

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda**

Tuesday, October 19, 2021 - 6:00 P.M.

DSPUD Office, 53823 Sherritt Lane, Soda Springs California

For the Regular Meeting (Section 54954), October 19, 2021 at 6:00 P.M., the meeting will be conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361. **The Zoom Webinar ID 84115457660 Password 641152 If your computer does not have audio or visual capabilities, you may participate in the meeting by phone 1 669-900-6833.**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so **by logging into Zoom and using the meeting ID and password or dial in only number referenced above.** After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions.

Unless specifically noted, the Board of Directors may act upon all items on the agenda.

1. Call to Order

2. Roll Call

3. Administer the Oath of Office

The Oath of Office will be administered to newly appointed Directors Joni Kaufman and Dawn Parkhurst

1. Nevada County Oath of Office: Joni Kaufman and Dawn Parkhurst

Cathy Preis administered the Nevada County Oath of Office to appointed Directors.

4. Selection of Vice President and Secretary

Motion: Nominate Joni Kaufman as Vice President

By: Cathy Preis

Second: Phil Gamick

Vote: 4 Ayes 0 Noes 0 Absent 1 Abstain

Motion Carries

Motion: Nominate Alex Medveczky as Secretary

By: Phil Gamick

Second: Joni Kaufman

Vote: 4 Ayes, 0 Noes, 0 Absent, 1 Abstain

Motion Carries

5. Clear the Agenda

6. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

7. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for October 19, 2021

1. **Cash Disbursements–General**, Month of September
2. **Cash Disbursements–Payroll**, Month of September
3. **Schedule of Cash and Reserves**, September 30, 2021 and August 31, 2021
4. **Accountants Financial Statements**, August 31, 2021 (Unaudited)

B. Approve Regular Meeting Minutes September 21, 2021

C. Approve Monthly Safety Committee Meeting Minutes, Month of September

Motion: Accept the Consent Calendar

By: Alex Medveczky

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

8. Department Reports

A. Administration - Steven Palmer, General Manager

B. Sewer and Water Department - Jim King, Chief Plant Operator

1. **Waste Water Flow Data, September**
2. **Fresh Water Flow Data, September**
3. **Operations and Maintenance Summary**
Activities during the month of September.

9. Information Items

A. Update on SCADA Replacement Project. Reported

10. Action Items

A. Consider Adopting a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361

Motion: Accept a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361

By: Phil Gamick
Second: Joni Kaufman
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

B. Consider Adopting a Catastrophic Leave Sharing Policy

Motion: Accept the Consent Calendar
By: Dawn Parkhurst
Second: Joni Kaufman
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

C. Board Discussion and Direction Regarding 2021 Holiday Party

11. Closed Session: Public Employee Performance Evaluation (Government Code Section 54957) Title: General Manager

12. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

13. Adjournment

Schedule of Upcoming Meetings

Regular Meeting – November 16, 2021
Regular Meeting – December 21, 2021
Regular Meeting – January 19, 2022

We certify that on October 15, 2021 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Steven Palmer
General Manager

Deleane Mehler