

**APPROVED**

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Minutes**

**Tuesday, March 26, 2024 - 6:00 P.M.**

**DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**STAFF PRESENT:** Steven Palmer, General Manager; Jim King, Plant Manager;  
Deleane Mehler, Office Assistant

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel, by Zoom

**1. Call to Order**

The Regular Meeting of March 26, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:03 p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

**3. Clear the Agenda- None**

**4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

**5. Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*

**A. Approve Finance Report for March 2024**

- 1. Cash Disbursements–General**, Month of February
- 2. Cash Disbursements–Payroll**, Month of February
- 3. Schedule of Cash and Reserves**, January
- 4. Accountants Financial Statements**, January

**B. Approve Regular Meeting Minutes for February 20, 2024**

**C. Approve Safety Meeting Minutes for February 2024**

**D. Approve Engagement Letter for Fiscal Year 2024 Audit**

**E. Approve Engagement Letter for Calendar Year 2024 Accounting Services**

**Motion: Accept the Consent Calendar**  
By: Joni Kaufman  
Second: Dawn Parkhurst  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy  
**Motion Carries**

**6. Department Reports**

- A. **Administration - Steven Palmer, General Manager.** Reported.
- B. **Operations and Maintenance Summary, February.** Reported.

**7. Information**

- A. **Receive Budget to Actual Report for Second Quarter Fiscal Year 2024**  
Steve Palmer presented the Budget to Actual Report for the Second Quarter Fiscal Year 2024.

**8. Action**

- A. **Public Hearing and Adoption of Resolutions to Form Community Facilities District 2024-1 and Incur Bonded Indebtedness for Public Facilities for the Sugar Bowl West and East Villages Sewer Project**  
Cathy Preis opened the Public Hearing at 6:28 p.m. There were no comments from the public. The Public Hearing was closed.

**Motion: Adopt Resolution 2024-04, 2024-05, 2024-06, and 2024-07 of the Donner Summit Public Utility District to Form The Donner Summit Public Utility District Community Facilities District No. 2024-1 (Sewer Extension) to Finance the Acquisition and Construction of Certain Public Facilities in and for such Community Facilities District. Determining Necessity to Incur Bonded Indebtedness. Calling for a Special Election and Intension to Reimburse Expenditures Relating to Capital Improvements from the Proceeds of Tax Exempt Obligations.**

By: Joni Kaufman  
Second: Dawn Parkhurst  
Roll Call Vote:  
Cathy Preis - Aye  
Phil Gamick - Aye  
Craig Combs - Aye  
Joni Kaufman - Aye  
Dawn Parkhurst - Aye

**A. Adopt the Water Supply Resiliency Study**

**Motion: Adopt the Water Supply Resiliency Study**  
By: Craig Combs  
Second: Phil Gamick  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy  
**Motion Carries**

**B. Vote for Local Agency Formation Commission Special District Representatives.**

**Motion:** Vote for Joshua Alpine, Placer County Water Agency Director for the Regular Voting for the Special District Representative.

By: Joni Kaufman

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

**Motion:** Vote for Judy Freidman, Tahoe City Public Utility District Director First Choice, Luke Regan, North Tahoe Fire Protection District Vice President Second Choice, for the Alternate for the Special District Representative

By: Craig Combs

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

**10. Adjournment:**

**Motion:** Adjourn Meeting at 7:15 p.m.

By: Phil Gamick

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

**Schedule of Upcoming Meetings**

Regular Meeting – April 16, 2024

Regular Meeting – May 21, 2024

Regular Meeting – June 18, 2024

Respectfully Submitted,

*Deleane Mehler*

Deleane Mehler  
Administrative Assistant