81 | Medicare | 67:48 | 37:41 | Check Amt 0:00 |
| | Life Ins Reimb Txble | | | 100.00 | Fed Income Tax | 411:41 | | Chkg 717 3,080:66 |
| | Sick | 55,3500 | 10:0000 | 553.50 | CA Income Tax | 267:36 | | |
| | Stand By | | | 225.00 | CA Disability | 51:19 | | |
| | Sick Accr-Memo | | | | | | | |
| EMPLOYEE TOTAL | | | 82:0000 | 4,654.06 | | 1,085:99 | Net Pay 3,080:66 | |
| Shelton, Joshua M... 64 | Regular | 40,0100 | 55:0000 | 2,200.55 | Social Security | 306,27457 | 850:00 | Direct Deposit # 199 |
| | Life Ins Reimb Txble | | | 100.00 | Medicare | 71:62 | 150:00 | Check Amt 0:00 |
| | Sick | 40,0100 | 5:0000 | 200.05 | Fed Income Tax | 658:72 | | Chkg 019 2,593:18 |
| | Vacation | 40,0100 | 20:0000 | 800.20 | CA Income Tax | 255:68 | | |
| | | | | | CA Disability | 54:34 | | |
| EMPLOYEE TOTAL | | | 82:2500 | 4,939.81 | | 1,346:83 | Net Pay 2,593:18 | |
| Vosburgh, Justin E 57 | Regular | 40,0100 | 55:0000 | 2,200.55 | Social Security | 204,65457 | 50:00 | Direct Deposit # 200 |
| | Life Ins Reimb Txble | | | 100.00 | Medicare | 47:87 | | Check Amt 0:00 |
| | Sick | 40,0100 | 5:0000 | 200.05 | Fed Income Tax | 277:86 | | Chkg 363 2,514:26 |
| | Vacation | 40,0100 | 20:0000 | 800.20 | CA Income Tax | 169:85 | | |
| | | | | | CA Disability | 36:31 | | |
| EMPLOYEE TOTAL | | | 80:0000 | 3,300.80 | | 736:54 | Net Pay 2,514:26 | |
| **** 40 BOARD MEMBER Combs, William C 68 | Regular | | | 5,769.23 | Social Security | 357,70457 | 200:00 | Direct Deposit # 201 |
| | | | | | Medicare | 83:65 | 35:00 | Check Amt 0:00 |
| | | | | | Fed Income Tax | 934:25 | 171:34 | Chkg 400 3,515:81 |
| | | | | | CA Income Tax | 408:02 | | |
| | | | | | CA Disability | 63:46 | | |
| EMPLOYEE TOTAL | | | | 5,769.23 | | 1,847:08 | Net Pay 3,515:81 | |
| Garnick, Philip 28 | Health Stipend | | | 476.74 | Social Security | 29:56 | | Direct Deposit # 202e |
| | | | | | Medicare | 6:91 | | Check Amt 0:00 |
| | | | | | CA Disability | 5:24 | | Chkg 718 435:03 |
| | | | | | | | | |
| | | | | | | | | |
| EMPLOYEE TOTAL | | | | 476.74 | | 41:71 | Net Pay 435:03 | |
| Kaufman, Joan B 67 | Health Stipend | | | 995.96 | Social Security | 61:75 | | Direct Deposit # 203 |
| | | | | | Medicare | 14:44 | | Check Amt 0:00 |
| | | | | | Fed Income Tax | 50:00 | | Chkg 486 850:12 |
| | | | | | CA Income Tax | 8:69 | | |
| | | | | | CA Disability | 10:96 | | |
| EMPLOYEE TOTAL | | | | 995.96 | | 145:84 | Net Pay 850:12 | |

PAYROLL JOURNAL

0085 0085-T591 Donner Summit Public Utility

| EMPLOYEE NAME ID | HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS | | | | WITHHOLDINGS | DEDUCTIONS | NET PAY ALLOCATIONS |
|---|---|---------|--|--|--|---|--|
| | DESCRIPTION | RATE | HOURS | EARNINGS | | | |
| **** 40 BOARD MEMBER (cont.) Kaufman, Joan B (cont.) 67 | | | | | CA Income Tax 16:31 CA Disability 12:63 | | |
| | EMPLOYEE TOTAL | | | 1,147:86 | 178:20 | | Net Pay 969:66 |
| Parkhurst, Dawn E 66 | Health Stipend | | | 780:54 | Social Security 48:39 Medicare 11:32 Fed Income Tax 271:90 CA Income Tax 8:23 CA Disability 8:59 | | Direct Deposit # 205 Check Amt 0:00 Chkg 320 432:11 |
| | EMPLOYEE TOTAL | | | 780:54 | 346:43 | | Net Pay 432:11 |
| Preis, Cathy 44 | Health Stipend | | | 746:87 | Social Security 46:30 Medicare 10:83 Fed Income Tax 38:07 CA Income Tax 1:40 CA Disability 8:22 | | Direct Deposit # 206 Check Amt 0:00 Chkg 011 645:05 |
| | EMPLOYEE TOTAL | | | 746:87 | 101:82 | | Net Pay 645:05 |
| **** 50 ADMIN Mehler, Deleane 51 | Regular | 45:3300 | 80:0000 | 3,626:40 | Social Security 224:0457 Medicare 52:58 Fed Income Tax 534:77 CA Income Tax 198:040 CA Disability 39:89 | 100:00 243:52 Loan 2 Loan Payment 103:78 | Direct Deposit # 207 Check Amt 0:00 Chkg 963 2,128:99 |
| | EMPLOYEE TOTAL | | 80:0000 | 3,626:40 | 1,050:11 | 447:30 | Net Pay 2,128:99 |
| Palmer, Steven V 65 | Regular | | | 7,634:98 | Social Security 473:37457 Medicare 110:70 Fed Income Tax 1,288:90 CA Income Tax 608:12 CA Disability 83:98 | 100:00 0 | Direct Deposit # 208 Check Amt 0:00 Chkg 779 4,007:88 Savg 217 962:00 |
| | EMPLOYEE TOTAL | | | 7,634:98 | 2,565:10 | 100:00 | Net Pay 4,969:88 |
| COMPANY TOTALS 12 Person(s) 12 Transaction(s) | Regular Overtime Health Stipend Holiday Life Ins Reimb Txble Sick Stand By Vacation Sick Accr-Memo Vacation -Memo COMPANY TOTAL | | 279:0000 4:2500 8:0000 21:0000 34:0000 346:2500 | 33,628:01 345:27 4,147:97 1,070:470 495:00 800:20 3,70 10:77 40,786:92 | Social Security 2,528:09457 Medicare 591:40 Fed Income Tax 5,079:73 CA Income Tax 2,389:530 CA Disability 448:66 | 1,900:00 150:00 1,292:31 72:41 414:86 558:02 | Check Amt 0:00 Dir Dep** 25,061:21 Net Pay 25,061:21 |

PAYROLL JOURNAL

0085 0085-T591 Donner Summit Public Utility

| EMPLOYEE NAME ID | HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS | | | | WITHHOLDINGS | DEDUCTIONS | NET PAY ALLOCATIONS |
|---|--|------|-------|----------|---|------------|------------------------|
| | DESCRIPTION | RATE | HOURS | EARNINGS | | | |
| | | | | | <i>Employer Liabilities</i> Social Security 2,528.80 Medicare 591.40 Fed Unemploy 2.86 CA Unemploy 23.36 CA Emp Train 0.48 TOTAL EMPLOYER LIABILITY 3,146.90 TOTAL TAX LIABILITY 14,485.01 | | |
| **FinFit is a component of Paychex Flex® Perks but is not included in the Paychex Flex® Perks total amount as it is collected separately. | | | | | | | |
| (IC) = Independent Contractor | | | | | | | |

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 08/30/24: \$43,861.41

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

| | | |
|--------------------------------------|---|------------------|
| SUMMARY BY TRANSACTION TYPE - | TOTAL ELECTRONIC FUNDS TRANSFER (EFT) | 43,861.41 |
| | CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT | 43,861.41 |
| | TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES | 3,095.29 |
| | CASH REQUIRED FOR CHECK DATE 08/30/24 | 46,956.70 |

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

| <u>TRANS. DATE</u> | <u>BANK NAME</u> | <u>ACCOUNT NUMBER</u> | <u>PRODUCT</u> | <u>DESCRIPTION</u> | | BANK DRAFT AMOUNTS & OTHER TOTALS |
|--------------------|------------------|-----------------------|----------------|---------------------------|------------------|--|
| 08/29/24 | FIVE STAR BANK | xxxxxxxxxxxx707 | Direct Deposit | Net Pay Allocations* | 25,061.21 | 25,061.21 |
| 08/29/24 | FIVE STAR BANK | xxxxxxxxxxxx707 | Readychex® | Check Amounts | 4,315.19 | 4,315.19 |
| 08/29/24 | FIVE STAR BANK | xxxxxxxxxxxx707 | Taxpay® | Employee Withholdings | | |
| | | | | Social Security | 2,528.79 | |
| | | | | Medicare | 591.40 | |
| | | | | Fed Income Tax | 5,379.73 | |
| | | | | CA Income Tax | 2,389.53 | |
| | | | | CA Disability | 448.66 | |
| | | | | Total Withholdings | 11,338.11 | |
| | | | | Employer Liabilities | | |
| | | | | Social Security | 2,528.80 | |
| | | | | Medicare | 591.40 | |
| | | | | Fed Unemploy | 2.86 | |
| | | | | CA Unemploy | 23.36 | |
| | | | | CA Emp Train | 0.48 | |
| | | | | Total Liabilities | 3,146.90 | 14,485.01 |
| | | | | EFT FOR 08/29/24 | | 43,861.41 |
| | | | | TOTAL EFT | | 43,861.41 |

Agenda Item: 5A.3

DONNER SUMMIT PUBLIC UTILITY DISTRICT
 SCHEDULE OF CASH AND DEBT RESTRICTED RESERVES
 JULY 31, 2024

| <u>Bank Account</u> | <u>Reserve</u> | <u>Book Balance</u> | <u>Reserves Restricted</u> |
|---|------------------------------------|---------------------|-----------------------------|
| Five Star #5723 Money Market | | \$ 2,890,924.79 | |
| Five Star Bank #5715 General Disbursement | | (138,359.91) | |
| Five Star Bank #5693 Main Checking | | 312,091.78 | |
| LAIF | | 3,620.44 | |
| | SWRCB Loan Construction | | 719,191.03 |
| | WTP Loan Construction | | 10,359.94 |
| | Big Bend Water Loan Reserve 1 | | 5,662.40 |
| | Big Bend Water Loan Reserve 2 | | 2,325.60 |
| | Big Bend Assessment | | 7,297.44 |
| | Big Bend Loan Fund - Loan 1 | | 14,156.00 |
| | Big Bend Loan Fund - Loan 2 | | 5,814.00 |
| | Sugar Bowl Expansion | | 21,601.80 |
| | Sugar Bowl Expansion-Tripletts LLC | | 994,693.00 |
| | Sugar Bowl Expansion Phase 2A | | 994,693.00 |
| Totals | | <u>3,068,277.10</u> | <u>2,775,794.21</u> |
| Unrestricted Cash Available | | | <u><u>\$ 292,482.89</u></u> |

Agenda Item: 5A.4

DONNER SUMMIT PUBLIC UTILITY DISTRICT
FINANCIAL STATEMENTS
AND
INDEPENDENT ACCOUNTANTS' COMPILATION REPORT
JULY 31, 2024

DONNER SUMMIT PUBLIC UTILITY DISTRICT
TABLE OF CONTENTS
JULY 31, 2024

| | |
|--|---|
| INDEPENDENT ACCOUNTANTS' COMPILATION REPORT | 1 |
| FINANCIAL STATEMENTS | |
| Statement of Activities and Changes in Net Position – Budgetary Basis Combined Business-Type Activities | 2 |
| Statement of Activities and Changes in Net Position – Budgetary Basis Budget and Actual – Business-Type Activity – Water | 3 |
| Statement of Activities and Changes in Net Position – Budgetary Basis Budget and Actual – Business-Type Activity – Sewer | 4 |
| Statement of Activities and Changes in Net Position – Budgetary Basis Budget and Actual – Business-Type Activity – Wastewater Treatment | 5 |
| Statement of Activities and Changes in Net Position – Budgetary Basis Budget and Actual – Business-Type Activity – Admin | 6 |
| SUPPLEMENTARY INFORMATION | 7 |
| Schedule of Big Bend Transactions | 8 |



100 West Liberty St.
Suite 1100
Reno, NV 89501

775.786.6141
775.323.6211
bvcopas.com

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Board of Directors
Donner Summit Public Utility District

Management is responsible for the accompanying financial statements of the business-type activities of Donner Summit Public Utility District (the District) which comprise the statements of activities and changes in net position – budgetary basis for the one month ended July 31, 2024 in accordance with the budgetary basis of accounting, and for determining that the budgetary basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The accompanying supplementary information contained on page 8 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statement of cash flows were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The financial statements are prepared on the budgetary basis of accounting, which includes expensing capital outlay purchases and principal payments on long-term debt. The budgetary basis of accounting is a basis of accounting other than accounting principles generally accepted in the United States of America.

Barnard, Vogler & Co.

Reno, Nevada
August 30, 2024

DONNER SUMMIT PUBLIC UTILITY DISTRICT
 STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
 COMBINED BUSINESS-TYPE ACTIVITIES
 FOR THE ONE MONTH ENDED JULY 31, 2024

| | Water | Sewer | Treatment | Admin | Total |
|---------------------------------------|----------------------|------------------------|----------------------|-----------------------|-------------------------|
| Program Revenue | | | | | |
| Water fees | \$ 189,297.46 | \$ - | \$ - | \$ - | \$ 189,297.46 |
| Sewer fees | - | 148,958.74 | 446,876.24 | - | 595,834.98 |
| Connection fees | 3,400.00 | - | - | - | 3,400.00 |
| Sierra Lakes service | - | - | 47,597.00 | - | 47,597.00 |
| Big Bend service fees | 7,770.00 | - | - | - | 7,770.00 |
| Big Bend assessment | 5,192.88 | - | - | - | 5,192.88 |
| Total Program Revenue | <u>205,660.34</u> | <u>148,958.74</u> | <u>494,473.24</u> | <u>-</u> | <u>849,092.32</u> |
| Expenses | | | | | |
| Salaries-operations | 11,464.30 | 9,640.43 | 31,005.73 | 24,072.22 | 76,182.68 |
| Overtime | 1,047.14 | 880.56 | 2,832.04 | 398.43 | 5,158.17 |
| Employee benefits and taxes | 4,008.18 | 3,247.74 | 10,681.14 | 7,700.97 | 25,638.03 |
| Board expense | - | - | - | 6,225.13 | 6,225.13 |
| Professional fees | - | - | 7.89 | 1,318.00 | 1,325.89 |
| Dues and subscriptions | - | - | 344.00 | 900.00 | 1,244.00 |
| Fees, permits, certifications, leases | 74.22 | - | - | 2,339.01 | 2,413.23 |
| Training, education, travel | - | - | 308.55 | 650.70 | 959.25 |
| Insurance | 4,610.43 | 3,876.95 | 12,469.12 | 1,102.97 | 22,059.47 |
| Office supplies and miscellaneous | - | - | 107.45 | 483.68 | 591.13 |
| Utilities, communications, telemetry | 6,181.06 | 1,512.97 | 22,428.21 | 2,748.79 | 32,871.03 |
| Chemicals and lab supplies | 1,316.85 | - | 24,924.84 | - | 26,241.69 |
| Laboratory testing | - | - | 2,944.00 | - | 2,944.00 |
| Equipment maintenance and repair | 11,622.12 | - | 6,793.41 | - | 18,415.53 |
| Small equipment and rental | - | - | - | - | - |
| Operating supplies | 107.85 | 323.52 | - | 437.05 | 868.42 |
| Sludge removal | - | - | 10,232.65 | - | 10,232.65 |
| Vehicle maintenance, repair, fuel | - | - | 4.48 | - | 4.48 |
| Infiltration and inflow program | - | - | - | - | - |
| Facility maintenance and repair | 9,798.35 | 4,500.44 | 7,365.12 | - | 21,663.91 |
| Amortization of land lease | - | - | 1,871.00 | - | 1,871.00 |
| Debt service | - | - | - | - | - |
| Capital equipment | 4,183.61 | 3,518.03 | 19,013.18 | 986.76 | 27,701.58 |
| Sugar Bowl expansion | - | - | - | - | - |
| Capital projects | 4,775.00 | 52.50 | - | - | 4,827.50 |
| Total Expenses | <u>59,189.11</u> | <u>27,553.14</u> | <u>153,332.81</u> | <u>49,363.71</u> | <u>289,438.77</u> |
| Excess (Deficiency) of Program | | | | | |
| Revenues Over Expenses | 146,471.23 | 121,405.60 | 341,140.43 | (49,363.71) | 559,653.55 |
| General Revenues | | | | | |
| Interest revenue | - | - | - | 8,793.72 | 8,793.72 |
| CFD revenue for WWTP loan | - | - | - | - | - |
| Property tax | 10,921.19 | - | - | - | 10,921.19 |
| Other income | - | - | - | - | - |
| Sugar Bowl contributed capital | - | 993,928.00 | - | - | 993,928.00 |
| Total General Revenues | <u>10,921.19</u> | <u>993,928.00</u> | <u>-</u> | <u>8,793.72</u> | <u>1,013,642.91</u> |
| Increase (Decrease) in Net Position | <u>\$ 157,392.42</u> | <u>\$ 1,115,333.60</u> | <u>\$ 341,140.43</u> | <u>\$ (40,569.99)</u> | <u>\$ 1,573,296.46</u> |
| Net Position, Beginning of Year | | | | | <u>14,833,050.41</u> |
| Net Position, End of Period | | | | | <u>\$ 16,406,346.87</u> |

DONNER SUMMIT PUBLIC UTILITY DISTRICT
STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
BUDGET AND ACTUAL
BUSINESS-TYPE ACTIVITY - WATER
FOR THE ONE MONTH ENDED JULY 31, 2024

| | Actual Year to Date 7/31/24 | Budget Total Fiscal Year 2025 | Budget Percent Complete 7/31/24 | Remaining Budget 7/31/24 |
|--|-----------------------------------|-------------------------------------|---------------------------------------|-----------------------------|
| Program Revenue | | | | |
| Water fees | \$ 189,297.46 | \$ 709,433.00 | 26.68% | \$ (520,135.54) |
| Connection fees | 3,400.00 | - | 0.00% | 3,400.00 |
| Big Bend service fees | 7,770.00 | 31,546.00 | 24.63% | (23,776.00) |
| Big Bend assessment | 5,192.88 | 20,772.00 | 25.00% | (15,579.12) |
| Total Program Revenue | <u>205,660.34</u> | <u>761,751.00</u> | <u>27.00%</u> | <u>(556,090.66)</u> |
| Expenses | | | | |
| Salaries-operations | 11,464.30 | 140,800.00 | 8.14% | 129,335.70 |
| Overtime | 1,047.14 | 10,528.00 | 9.95% | 9,480.86 |
| Employee benefits and taxes | 4,008.18 | 57,734.00 | 6.94% | 53,725.82 |
| Professional fees | - | 8,000.00 | 0.00% | 8,000.00 |
| Dues and subscriptions | - | 680.00 | 0.00% | 680.00 |
| Fees, permits, certifications, leases | 74.22 | 18,180.00 | 0.41% | 18,105.78 |
| Training, education, travel | - | 1,000.00 | 0.00% | 1,000.00 |
| Insurance | 4,610.43 | 57,475.00 | 8.02% | 52,864.57 |
| Office supplies and miscellaneous | - | 550.00 | 0.00% | 550.00 |
| Utilities, communications, telemetry | 6,181.06 | 56,740.00 | 10.89% | 50,558.94 |
| Chemicals and lab supplies | 1,316.85 | 18,440.00 | 7.14% | 17,123.15 |
| Laboratory testing | - | 5,000.00 | 0.00% | 5,000.00 |
| Equipment maintenance and repair | 11,622.12 | 40,270.00 | 28.86% | 28,647.88 |
| Small equipment and rental | - | 3,150.00 | 0.00% | 3,150.00 |
| Operating supplies | 107.85 | 740.00 | 14.57% | 632.15 |
| Vehicle maintenance, repair, fuel | - | 4,100.00 | 0.00% | 4,100.00 |
| Facility maintenance and repair | 9,798.35 | 54,720.00 | 17.91% | 44,921.65 |
| Angela WTP loan principal and interest | - | 18,188.00 | 0.00% | 18,188.00 |
| Big Bend debt service | - | 19,970.00 | 0.00% | 19,970.00 |
| Capital equipment | 4,183.61 | 8,140.00 | 51.40% | 3,956.39 |
| Capital projects | 4,775.00 | 265,000.00 | 1.80% | 260,225.00 |
| Total Expenses | <u>59,189.11</u> | <u>789,405.00</u> | <u>7.50%</u> | <u>730,215.89</u> |
| Excess (Deficiency) of Program | | | | |
| Revenues Over Expenses | 146,471.23 | (27,654.00) | -529.66% | 174,125.23 |
| General Revenues | | | | |
| Property tax | 10,921.19 | 30,213.00 | 36.15% | (19,291.81) |
| Other income | - | 54,000.00 | 0.00% | (54,000.00) |
| Total General Revenues | <u>10,921.19</u> | <u>84,213.00</u> | <u>36.15%</u> | <u>(73,291.81)</u> |
| Increase in Net Position | <u>\$ 157,392.42</u> | <u>\$ 56,559.00</u> | <u>278.28%</u> | <u>\$ 100,833.42</u> |

DONNER SUMMIT PUBLIC UTILITY DISTRICT
STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
BUDGET AND ACTUAL
BUSINESS-TYPE ACTIVITY - SEWER
FOR THE ONE MONTH ENDED JULY 31, 2024

| | Actual Year to Date 7/31/24 | Budget Total Fiscal Year 2025 | Budget Percent Complete 7/31/24 | Remaining Budget 7/31/24 |
|---------------------------------------|-----------------------------------|-------------------------------------|---------------------------------------|-----------------------------|
| Program Revenue | | | | |
| Sewer fees | \$ 148,958.74 | \$ 469,758.00 | 31.71% | \$ (320,799.26) |
| Connection fees | - | - | 0.00% | - |
| Total Program Revenue | <u>148,958.74</u> | <u>469,758.00</u> | <u>31.71%</u> | <u>(320,799.26)</u> |
| Expenses | | | | |
| Salaries-operations | 9,640.43 | 118,400.00 | 8.14% | 108,759.57 |
| Overtime | 880.56 | 8,853.00 | 9.95% | 7,972.44 |
| Employee benefits and taxes | 3,247.74 | 49,262.00 | 6.59% | 46,014.26 |
| Fees, permits, certifications, leases | - | 460.00 | 0.00% | 460.00 |
| Training, education and travel | - | 300.00 | 0.00% | 300.00 |
| Insurance | 3,876.95 | 48,331.00 | 8.02% | 44,454.05 |
| Office supplies and miscellaneous | - | 550.00 | 0.00% | 550.00 |
| Utilities, communications, telemetry | 1,512.97 | 25,950.00 | 5.83% | 24,437.03 |
| Chemicals and lab supplies | - | - | 0.00% | - |
| Small equipment and rental | - | - | 0.00% | - |
| Operating supplies | 323.52 | 1,200.00 | 26.96% | 876.48 |
| Infiltration and inflow program | - | 33,100.00 | 0.00% | 33,100.00 |
| Equipment maintenance and repair | - | 22,950.00 | 0.00% | 22,950.00 |
| Vehicle maintenance, repair, fuel | - | 12,200.00 | 0.00% | 12,200.00 |
| Facility maintenance and repair | 4,500.44 | 12,320.00 | 36.53% | 7,819.56 |
| Capital equipment | 3,518.03 | 6,845.00 | 51.40% | 3,326.97 |
| Sugar Bowl expansion | - | - | - | - |
| Capital projects | 52.50 | 82,000.00 | 0.06% | 81,947.50 |
| Total Expenses | <u>27,553.14</u> | <u>422,721.00</u> | <u>6.52%</u> | <u>395,167.86</u> |
| Excess (Deficiency) of Program | | | | |
| Revenues Over Expenses | 121,405.60 | 47,037.00 | 258.11% | 74,368.60 |
| General Revenues | | | | |
| Property tax | - | 20,353.00 | 0.00% | (20,353.00) |
| Other income | - | 3,000.00 | 0.00% | (3,000.00) |
| Sugar Bowl contributed capital | 993,928.00 | - | - | 993,928.00 |
| Total General Revenues | <u>993,928.00</u> | <u>23,353.00</u> | <u>0.00%</u> | <u>970,575.00</u> |
| Increase in Net Position | <u>\$ 1,115,333.60</u> | <u>\$ 70,390.00</u> | <u>0.00%</u> | <u>\$ 1,044,943.60</u> |

DONNER SUMMIT PUBLIC UTILITY DISTRICT
STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
BUDGET AND ACTUAL
BUSINESS-TYPE ACTIVITY - WASTEWATER TREATMENT
FOR THE ONE MONTH ENDED JULY 31, 2024

| | Actual Year to Date 7/31/24 | Budget Total Fiscal Year 2025 | Budget Percent Complete 7/31/24 | Remaining Budget 7/31/24 |
|---------------------------------------|-----------------------------------|-------------------------------------|---------------------------------------|-----------------------------|
| Program Revenue | | | | |
| Sewer fees | \$ 446,876.24 | \$ 1,487,565.00 | 30.04% | \$ (1,040,688.76) |
| Recycled water sales | - | 10,000.00 | 0.00% | (10,000.00) |
| Non-CFD revenue for WWTP loan | - | 445,462.00 | 0.00% | (445,462.00) |
| Sierra Lakes service | 47,597.00 | 589,177.00 | 8.08% | (541,580.00) |
| Total Program Revenue | <u>494,473.24</u> | <u>2,532,204.00</u> | <u>19.53%</u> | <u>(2,037,730.76)</u> |
| Expenses | | | | |
| Salaries-operations | 31,005.73 | 380,799.00 | 8.14% | 349,793.27 |
| Overtime | 2,832.04 | 28,472.00 | 9.95% | 25,639.96 |
| Employee benefits and taxes | 10,681.14 | 158,258.00 | 6.75% | 147,576.86 |
| Professional fees | 7.89 | 99,800.00 | 0.01% | 99,792.11 |
| Dues and subscriptions | 344.00 | 2,500.00 | 13.76% | 2,156.00 |
| Fees, permits, certifications, leases | - | 56,300.00 | 0.00% | 56,300.00 |
| Training, education, travel | 308.55 | 3,120.00 | 9.89% | 2,811.45 |
| Insurance | 12,469.12 | 155,444.00 | 8.02% | 142,974.88 |
| Office supplies and miscellaneous | 107.45 | 1,134.00 | 9.48% | 1,026.55 |
| Utilities, communications, telemetry | 22,428.21 | 383,450.00 | 5.85% | 361,021.79 |
| Chemicals and lab supplies | 24,924.84 | 242,920.00 | 10.26% | 217,995.16 |
| Laboratory testing | 2,944.00 | 34,560.00 | 8.52% | 31,616.00 |
| Small equipment and rental | - | 640.00 | 0.00% | 640.00 |
| Operating supplies | - | 740.00 | 0.00% | 740.00 |
| Equipment maintenance and repair | 6,793.41 | 35,850.00 | 18.95% | 29,056.59 |
| Vehicle maintenance, repair, fuel | 4.48 | 8,980.00 | 0.05% | 8,975.52 |
| Sludge removal | 10,232.65 | 27,670.00 | 36.98% | 17,437.35 |
| Facility maintenance and repair | 7,365.12 | 98,730.00 | 7.46% | 91,364.88 |
| Amortization of land lease | 1,871.00 | 22,452.00 | 8.33% | 20,581.00 |
| WWTP loan | - | 719,191.00 | 0.00% | 719,191.00 |
| Capital equipment | 19,013.18 | 59,265.00 | 32.08% | 40,251.82 |
| Total Expenses | <u>153,332.81</u> | <u>2,520,275.00</u> | <u>6.08%</u> | <u>2,366,942.19</u> |
| Excess (Deficiency) of Program | | | | |
| Revenues Over Expenses | 341,140.43 | 11,929.00 | 2859.76% | 329,211.43 |
| General Revenues | | | | |
| CFD revenue for WWTP loan | - | 290,593.00 | 0.00% | (290,593.00) |
| Property tax | - | 86,800.00 | 0.00% | (86,800.00) |
| Other income | - | - | - | - |
| Total General Revenues | <u>-</u> | <u>377,393.00</u> | <u>0.00%</u> | <u>(377,393.00)</u> |
| Increase in Net Position | <u>\$ 341,140.43</u> | <u>\$ 389,322.00</u> | <u>87.62%</u> | <u>\$ 48,181.57</u> |

DONNER SUMMIT PUBLIC UTILITY DISTRICT
STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION - BUDGETARY BASIS
BUDGET AND ACTUAL
BUSINESS-TYPE ACTIVITY - ADMIN
FOR THE ONE MONTH ENDED JULY 31, 2024

| | Actual Year to Date 7/31/24 | Budget Total Fiscal Year 2025 | Budget Percent Complete 7/31/24 | Remaining Budget 7/31/24 |
|---------------------------------------|-----------------------------------|-------------------------------------|---------------------------------------|-----------------------------|
| Program Revenue | | | | |
| Service Fees | \$ - | \$ - | - | \$ - |
| Total Program Revenue | - | - | - | - |
| Expenses | | | | |
| Salaries-operations | 24,072.22 | 292,801.00 | 8.22% | 268,728.78 |
| Overtime | 398.43 | 3,536.00 | 11.27% | 3,137.57 |
| Employee benefits and taxes | 7,700.97 | 137,630.00 | 5.60% | 129,929.03 |
| Board expense | 6,225.13 | 73,555.00 | 8.46% | 67,329.87 |
| Professional fees | 1,318.00 | 126,300.00 | 1.04% | 124,982.00 |
| Dues and subscriptions | 900.00 | 12,700.00 | 7.09% | 11,800.00 |
| Fees, permits, certifications, leases | 2,339.01 | 18,980.00 | 12.32% | 16,640.99 |
| Training, education, travel | 650.70 | 3,000.00 | 21.69% | 2,349.30 |
| Insurance | 1,102.97 | 13,750.00 | 8.02% | 12,647.03 |
| Office supplies and miscellaneous | 483.68 | 9,000.00 | 5.37% | 8,516.32 |
| Utilities, communications, telemetry | 2,748.79 | 39,190.00 | 7.01% | 36,441.21 |
| Operating supplies | 437.05 | 2,700.00 | 16.19% | 2,262.95 |
| Facility maintenance and repair | - | 8,780.00 | 0.00% | 8,780.00 |
| Capital equipment | 986.76 | - | 0.00% | (986.76) |
| Total Expenses | 49,363.71 | 741,922.00 | 6.65% | 692,558.29 |
| Deficiency of Program | | | | |
| Revenues Over Expenses | (49,363.71) | (741,922.00) | 6.65% | 692,558.29 |
| General Revenues | | | | |
| Interest revenue | 8,793.72 | 20,000.00 | 43.97% | (11,206.28) |
| Other income | - | 9,000.00 | 0.00% | (9,000.00) |
| Total General Revenues | 8,793.72 | 29,000.00 | 30.32% | (20,206.28) |
| Decrease in Net Position | \$ (40,569.99) | \$ (712,922.00) | 5.69% | \$ 672,352.01 |

SUPPLEMENTARY INFORMATION

DONNER SUMMIT PUBLIC UTILITY DISTRICT
SCHEDULE OF BIG BEND TRANSACTIONS
FOR THE ONE MONTH ENDED JULY 31, 2024

| | | |
|---------------------------------|----|-------------------------|
| Revenue | \$ | 12,962.88 |
| Expenses | | |
| Fees and permits | | - |
| Telephone | | 29.81 |
| Interest | | - |
| Loan principal | | - |
| Electricity | | - |
| Repairs and maintenance | | <u>1,654.88</u> |
| Total expenses | | <u>1,684.69</u> |
| Excess of revenue over expenses | \$ | <u><u>11,278.19</u></u> |

Agenda Item: 5B

**D Donner Summit Public Utility District
Board of Directors Regular Meeting Minutes
Tuesday, August 27, 2024 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant
OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Regular Meeting of August 27, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:04 p.m. by President Cathy Preis.

2. Roll Call

| | |
|------------------------------|-----------|
| Cathy Preis, President | - Present |
| Joni Kaufman, Vice President | - Present |
| Dawn Parkhurst, Secretary | - Present |
| Philip Gamick, Director | - Present |
| Craig Combs, Director | - Present |

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject. None.*

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for August 2024

- 1. Cash Disbursements–General, Month of July**
- 2. Cash Disbursements–Payroll, Month of July**
- 3. Schedule of Cash and Reserves, June**
- 4. Accountants Financial Statements, June**

B. Approve Regular Meeting Minutes for July 16, 2024

C. Approve Safety Meeting Minutes for July 2024

Motion: Accept the Consent Calendar

By: Joni Kaufman

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager. Reported**
- B. Operations and Maintenance Summary, July. Reported**

7. Information - None

8. Action

A. Adopt Ordinance 2024-01 Setting the Updated Recycled Water Fee

Motion: Adopt Ordinance 2024- 01 Setting the Updated Recycled Water Fee

By Joni Kaufman

Second: Craig Combs

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

B. Adopt a Resolution Awarding a Construction Contract to Neil’s Controlled Blasting, LP in the Amount of \$49,350 for the Lake Angela Dam Tendon Tensioning Project and Authorizing the General Manager to Approve Change Orders up to a Total of \$4,935

Motion: Adopt Resolution 2024- 23 Awarding a Construction Contract to Neil’s Controlled Blasting, LP in the Amount of \$49,350 for the Lake Angela Dam Tendon Tensioning Project and Authorizing the General Manager to Approve Change Orders up to a Total of \$4,935

By Dawn Parkhurst

Second: Phil Gamick

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

C. Adopt Resolution 2024-24 Setting the Hydrant Water Fee, Ordinance 2024-02 Regulating the Use of Hydrant Water, and Ordinance 2024-03 Regulating

Motion: Adopt Resolution 2024-24 Setting the Hydrant Water Fee

By Dawn Parkhurst

Second: Phil Gamick

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

Motion: Adopt Ordinance 2024-02 Amending Ordinance 81-10 Adding Section 16 Regulating Bulk Potable Water Sales

By Craig Combs

Second: Phil Gamick

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

Motion: Adopt Ordinance 2024-03 Amending Ordinance 81-10 Adding Section 17 Regulating the Unauthorized Use of Water

By Joni Kaufman

Second: Dawn Parkhurst

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

Craig reported that he will be attending the September, October and November Board of Director meetings remotely.

- 9. Closed Session:** Public Employee Performance Evaluation (Government Code Section 54957) Title: General Manager

The Board went into closed session at 6:58 p.m. The Board ended closed session and returned to open session at 7:48 p.m. There was no reportable action.

10. Adjournment

Motion: Adjourn Meeting at 7:48 p.m.
By: Joni Kaufman
Second: Dawn Parkhurst
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – September 17, 2024
Regular Meeting – October 15, 2024
Regular Meeting – November 19, 2024

Respectfully Submitted,

Deleane Mehler
Administrative Assistant

Agenda Item: 5C

Safety / Plant Training

Donner Summit PUD WWTP

- **Safety Topics** : August 2024
 - Confined Space Atmospheric Testing
- **Training Notes** :
 - DVD

Attendance :

1. Justin Vosburgh

2. Sean Patrick

3. Josh Shelton

4. Jim King

5. Deleane Mehler

6. Steve Palmer

7. Paul Schott

Agenda Item: 6A



STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, General Manager

SUBJECT: General Manager Report

Project Updates

Sugar Bowl West and East Village Sewer Project

Construction substantially complete for Phase 2A. Continue to work with Sugar Bowl Corporation on process and funding to continue extending sewer into the villages and eliminate septic systems.

Big Bend Water Line Replacement Project Phase 1

Survey work scheduled.

Consolidation – PlaVada & Kingvale

Technical assistance request on hold because does not fit water board intended use plan priority categories for failing or disadvantage systems. Kingvale is interested in pursuing some form of consolidation or service agreement.

Leak Detection Survey

Department of Water Resources budget is approved and our study is authorized. Kickoff meeting held on September 9, 2024. Field work will be completed before winter.

Upcoming Board Items

October

- Sugar Bowl Sewer Phase 2A Acceptance

December

- Board Officers Election
- Annual Calendar

Agenda Item: 6B

DONNER SUMMIT
PUBLIC UTILITY DISTRICT
WASTEWATER AND FRESH WATER
TREATMENT PLANTS
END OF MONTH OPERATIONS AND MAINTENANCE
SUMMARY

August 2024

Donner Summit Public Utility District Waste Water Flow Data

September 17, 2024
Agenda Item: 6B

| MONTH OF AUGUST 2024 | | DSPUD Influent | SLCWD Influent | Total Plant Influent | Total Plant EFF River | Total Plant EFF Irr/ Recyl | Total Plant EFF Irr/ Storage | DSPUD Fresh Water Treated | SLCWD Fresh Water Treated | Weather | Lake Angela Water Level |
|----------------------------|-----|-------------------|-------------------|-------------------------|--------------------------|----------------------------------|------------------------------------|---------------------------------|---------------------------------|---------------------|----------------------------|
| DATE | DAY | MGD | MGD | MGD | MGD | MGD | MGD | MGD | MGD | Cond | Elevation |
| 08/01/24 | THU | 0.16792 | 0.04308 | 0.2110 | | 0.1370 | 0.2280 | 0.253 | 0.0599 | Clear | 7,189.2 |
| 08/02/24 | FRI | 0.13847 | 0.05053 | 0.1890 | | 0.1220 | 0.1740 | 0.253 | 0.0830 | Cloudy | |
| 08/03/24 | SAT | 0.14304 | 0.05696 | 0.2000 | | 0.0250 | 0.1930 | 0.236 | 0.0000 | Clear | |
| 08/04/24 | SUN | 0.07734 | 0.05266 | 0.1300 | | 0.1860 | 0.1310 | 0.278 | 0.0535 | Clear | |
| 08/05/24 | MON | 0.15459 | 0.04541 | 0.2000 | | 0.2490 | 0.1900 | 0.287 | 0.1212 | Clear | |
| 08/06/24 | TUE | 0.16705 | 0.03295 | 0.2000 | | 0.2470 | 0.1980 | 0.214 | 0.1273 | Clear | |
| 08/07/24 | WED | 0.13937 | 0.05163 | 0.1910 | | 0.2530 | 0.1900 | 0.243 | 0.1444 | Clear | |
| 08/08/24 | THU | 0.13757 | 0.03843 | 0.1760 | | 0.2540 | 0.1580 | 0.199 | 0.0676 | Clear | |
| 08/09/24 | FRI | 0.11020 | 0.03880 | 0.1490 | | 0.1180 | 0.1350 | 0.215 | 0.0000 | Clear | |
| 08/10/24 | SAT | 0.17473 | 0.04427 | 0.2190 | | 0.0590 | 0.1770 | 0.217 | 0.0000 | Clear | |
| 08/11/24 | SUN | 0.17965 | 0.04835 | 0.2280 | | 0.1880 | 0.1950 | 0.271 | 0.0980 | Clear | |
| 08/12/24 | MON | 0.14154 | 0.03646 | 0.1780 | | 0.2640 | 0.2010 | 0.278 | 0.0925 | Clear | |
| 08/13/24 | TUE | 0.12760 | 0.03040 | 0.1580 | | 0.2820 | 0.1400 | 0.193 | 0.1230 | Clear | |
| 08/14/24 | WED | 0.12757 | 0.03343 | 0.1610 | | 0.0860 | 0.1470 | 0.271 | 0.0811 | Clear | |
| 08/15/24 | THU | 0.14456 | 0.03044 | 0.1750 | | 0.0650 | 0.1600 | 0.222 | 0.0721 | Clear | |
| 08/16/24 | FRI | 0.13389 | 0.04011 | 0.1740 | | 0.0000 | 0.1620 | 0.208 | 0.0000 | Clear | |
| 08/17/24 | SAT | 0.14489 | 0.04011 | 0.1850 | | 0.0850 | 0.1840 | 0.289 | 0.0000 | Clear | |
| 08/18/24 | SUN | 0.14993 | 0.04707 | 0.1970 | | 0.0460 | 0.1700 | 0.311 | 0.0589 | Clear | |
| 08/19/24 | MON | 0.14112 | 0.03488 | 0.1760 | | 0.2480 | 0.1560 | 0.278 | 0.0837 | Clear | |
| 08/20/24 | TUE | 0.15722 | 0.02978 | 0.1870 | | 0.2440 | 0.1710 | 0.262 | 0.1301 | Clear | |
| 08/21/24 | WED | 0.14222 | 0.03679 | 0.1790 | | 0.1090 | 0.1710 | 0.167 | 0.1319 | Clear | |
| 08/22/24 | THU | 0.15859 | 0.03241 | 0.1910 | | 0.0030 | 0.1670 | 0.234 | 0.0712 | Clear | |
| 08/23/24 | FRI | 0.15418 | 0.02782 | 0.1820 | | 0.0770 | 0.1750 | 0.168 | 0.0467 | Cloudy | |
| 08/24/24 | SAT | 0.11834 | 0.04066 | 0.1590 | | 0.0090 | 0.1630 | 0.207 | 0.0000 | Cloudy/Rain | |
| 08/25/24 | SUN | 0.15840 | 0.03060 | 0.1890 | | 0.1630 | 0.1630 | 0.206 | 0.0000 | Clear | |
| 08/26/24 | MON | 0.15037 | 0.03763 | 0.1880 | | 0.2110 | 0.1510 | 0.151 | 0.0901 | Clear | |
| 08/27/24 | TUE | 0.14672 | 0.02828 | 0.1750 | | 0.2010 | 0.1480 | 0.232 | 0.1272 | Clear | |
| 08/28/24 | WED | 0.13970 | 0.02430 | 0.1640 | | 0.0770 | 0.1310 | 0.194 | 0.0778 | Clear | |
| 08/29/24 | THU | 0.14766 | 0.02734 | 0.1750 | | 0.0670 | 0.1180 | 0.296 | 0.0773 | Clear | |
| 08/30/24 | FRI | 0.15389 | 0.03711 | 0.1910 | | 0.1410 | 0.1550 | 0.186 | 0.0000 | Clear | |
| 08/31/24 | SAT | 0.15362 | 0.06938 | 0.2230 | | 0.1550 | 0.1890 | 0.175 | 0.0863 | Clear | |
| 8/2024 Daily Totals | | 4.48192 | 1.2181 | 5.7000 | 0.0000 | 4.3710 | 5.1910 | 7.1940 | 2.1048 | Drop | 3.1' |
| 8/2024 Totalizer Total | | 4.48190 | 1.2181 | 5.7000 | 0.0000 | 4.3710 | 5.1910 | 7.1940 | 2.2048 | MG Available | 70 |
| Difference | | -0.00002 | 0.00002 | 0.00000 | 0.0000 | 0.0000 | 0.0000 | 0.0000 | 0.1000 | | |
| Percentage Difference | | 0.000% | 0.002% | 0.000% | #DIV/0! | 0.000% | 0.000% | 0.000% | 4.535% | | |
| 8/2024 AVG/DAY | | 144,577 | 39,294 | 183,871 | 0 | 141,000 | 167,452 | 232,065 | 71,121 | | |
| Percentage Flow SLCWD | | | 21.370% | | | | | | | | |
| 8/2023 Totalizer Total | | 2.78720 | 1.34880 | 4.13600 | 0.0000 | 3.3720 | 3.9570 | 5.0400 | 2.0483 | | |
| 8/2023 AVG/DAY | | 89,910 | 43,510 | 133,419 | 0.000 | 108,774 | 127,645 | 162,581 | 66,073 | | |
| Percentage Flow SLCWD | | | 32.611% | | | | | | | | |

Donner Summit Public Utility District WWTP & WTP End of Month Operations and Maintenance Summary

Prepared for: Steve Palmer, General Manager

Prepared by: Jim King, Plant Manager

Date: August 2024

Operations WWTP

- ◆ Discharged 4.4 MG to recycle and spray irrigation.
- ◆ Staff assisted Teichert with the set-up of a temporary/permanent fill station at their cement batch plant site located off DPR next to the WWTP. Setup included above ground and buried piping, valving, pump and flow meter.



- ◆ Staff observed the sewer line installation at Sugar Bowl on multiple occasions.



- ◆ Staff discussed with legal counsel the ongoing problems with the Dodge 1500 service truck and the possibility of turning it back in under the states Lemon Law.
- ◆ Began ammonia feed to the reactors in preparation for winter operation.



- ◆ Continued sludge drying bed use. Filled 5 sludge dumpsters for disposal at the land fill.
- ◆ Staff conducted sewer line inspections at 10067 Poma Ln. and 21666, 21664 and 21432 Donner Pass Rd.
- ◆ Continue to test the plant influent and effluent weekly to check zinc levels.
- ◆ Staff spent time locating and exposing manholes for the annual sewer line hotspot and maintenance cleaning that was conducted by outside contractor.
- ◆ Received a bulk delivery of Micro C for use in reactors 1 and 2.
- ◆ Processed 9 USA dig tickets.

Operations Water Plant

- ◆ Staff continued data gathering for the lead and copper pipe inventory requirements for the state.
- ◆ Completed and sent out monthly potable water reports to DHS.

- ◆ Staff investigated the possible cause of a positive coliform at the end of July that required extensive sampling. It is believed that unauthorized use of a hydrant may have been the main contributor.
- ◆ Conducted a hydrant flow and pressure test (Pitot) across from the Tri Lodges.
- ◆ Staff continued to make multiple adjustments to the treatment process in efforts to keep up with the lakes changing conditions.
- ◆ Installed hydrant meters at Judah Lodge and Auburn Ski Club. Also relocated other meters due to changing needs of the fire crews and contractors.
- ◆ Inspected a water line installation at 5700 Tiger Lilly Ct.
- ◆ Began tracking the active water level of Lake Angela.

| ◆ Date | Water Surface Elevation (FT MSL) | Storage (MG) |
|---------|----------------------------------|--------------|
| 6/1/24 | 7192.2' | 90 |
| 6/27/24 | 7191.8 | 88 |
| 7/1/24 | 7191.6 | 88 |
| 7/31/24 | 7189.3 | 83 |
| 8/31/24 | 7186.1 | 70 |
| | | |
| | | |

Repairs and Maintenance WWTP

- ◆ Repaired failed line on compressor air dryer 1.



- ◆ Replaced failed ballast card on UV Train 1 Vessels 5&6.

- ◆ Staff assisted EMCORE with the annual Heat Exchanger Service.



- ◆ Made repairs and unplugged sprinkler heads on multiple occasions at the spray irrigation site.



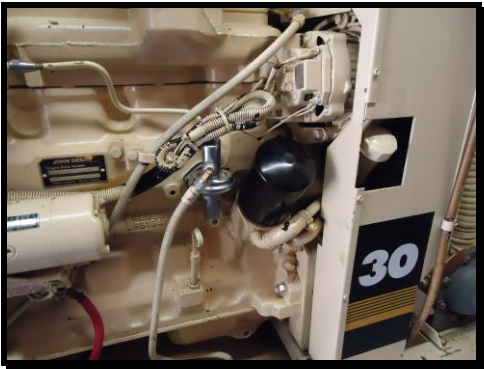
- ◆ Replaced belt on headworks exhaust fan.



- ◆ Unclogged the floor drain at sewer lift station #8.



- ◆ Replaced leaky seals on the fuel pump for the standby generator at sewer lift station #8.



Repairs and Maintenance WTP

- ◆ Repaired water line on Ida Ln at Big Bend.



- ◆ Staff collected all the districts fire extinguishers for annual inspection and recharge.
- ◆ Conducted the quarterly turbidity meter calibrations.

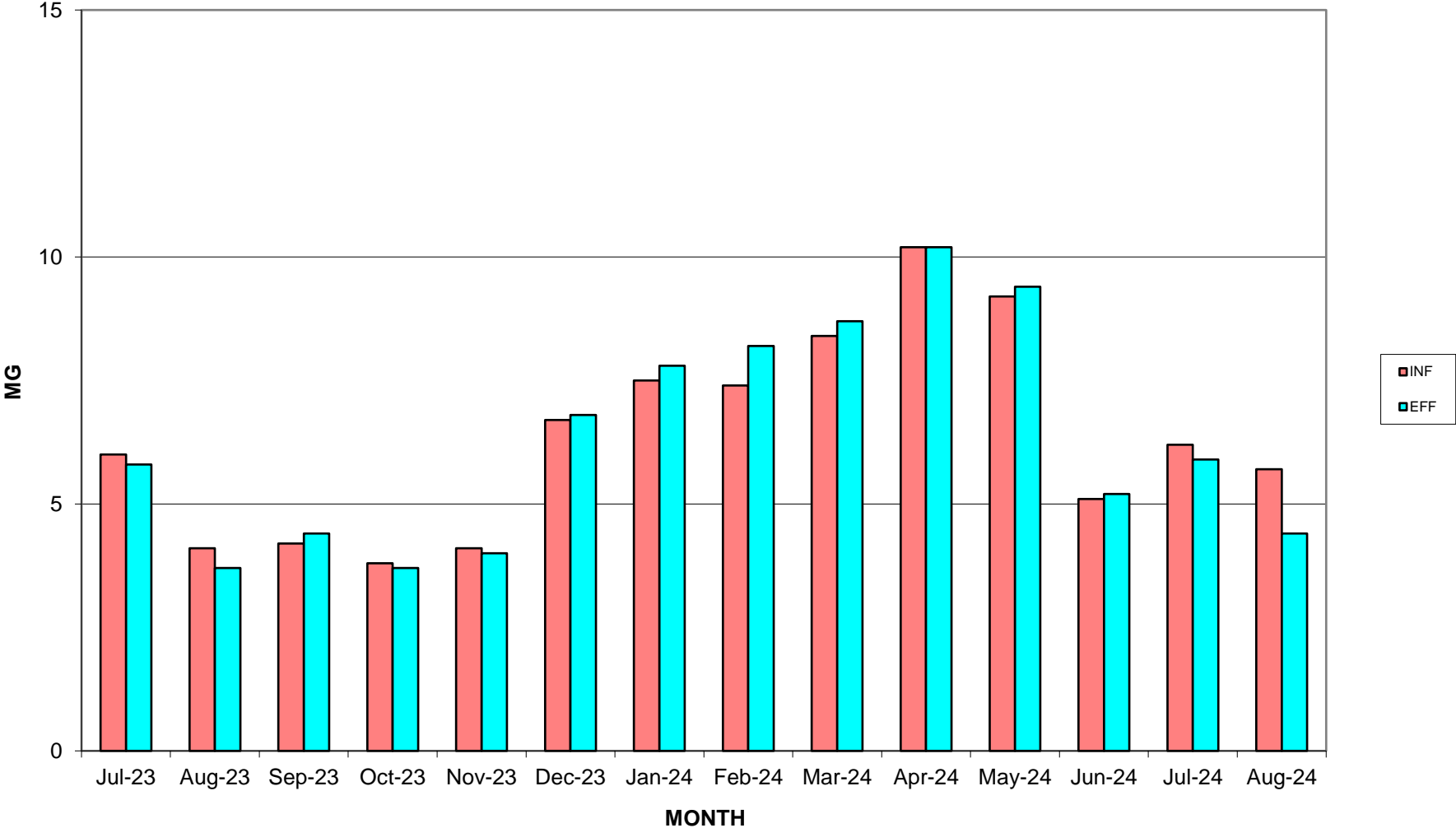


- ◆ Installed cleanout boxes on Hill Rd sewer line.

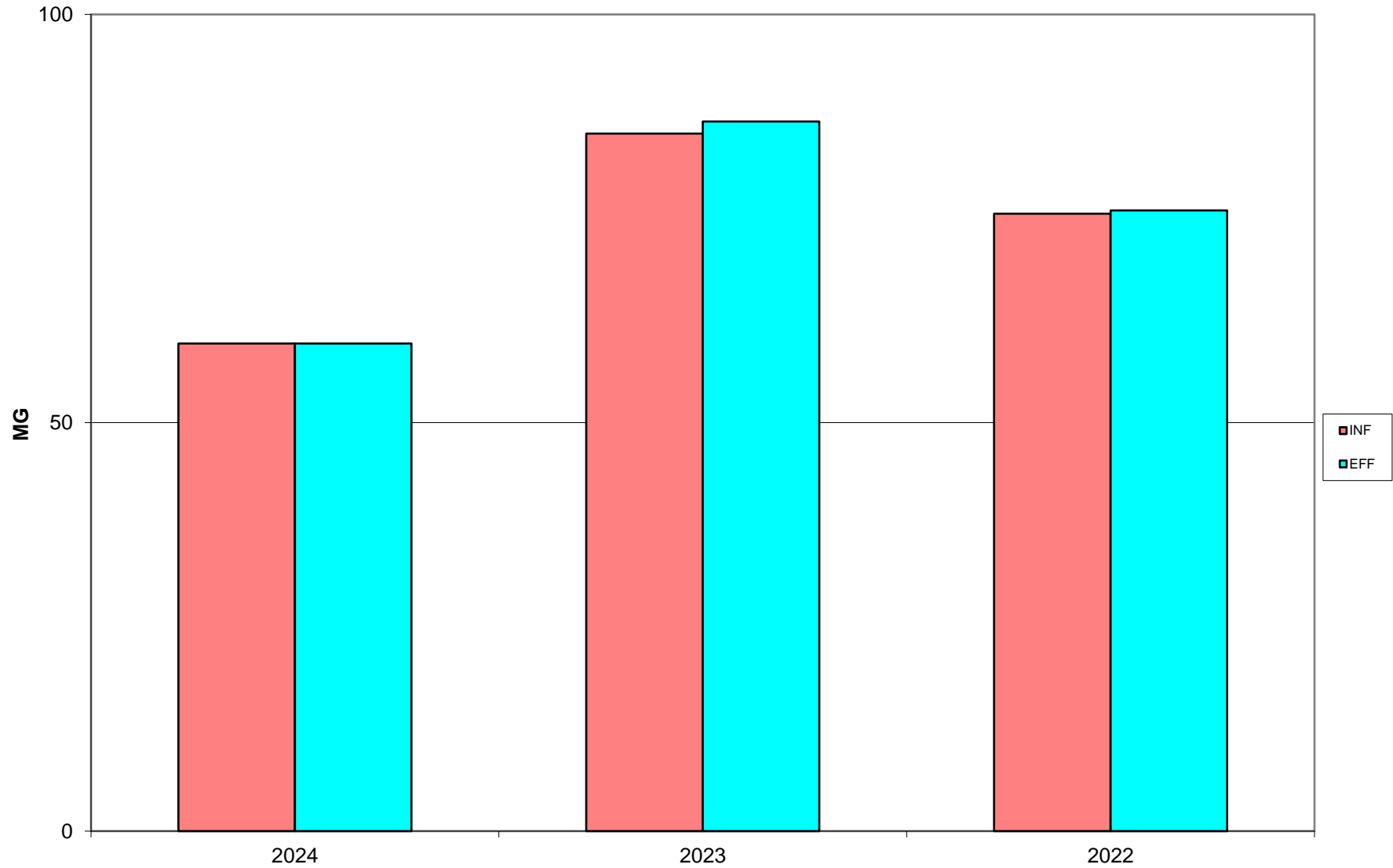
Laboratory

- ◆ Collected the annual sludge metals sample and sent in.
- ◆ Continued spray irrigation and recycled water testing protocols which include daily coliform testing for recycled water use.
- ◆ Continued testing for zinc residuals out in the district's wastewater.

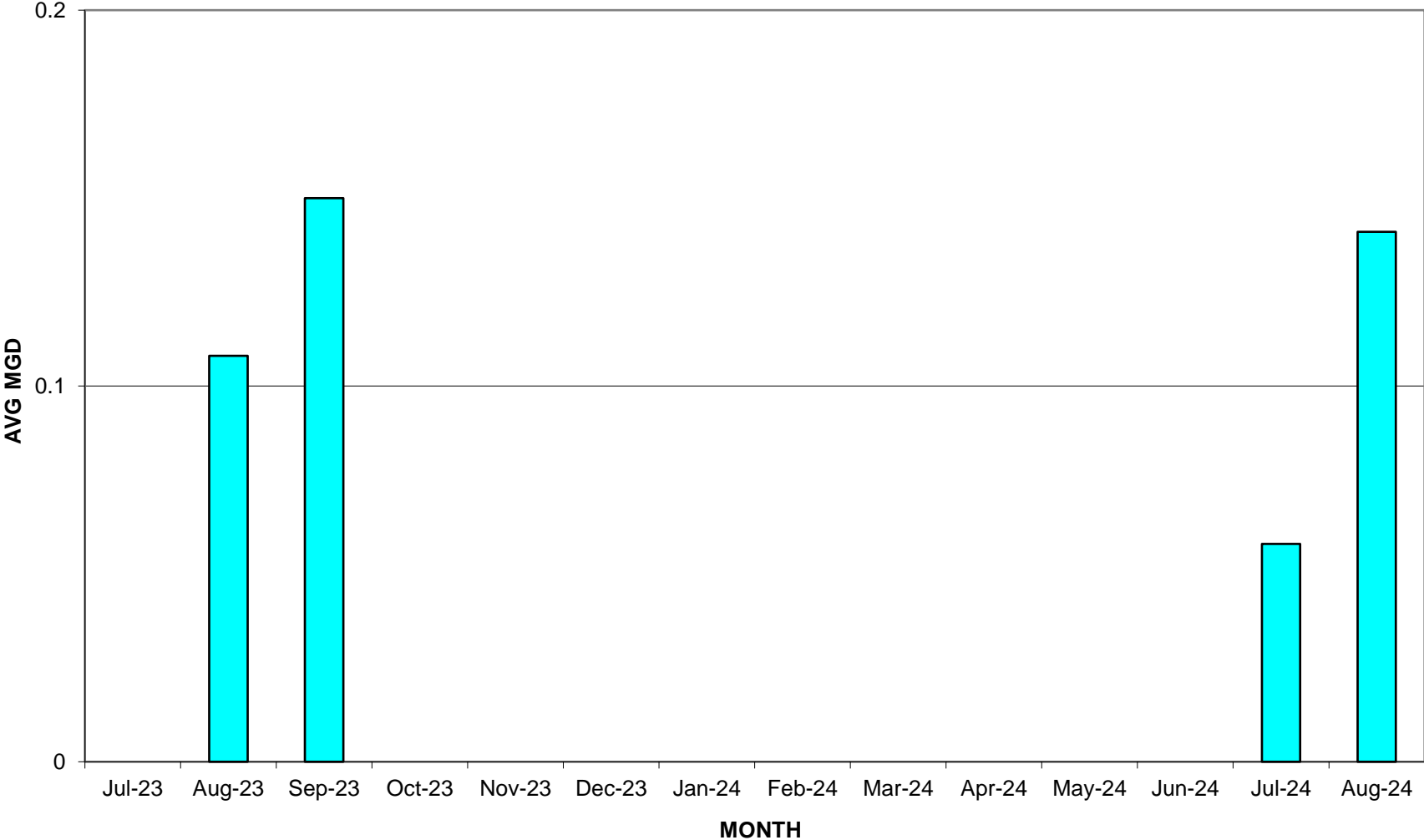
DONNER SUMMIT PUD WWTP **TOTAL INFLUENT FLOW TO TOTAL**
EFFLUENT FLOW YEAR 2023/2024



**DONNER SUMMIT PUD WWTP ANNUAL TOTAL INFLUENT FLOW TO TOTAL EFFLUENT FLOW
2024 DATA THROUGH AUGUST**



**DONNER SUMMIT PUD WWTP AVG EFFLUENT FLOW TO RECY/IRRIGATION
YEARS 2023/2024**



Agenda Item: 8A



STAFF REPORT

TO: Board of Directors

PREPARED BY: Steven Palmer, PE, General Manager

SUBJECT: Adopt a Resolution Authorizing Centrica Business Solutions Services, Inc. to Complete an Investment Grade Audit for a Solar Photovoltaic System

RECOMMENDATION

Adopt a Resolution Authorizing Centrica Business Solutions Services, Inc. (Centrica) to complete an Investment Grade Audit for a solar photovoltaic system at no cost to Donner Summit Public Utility District (DSPUD).

BACKGROUND

Centrica is a business affiliate of the California Special District Association (CSDA) and they reached out to DSPUD about the possibility of installing a solar photovoltaic system at the wastewater treatment plant facility. At no cost to DSPUD, Centrica completed a Preliminary Feasibility Assessment (PFA) for a solar photovoltaic system with battery storage. The PFA shows that it could be possible to construct a budget neutral energy savings project, but further investigation and analysis is needed.

The next step is to conduct an Investment Grade Audit (IGA) to determine the expected costs and savings from the improvements. Centrica is offering to complete the IGA at no cost to DSPUD.

Andy Roth from Centrica will provide a presentation regarding the PFA, proposed IGA, and proposed process to deliver the solar photovoltaic system (Attachment 1).

DISCUSSION

There are three alternative actions the Board may take at this time:

1. Adopt the attached resolution (Attachment 2) authorizing Centrica to proceed with the IGA at no cost to DSPUD. If the IGA determines that the solar voltaic system project can be budget neutral, then Government Code Section 4217 (Attachment 3) allows the Board to approve a contract at a future meeting without issuing a request for proposals; if the Board determines that it is in the best interest of DSPUD.
2. Not adopt the attached resolution and instead direct the General Manager to prepare and advertise a request for proposals for this work. Government Code Section 4217 allows DSPUD to request proposals from qualified entities and “award the contract on the basis of the experience of the contractor, the type of technology employed by the contractor, the cost to the local agency, and any other relevant considerations.”
3. Not adopt the attached resolution and not proceed with evaluation of a solar photovoltaic system.

FISCAL IMPACT

There is no fiscal impact resulting from this action today. The IGA will be performed at no cost to DSPUD.

CEQA ASSESSMENT

This action is not a CEQA Project. CEQA analysis will be performed if the IGA indicates the project is feasible.

ATTACHMENTS

1. Presentation
2. Resolution
3. Government Code Section 4217

Donner Summit

Public Utility District
Energy Efficiency Project:
Preliminary Audit

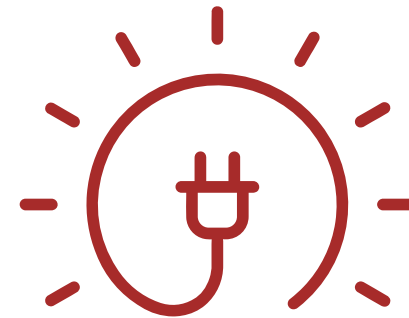


September 17, 2024



Agenda

- Who is Centrica?
- Executive Summary
- Energy Savings Evaluation
- Energy Conservation Measures (ECM)
- Project Financials

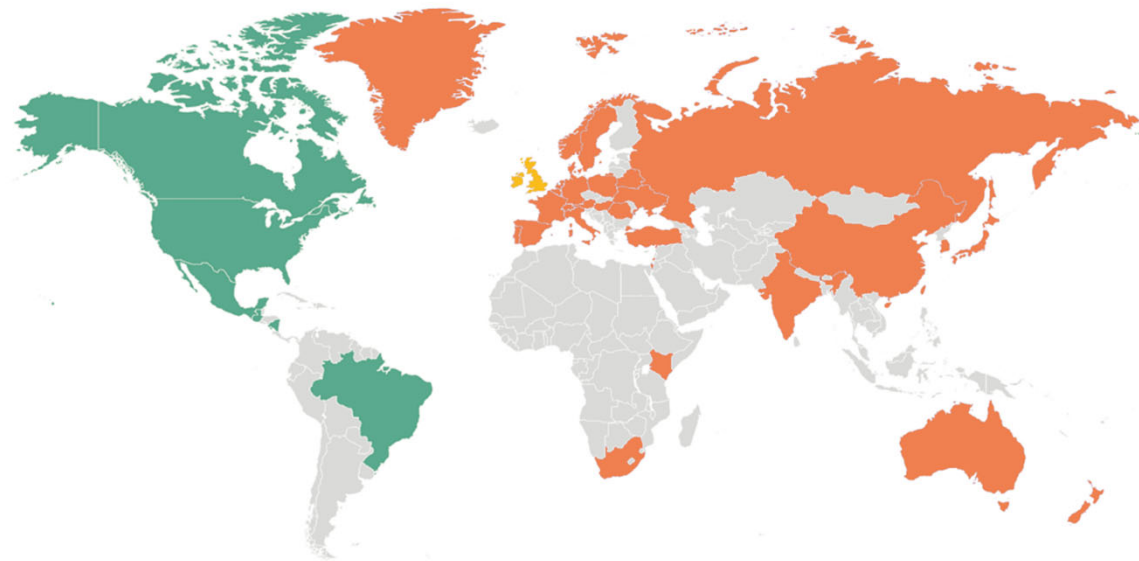




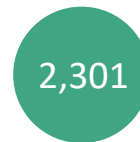
We collaborate with commercial, industrial and public organizations with a large or critical need for energy around the world



Business Affiliate



Number of client sites



Americas



UK&I



International

Centrica Business Solutions | Powering Sustainable Business



solar PV systems installed in the US



energy efficiency upgrades completed in the US



commercial EV chargers installed, including 350+ DC Chargers



assets managed including solar, storage, fuel cells and CHP

Centrica is the Leading Sustainable Energy Solutions Integrator (EPC) in North America

\$33_b

Group revenue in 2022

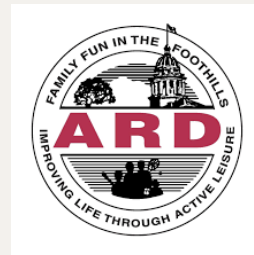
6 K+

customer sites proudly supported around the world

We have regional operations across the continental United States to provide local service and expertise to our customers



Sample of Centrica's Clients



California park district leads the way in environmental responsibility

Auburn Area Recreation and Park District reduces energy costs and increases their sustainability by implementing a broad mix of energy efficiency measures and solar photovoltaic (PV) systems installed by Centrica Business Solutions.



annual kWh savings



annual utility cost savings



annual maintenance cost savings

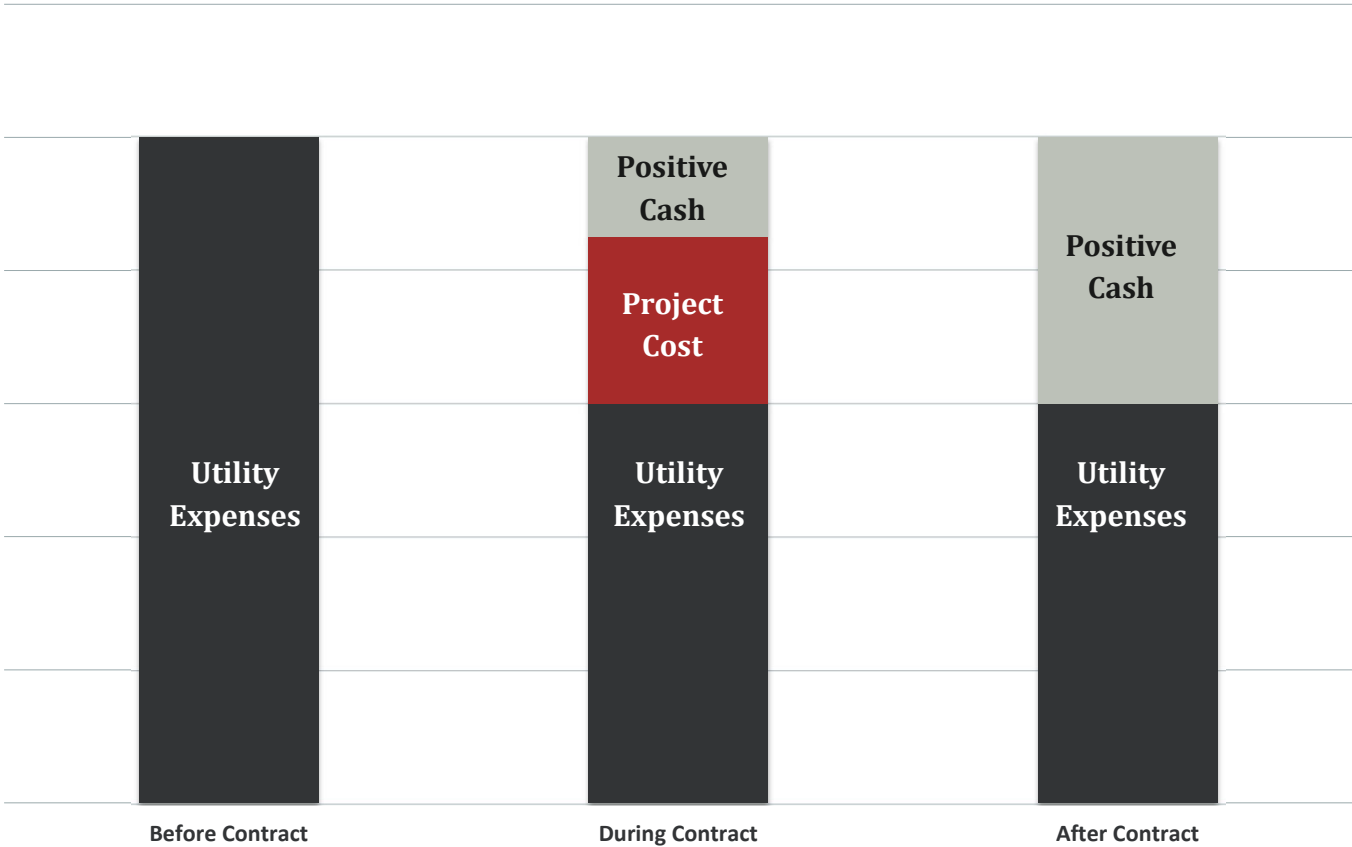


California Energy Efficiency Laws

CA Agency Code 4217

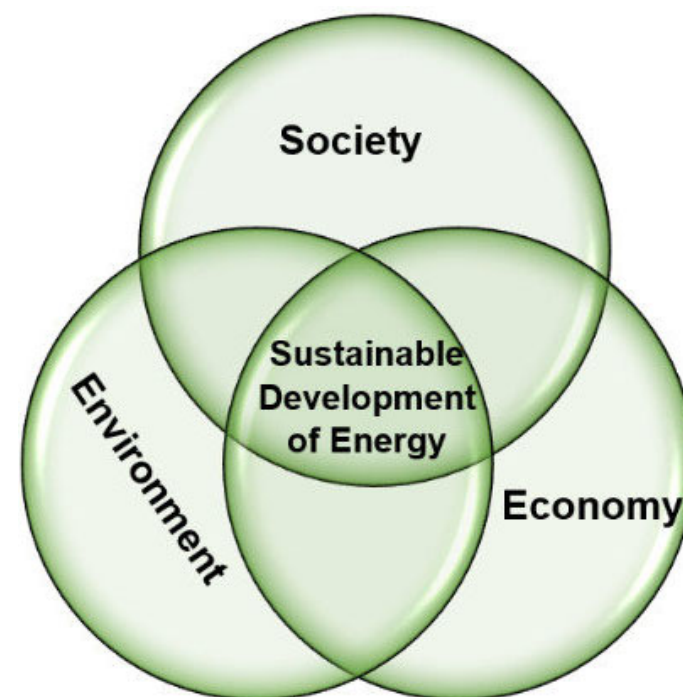
- **Implemented in the 1980's:** Designed to encourage the state, cities, counties, K-14 and special districts to implement energy efficiency projects. Allows public agencies to select a single qualified energy efficiency company to design and deliver a multi-measure project on a design-build basis if the following requirements are met:
 - **Energy savings generated by a project must exceed the cost of the project over the life of the system** (Not by individual measure but collectively as a project)
 - **The Board/Council must determine that the project is in the best interest of the entity** (why else would you do it) and the entity has broad flexibility to implement
 - **Public notice must be given and a public hearing held** (typically done at a board/council meeting as you do others)
- **Used by hundreds of public agencies in the state of California.** The law is well vetted as a useful means to procure professional services from qualified energy efficiency companies.

How the Program Maintains Budget Neutrality



Donner Summit Sustainability Benefits

- Reduce overall costs
- Reduce carbon footprint
- Maximize onsite clean energy generation
- Provide sustainable service for the community

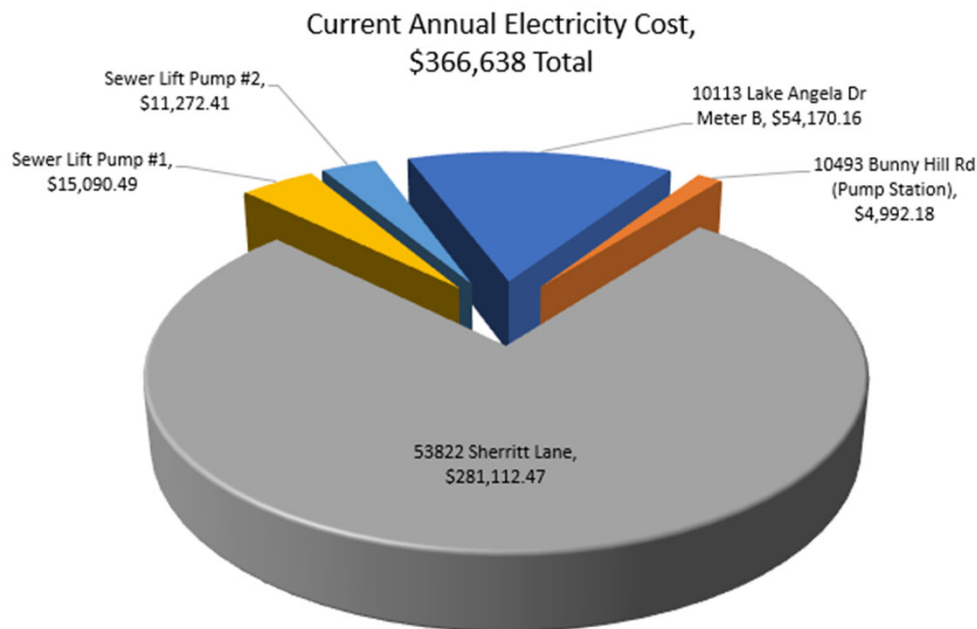




Executive Summary

- Centrica evaluated options for additional energy savings such as:
 - Ground Mount Solar PV.
 - Option to add a battery to provide savings through Demand Reduction and Peak Load Shifting
- Determine costing for installation of two dual port Level 2 EV chargers for Fleet usage (non-public).

Utility Analysis



The top 5 sites use 90% of the electricity used by the District. The wastewater treatment site at 53822 Sherritt Lane uses 80% of this total annual electricity.

Total annual propane usage is 119,290 gal at a cost of \$310,386 or \$2.60/gal.

| Location | Electricity Usage (kWh) | Electricity Cost | Cost per Kwh |
|------------------------------------|-------------------------|------------------|-----------------|
| 10113 Lake Angela Dr Meter B | 171,506 | \$54,170 | \$0.3158 |
| 10493 Bunny Hill Rd (Pump Station) | 15,247 | \$4,992 | \$0.3274 |
| 53822 Sherritt Lane | 1,075,035 | \$281,112 | \$0.2615 |
| Sewer Lift Pump #1 | 46,861 | \$15,090 | \$0.3220 |
| Sewer Lift Pump #2 | 36,994 | \$11,272 | \$0.3047 |
| Totals | 1,345,644 | \$366,638 | \$0.2725 |

ECM #1 – Solar Photovoltaics & Battery

Affected Meters

- 53823 Sherritt Lane, Soda Springs, CA



FIM Description

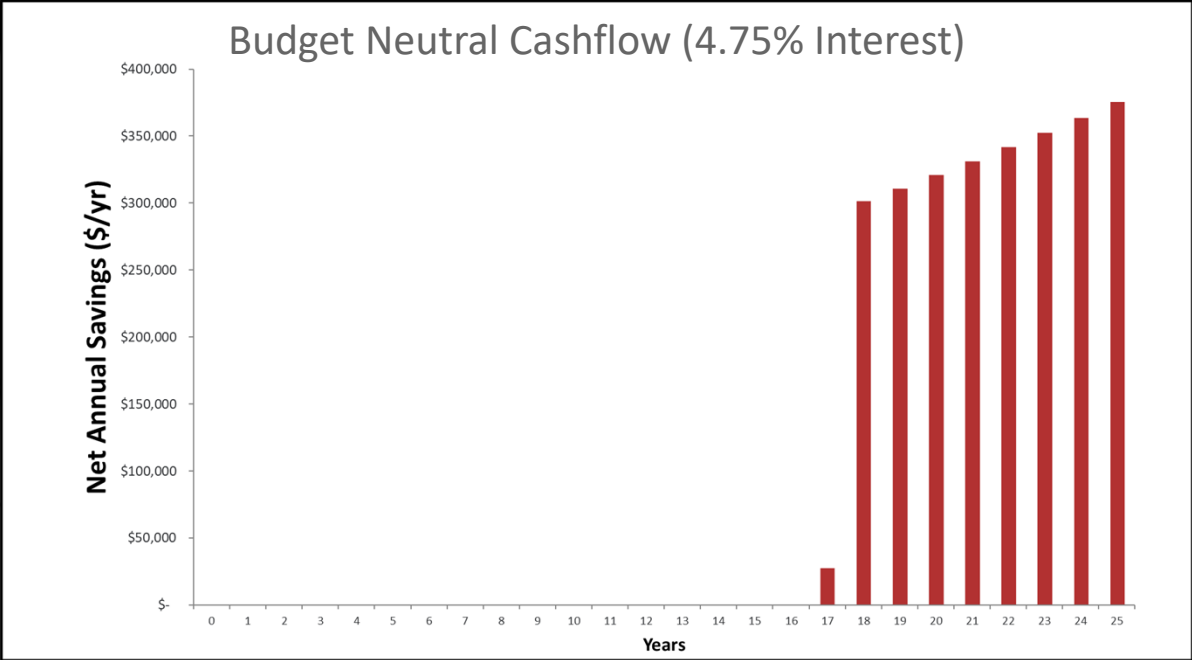
Install a total of 540 kW Solar Photovoltaic ground mount system to offset electric consumption with 250 kW battery system. This offsets 89% of the Donner Summit PUD grid energy usage. The panels shall be mounted at a 45-degree angle, reducing/eliminating slow load on solar PV structure.

- 30-year production on solar PV panels
- 20-year warranty on inverter
- 20-year battery energy storage system life



Project Financials

| | |
|-----------------------------|--------------------|
| Total Project Investment | \$3,755,000 |
| Annual Utility Cost Savings | \$188,750 |
| Investment Tax Credit (34%) | \$1,276,250 |
| Net Project Cost | \$1,278,750 |
| Minimum Loan Term | 17 years |
| 20 Year Cumulative Cashflow | \$960,000 |
| Year 1 Solar O&M Cost | \$8,500 |



Potential Measure – EV Charging to Meet New CARB Requirements



Affected Sites

- WWTP Office

What are the compliance requirements for State and local government agency fleets? Affected fleets must ensure, beginning January 1, 2024, that 50 percent of their annual vehicle purchases per calendar year are zero-emissions, and beginning January 1, 2027, that 100 percent of vehicle purchases are zero-emissions. Jul 20, 2023



California Air Resources Board (.gov)

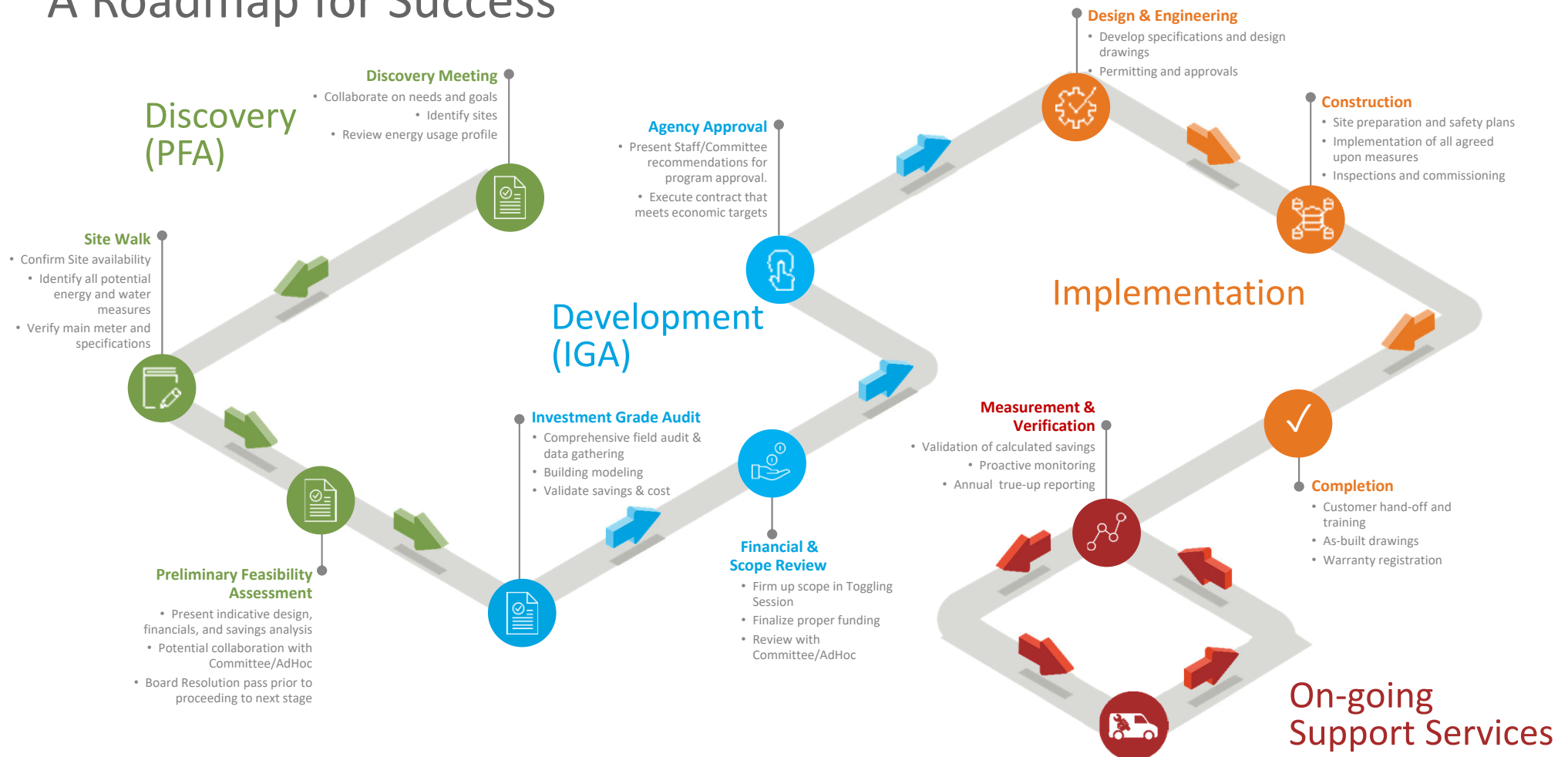
<https://ww2.arb.ca.gov/resources/fact-sheets/advanc...>

[State & Local Government Agency Fleet Requirements Overview](#)

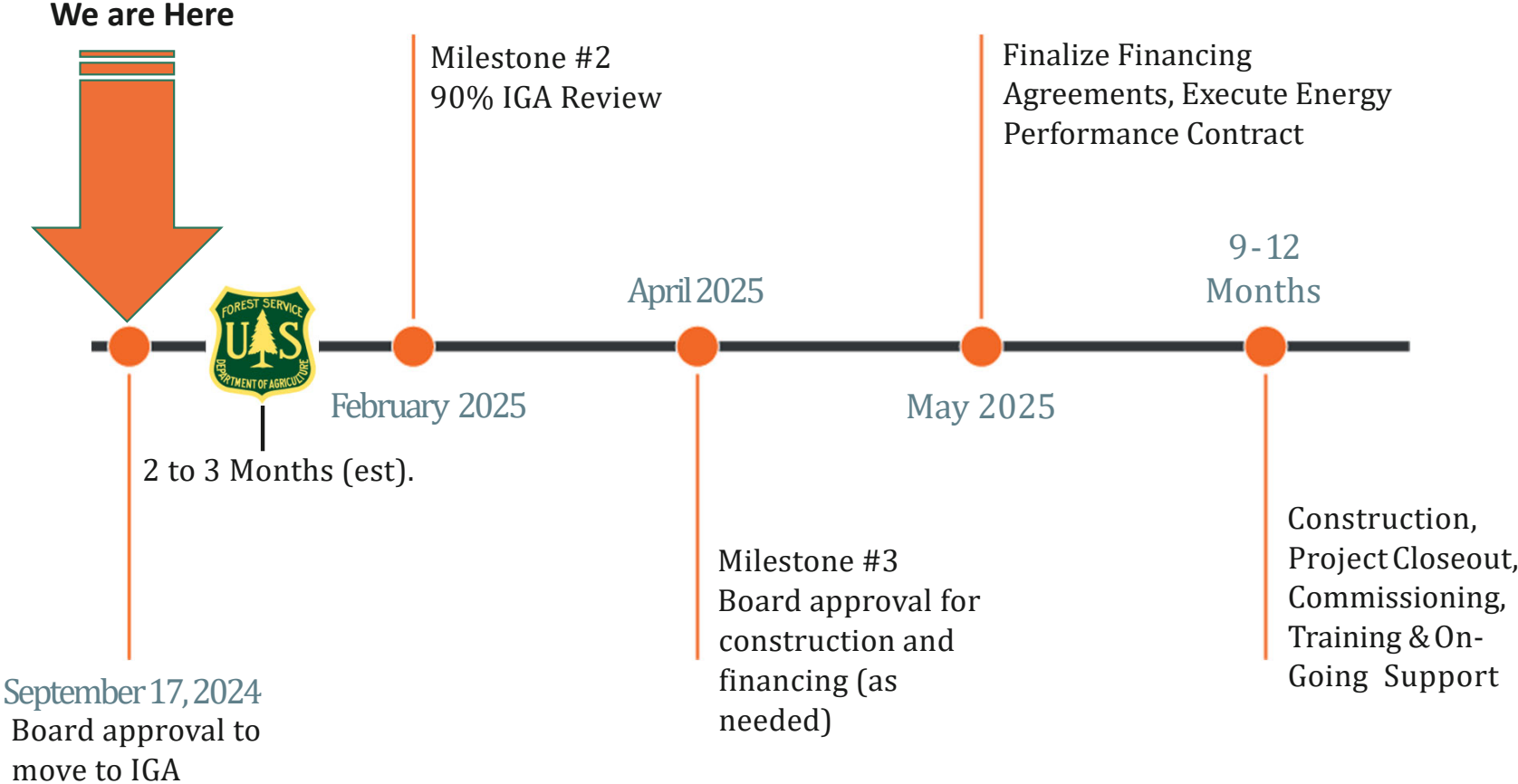
ECM Description

Install two dual port Level 2 EV Chargers at the location as noted above. At 7.2 kW maximum load per port, these EV chargers can be installed with minimal modifications to the existing electrical systems. Level 2 charging adds about 14-35 miles of range per hour of charging time.

A Roadmap for Success



Next Steps



RESOLUTION NO. 1234

AUTHORIZING THE EXECUTION OF AN INVESTMENT GRADE AUDIT BY CENTRICA BUSINESS SOLUTIONS SERVICES, INC.

WHEREAS, Donner Summit Public Utility District has previously selected Centrica Business Solutions Services, Inc. for a Preliminary Feasibility Assessment (PFA) at no cost that demonstrated a budget neutral energy savings project is possible but warrants further clarification.

WHEREAS, to proceed with a budget neutral energy savings project, it is necessary to complete an Investment Grade Audit (IGA) to determine the expected savings and costs for improvements at Donner Summit Public Utility District facilities.

WHEREAS, Donner Summit Public Utility District intends to contract with Centrica Business Solutions Services, Inc. for work associated with a budget neutral energy savings project under California State Government Code 4217.10 et seq ("4217 Code").

WHEREAS, Centrica Business Solutions Services, Inc. shall furnish all labor, materials, and equipment and perform all work required for the completion of an IGA to identify energy savings measures and equipment replacement at Donner Summit Public Utility District facilities. The IGA shall be conducted at no cost to Donner Summit Public Utility District.

The Donner Summit Public Utility District Council Members hereby authorize Centrica Business Solutions Services, Inc. to conduct an Investment Grade Audit at Donner Summit Public Utility District facilities at no cost to Donner Summit Public Utility District. This resolution shall take effect immediately.

The Resolution having come to a vote:

YEAS: 5
NAYS: 0
ABSTAIN: 0
ABSENT: 0

ADOPTED THIS 17th day of September 2024 in Donner Summit Public Utility District, California.

AUTHORIZED SIGNATURE:

X _____

X _____

Date

Next Steps: Board Resolution

- Authorize Centrica to Conduct an Investment Grade Audit (IGA) for DSPUD
- No Cost or Obligation to the District
- Assures Project Meets Requirements of CA 4217
- Final Project Will Require Board Approval via Public Hearing

Thank you

- **Andy Roth**
- **Sr. Account Executive**
- **M: (916) 672-1959**
- **E: Andy.Roth@Centrica.com**



RESOLUTION NO. 2024-25

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT AUTHORIZING THE PREPARATION OF AN INVESTMENT GRADE AUDIT BY CENTRICA BUSINESS SOLUTIONS SERVICES, INC. FOR AN ENERGY CONSERVATION PROJECT AT THE WASTEWATER TREATMENT PLANT

WHEREAS, Centrica Business Solutions Services, Inc. (Centrica) previously prepared a Preliminary Feasibility Assessment (PFA) at no cost that demonstrated a budget neutral energy savings project is possible but warrants further clarification.; and

WHEREAS, to proceed with a budget neutral energy savings project, it is necessary to complete an Investment Grade Audit (IGA) to determine the expected savings and costs for improvements at Donner Summit Public Utility District (DSPUD) facilities.; and

WHEREAS, DSPUD intends to contract with Centrica for work associated with a budget neutral energy savings project under California State Government Code 4217.10 et seq; and

WHEREAS, Centrica shall furnish all labor, materials, and equipment and perform all work required for the completion of an IGA to identify energy savings measures and equipment replacement at DSPUD facilities. The IGA shall be conducted at no cost to DSPUD.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF DONNER SUMMIT PUBLIC UTILITY DISTRICT DOES HEREBY RESOLVE that Centrica Business Solutions Services, Inc. is authorized to conduct an Investment Grade Audit at DSPUD facilities at no cost to DSPUD for an energy conservation project.

PASSED AND ADOPTED by the Board of Directors of Donner Summit Public Utility District, this 17th day of September 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

DONNER SUMMIT PUBLIC UTILITY DISTRICT

By: _____
Cathy Preis
President, Board of Directors

ATTEST:

By: _____
Dawn Parkhurst
Secretary of the Board



Home

Bill Information

Publications

Other Resources

My Subscriptions

My Favorites

Code:

Section:



[Up^](#) [Add To My Favorites](#)

GOVERNMENT CODE - GOV

TITLE 1. GENERAL [100 - 7931.000] (Title 1 enacted by Stats. 1943, Ch. 134.)

DIVISION 5. PUBLIC WORK AND PUBLIC PURCHASES [4000 - 4563] (Division 5 enacted by Stats. 1943, Ch. 134.)

CHAPTER 3.2. Energy Conservation Contracts [4217.10 - 4217.19] (Chapter 3.2 added by Stats. 1983, Ch. 868, Sec. 1.)

4217.10. To help implement the policy set forth in Section 25008 of the Public Resources Code, and to extend that policy to facilities of local governments, public agencies may develop energy conservation, cogeneration, and alternate energy supply sources at the facilities of public agencies in accordance with this chapter.

(Added by Stats. 1983, Ch. 868, Sec. 1.)

4217.11. The following terms, whenever used in this chapter, have the meanings given in this section, except where the context clearly indicates otherwise:

- (a) "Alternate energy equipment" means equipment for the production or conversion of energy from alternate sources as its primary fuel source, such as solar, biomass, wind, geothermal, hydroelectricity under 30 megawatts, remote natural gas of less than one billion cubic feet estimated reserves per mile from an existing gas gathering line, natural gas containing 850 or fewer British Thermal Units per standard cubic foot, or any other source of energy, the efficient use of which will reduce the use of fossil or nuclear fuels.
- (b) "Cogeneration equipment" means equipment for cogeneration, as defined in Section 216.6 of the Public Utilities Code.
- (c) "Conservation measures" means equipment, maintenance, load management techniques and equipment, or other measures to reduce energy use or make for a more efficient use of energy.
- (d) "Conservation services" means the electrical, thermal, or other energy savings resulting from conservation measures, which shall be treated as a supply of such energy.
- (e) "Energy conservation facility" means alternate energy equipment, cogeneration equipment, or conservation measures located in public buildings or on land owned by public agencies.
- (f) "Energy service contract" means a contract entered into by a public agency with any person, pursuant to which the person will provide electrical or thermal energy or conservation services to a public agency from an energy conservation facility.
- (g) "Facility financing contract" means a contract entered into by a public agency with any person whereby the person provides financing for an energy conservation facility in exchange for repayment of the financing and all costs and expenses related thereto by the public agency. A facility financing contract may provide for the person with whom the public agency contracts to provide any combination of feasibility studies for, and design and construction of, all or part of the energy conservation facility in addition to the financing and other related services, and may provide for an installment sale purchase, another form of purchase, or amortized lease of the energy conservation facility by the public agency.
- (h) "Facility ground lease" means a lease of all, or any portion of, land or a public building owned by, or under lease to, a public agency to a person in conjunction with an energy service contract or a facility financing contract. A facility ground lease may include, in addition to the land on which energy conservation facilities will be located, easements, rights-of-way, licenses, and rights of access, for the construction, use, or ownership by the person of the facility and all related utility lines not owned or controlled by the interconnecting utility, and offsite improvements related thereto. A facility ground lease may also include the addition or improvement of utility lines and equipment owned by the interconnecting utility which are necessary to permit interconnection between that utility and an energy conservation facility.

(i) "Person" means, but is not limited to, any individual, company, corporation, partnership, limited liability company, public agency, association, proprietorship, trust, joint venture, or other entity or group of entities.

(j) "Public agency" means the state, a county, city and county, city, district, community college district, school district, joint powers authority or other entity designated or created by a political subdivision relating to energy development projects, and any other political subdivision or public corporation in the state.

(k) "Public building" includes any structure, building, facility, or work which a public agency is authorized to construct or use, and automobile parking lots, landscaping, and other facilities, including furnishings and equipment, incidental to the use of any structure, building, facility, or work, and also includes the site thereof, and any easements, rights-of-way appurtenant thereto, or necessary for its full use.

(Amended by Stats. 2006, Ch. 198, Sec. 2. Effective January 1, 2007.)

4217.12. (a) Notwithstanding any other provision of law, a public agency may enter into an energy service contract and any necessarily related facility ground lease on terms that its governing body determines are in the best interests of the public agency if the determination is made at a regularly scheduled public hearing, public notice of which is given at least two weeks in advance, and if the governing body finds:

(1) That the anticipated cost to the public agency for thermal or electrical energy or conservation services provided by the energy conservation facility under the contract will be less than the anticipated marginal cost to the public agency of thermal, electrical, or other energy that would have been consumed by the public agency in the absence of those purchases.

(2) That the difference, if any, between the fair rental value for the real property subject to the facility ground lease and the agreed rent, is anticipated to be offset by below-market energy purchases or other benefits provided under the energy service contract.

(b) State agency heads may make these findings without holding a public hearing.

(Amended by Stats. 1998, Ch. 328, Sec. 7. Effective August 21, 1998.)

4217.13. Notwithstanding any other provision of law, a public agency may enter into a facility financing contract and a facility ground lease on terms that its governing body determines are in the best interest of the public agency if the determination is made at a regularly scheduled public hearing, public notice of which is given at least two weeks in advance, and if the governing body finds that funds for the repayment of the financing or the cost of design, construction, and operation of the energy conservation facility, or both, as required by the contract, are projected to be available from revenues resulting from sales of electricity or thermal energy from the facility or from funding that otherwise would have been used for purchase of electrical, thermal, or other energy required by the public agency in the absence of the energy conservation facility, or both. State agency heads may make these findings without holding a public hearing.

(Amended by Stats. 1998, Ch. 328, Sec. 8. Effective August 21, 1998.)

4217.14. Notwithstanding any other provision of law, the public agency may enter into contracts for the sale of electricity, electrical generating capacity, or thermal energy produced by the energy conservation facility at such rates and on such terms as are approved by its governing body. Any such contract may provide for a commitment of firm electrical capacity.

(Added by Stats. 1983, Ch. 868, Sec. 1.)

4217.15. The public agency may, but is not required to, base the findings required under Sections 4217.12 and 4217.13 on projections for electrical and thermal energy rates from the following sources:

(a) The public utility which provides thermal or electrical energy to the public agency.

(b) The Public Utilities Commission.

(c) The State Energy Resources Conservation and Development Commission.

(d) The projections used by the Department of General Services for evaluating the feasibility of energy conservation facilities at state facilities located within the same public utility service area as the public agency.

(Added by Stats. 1983, Ch. 868, Sec. 1.)

4217.16. Prior to awarding or entering into an agreement or lease, the public agency may request proposals from qualified persons. After evaluating the proposals, the public agency may award the contract on the basis of the

experience of the contractor, the type of technology employed by the contractor, the cost to the local agency, and any other relevant considerations. The public agency may utilize the pool of qualified energy service companies established pursuant to Section 388 of the Public Utilities Code and the procedures contained in that section in awarding the contract.

(Amended by Stats. 1998, Ch. 328, Sec. 9. Effective August 21, 1998.)

4217.17. This chapter does not limit the authority of any public agency to construct energy conservation projects or to enter into other leases or contracts relating to the financing construction, operation, or use of alternate energy type facilities in any manner authorized under existing law. This chapter shall not be construed to abrogate Section 14671.6.

(Amended by Stats. 1998, Ch. 328, Sec. 10. Effective August 21, 1998.)

4217.18. The provisions of this chapter shall be construed to provide the greatest possible flexibility to public agencies in structuring agreements entered into hereunder so that economic benefits may be maximized and financing and other costs associated with the design and construction of alternate energy projects may be minimized. To this end, public agencies and the entities with whom they contract under this chapter should have great latitude in characterizing components of energy conservation facilities as personal or real property and in granting security interests in leasehold interests and components of the alternate energy facilities to project lenders.

(Added by Stats. 1983, Ch. 868, Sec. 1.)

4217.19. The Tri-Valley-San Joaquin Valley Regional Rail Authority, as established in Chapter 8 (commencing with Section 132651) of Division 12.7 of the Public Utilities Code, in addition to the authority to enter into energy service contracts, facility financing contracts, and contracts for the sale of specified energy resources, as specified in Sections 4217.12 to 4217.14, inclusive, may enter into energy service contracts, facility financing contracts, and contracts for the sale of energy resources relating to green electrolytic hydrogen, as that term is defined in Section 400.2 of the Public Utilities Code, for use by the authority for purposes of financing the construction and operation of passenger rail service through the Altamont Pass Corridor.

(Added by Stats. 2023, Ch. 410, Sec. 1. (SB 746) Effective January 1, 2024.)