**APPROVED**

**Donner Summit Public Utility District**

**Board of Directors Regular Meeting**

# Minutes

**Tuesday, September 19, 2023 - 6:00 P.M.**

**DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**STAFF PRESENT:** Steven Palmer, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant

**OTHERS PRESENT:**  Via Zoom: Geoffrey O. Evers, General Counsel, Tom Sleckman, Peninsula Ski Club; Jeff Meyer, GEI; Jerry Legg, Five Star Bank

1. **Call to Order**

The Regular Meeting of September 19, 2023, of the Donner Summit Public Utility District Board of Directors was called to order at 6:04 p.m. by President Cathy Preis.

1. **Roll Call**

 Cathy Preis, President - Present

Joni Kaufman, Vice President - Present

 Dawn Parkhurst, Secretary - Present

 Philip Gamick, Director - Present

Craig Combs, Director - Absent- Excused

1. **Clear the Agenda**- None
2. **Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

Tom Sleckman, Peninsula Ski Club commented that water rates should include conservation pricing. He also commented that the PSC may want to reduce its sewer EDU rating and sell EDUs on the open market.

1. **Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar*

1. **Approve Finance Report for September 2023**
	1. **Cash Disbursements–General**, Month of August
	2. **Cash Disbursements–Payroll,** Month of August
	3. **Schedule of Cash and Reserves,** July
	4. **Accountants Financial Statements,** July
2. **Approve Regular Meeting Minutes for August 15, 2023**
3. **Approve Monthly Safety Meeting Minutes – August 2023**

**Motion: Accept the Consent Calendar**

By: Dawn Parkhurst

Second: Joni Kaufman

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

1. **Department Reports**
2. **Administration - Steven Palmer, General Manager.** Reported
3. **Operations and Maintenance Summary, August.** Reported
4. **Information - None**
5. **Action**
	1. **Consider Change of District Banking from Wells Fargo Bank to Five Star Bank**. Jerry Legg from Five Star Bank gave a background presentation on Five Star Bank.

**Motion: Approve Resolution 2023-19 of the Donner Summit Public Utility District Approving the Change of Banks from Wells Fargo to Five Star Bank**

**By: Dawn Parkhurst**

**Second: Phil Gamick**

**Roll Call Vote:**

**Cathy Preis - Aye**

**Phil Gamick - Aye**

**Craig Combs - Absent**

**Joni Kaufman - Aye**

**Dawn Parkhurst - Aye**

**Motion Carries**

* 1. **Review and Comment on Draft Water Shortage Contingency Plan**, Steve Palmer gave a presentation. A final plan will be presented for adoption at a future Board Meeting. Director Parkhurst questioned if there was a way to take into consideration each customers exiting irrigation use and degree of conservation when implanting conservation goals.
	2. **Declare Polaris Ranger Crew 800EFI Utility Vehicle as Surplus and Authorize Sale**

**Motion: Approve Resolution 2023-20 of the Donner Summit Public**

**Utility District Authorizing the Sale of the Polaris Ranger Crew 800EFI Utility Vehicle to be Sold as Surplus**

**By: Joni Kaufman**

**Second: Phil Gamick**

**Roll Call Vote:**

**Cathy Preis - Aye**

**Phil Gamick - Aye**

**Craig Combs - Absent**

**Joni Kaufman - Aye**

**Dawn Parkhurst - Aye**

**Motion Carries**

* 1. **Approve District Participation in California Water/Wastewater Agency Response Network**

**Motion: Adopt Resolution 2023-21 of the Donner Summit Public Utility District to Approving Participation in the California Water/ Wastewater Agency Response Network**

**By: Dawn Parkhurst**

**Second: Joni Kaufman**

**Roll Call Vote:**

**Cathy Preis - Aye**

**Phil Gamick - Aye**

**Craig Combs - Absent**

**Joni Kaufman - Aye**

**Dawn Parkhurst - Aye**

1. **Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*
2. **Adjournment**

**Motion: Adjourn Meeting at 7:22 p.m.**

**By: Phil Gamick**

**Second: Dawn Parkhurst**

**Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain, 0 Vacancy**

**Motion Carries**

**Schedule of Upcoming Meetings**

**Regular Meeting – October 17, 2023**

**Regular Meeting – November 21, 2023**

**Regular Meeting – December 19, 2023**

**Respectfully Submitted,**

**Deleane Mehler**

**Administrative Assistant**