**APPROVED**

**Donner Summit Public Utility District**

**Board of Directors Regular Meeting**

# Minutes

**Tuesday, January 18, 2022 - 6:00 P.M.**

**DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

1. **Call to Order**

For the Regular Meeting (Section 54954), January 18, 2022 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom’s Executive Order N-29-20 and Assembly Bill 361.

The Regular Meeting of January 18, 2022 of the Donner Summit Public Utility District Board of Directors was called to order at 5:58 p.m. by President Cathy Preis.

1. **Roll Call**

 Cathy Preis, President - Present

 Philip Gamick, Director - Present

 Alex Medveczky, Secretary - Absent

Joni Kaufman, Director - Present

 Dawn Parkhurst, Director - Present

1. **Clear the Agenda**- No Changes
2. **Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*None.
3. **Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*

1. **Approve Finance Report for January 18, 2022**
	1. **Cash Disbursements–General**, Months of November and December
	2. **Cash Disbursements–Payroll,** Months of November and December
	3. **Schedule of Cash and Reserves,** October and November
	4. **Accountants Financial Statements,** October and November
2. **Approve Regular Meeting Minutes November 16, 2021**
3. **Approve Special Meeting Minutes December 28, 2021**
4. **Approve Monthly Safety Committee Meeting Minutes, November 21, 2021**

**Motion: Approve the Consent Calendar**

By: Phil Gamick

Second:  Joni Kaufman

Roll Call Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

1. **Department Reports**
2. **Administration - Steven Palmer, General Manager**

The General Manager presented his report.

**Alex Medveczky arrived at 6:09 p.m.**

1. **Sewer and Water Department - Jim King, Chief Plant Operator**
2. **Waste Water Flow Data, November and December**
3. **Fresh Water Flow Data, November and December**
4. **Operations and Maintenance Summary**

The Chief Plant Operator presented the data and summaries for the months of November and December.

1. **Information Items**
	1. **California Special District Association 2021 Highlights**

Highlights are presented in the meeting packet.

1. **Action Items**
	1. **Adopt a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361**

**Motion: Adopt Resolution 2022-10 to Continue Remote Board Meetings in Accordance with Assembly Bill 361**

By: - Joni Kaufman

Second: Dawn Parkhurst

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Alex Medveczky - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

**Motion Carries**

* 1. **Adopt a Resolution** **Authorizing the Grant Application, Acceptance, and Execution for the Big Bend Tank Rehabilitation Project**

**Motion: Adopt Resolution 2022-11 Authorizing the Grant Application, Acceptance, and Execution for the Big Bend Tank Rehabilitation Project**

By: Alex Medveczky

Second: Joni Kaufman

Roll Call Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

1. **Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*
2. **Adjournment**

**Motion: Adjourn Meeting at 6:47 p.m.**

By: Alex Medveczky

Second: Dawn Parkhurst

 Roll Call Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

Schedule of Upcoming Meetings

 Regular Meeting – February 15, 2022

 Regular Meeting – March 15, 2022

Regular Meeting – April 19, 2022

Respectfully Submitted,

Deleane Mehler

Administrative Assistant