

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes
Tuesday, June 18, 2024 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom,

1. Call to Order

The Regular Meeting of June 18, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:00 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar

A. Approve Finance Report for June 2024

- 1. Cash Disbursements–General, Month of May**
- 2. Cash Disbursements–Payroll, Month of May**
- 3. Schedule of Cash and Reserves, April**
- 4. Accountants Financial Statements, April**

B. Approve Regular Meeting Minutes for May 21, 2024

C. Approve Safety Meeting Minutes for May 2024

D. Appropriations Limit for Fiscal Year 2024/2025

- E. Adopt Resolutions 2024-14 and 2024-15 Fixing and Placing the Annual Special Tax Levy for Community Facilities District No. 1**

- F. Adopt Resolutions 2024-16 and 2024-17 Requesting Collection of Unpaid Charges on the Nevada and Placer County Tax Rolls**

Motion: Accept the Consent Calendar
By: Phil Gamick
Second: Joni Kaufman
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager. Reported**

- B. Operations and Maintenance Summary, May. Reported**

7. Information - None

8. Action

- A. Adopt Resolution 2024-18 Approving Fiscal Year 2024/2025 Budget and Five-Year Capital Improvement Plan**

Motion: Adopt Resolution 2024-18 Approving Fiscal Year 2024 /2025 Budget and Five-Year Capital Improvement Plan
By Dawn Parkhurst
Second: Joni Kaufman
Roll Call Vote
Cathy Preis - Aye
Phil Gamick - Aye
Craig Combs - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye
Motion Carries

- B. Approve Employee Job Descriptions**

Motion: Approve Employee Job Descriptions
By Dawn Parkhurst
Second: Joni Kaufman
Roll Call Vote
Cathy Preis - Aye
Phil Gamick - Aye
Craig Combs - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye
Motion Carries

C. Approve Funding Agreement with Placer County Water Agency for Financial Assistance Program Grant in the Amount of \$33,600 for Environmental Permitting and Design for the Big Bend Water System Phase 1 Pipeline Replacement

Motion: Approve Funding Agreement with Placer County Water Agency for Financial Assistance Program Grant in the Amount of \$33,600 for Environmental Permitting and Design for the Big Bend Water System Phase 1 Pipeline Replacement

By Dawn Parkhurst

Second: Joni Kaufman

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

D. Adopt Resolutions Declaring an Election and Requesting that Nevada and Placer Counties Consolidate with the General Election on November 5, 2024

Motion: Adopt Resolutions Declaring an Election and Requesting that Nevada and Placer Counties Consolidate with the General Election on November 5, 2024

By Dawn Parkhurst

Second: Joni Kaufman

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

E. Vote for California Special District Association Board of Directors.

Motion: Vote for Noelle Mattock for California Special District

By: Joni Kaufman

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

F. Adopt a Resolution Approving an Agreement with Aqua Sierra Controls, Inc. for Radio Telemetry Upgrades in the Amount of \$179,519.67

Motion: Adopt Resolution 2024-21 of the Board of Directors of the Donner Summit Public Utility District Approving an Agreement Aqua Sierra Controls, Inc. for \$179,519.67

Roll Call Vote Dawn Parkhurst

Second: Joni Kaufman

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Motion: Adjourn Meeting at 6:58 p.m.

By: Joni Kaufman

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – July 16, 2024

Regular Meeting – August 21, 2024

Regular Meeting – September 17, 2024

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant