

**APPROVED**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460  
Minutes of the Regular Meeting of the Board of Directors  
Held: August 17, 2021**

**STAFF PRESENT:** Steven Palmer, General Manager; Jim King, Plant Manager; Deleane Mehler

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA; JA

**1. Call to Order**

For the Regular Meeting (Section 54954), August 17, 2021 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20.

The Regular Meeting of August 17, 2021 of the Donner Summit Public Utility District Board of Directors was called to order at 6:00 p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Bob Sherwood, Secretary	- Absent -Excused
Philip Gamick, Director	- Present
Alex Medveczky, Director	- Present

**3. Clear the Agenda- No Changes**

**4. Public Participation- None**

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of July \$188,850.61**
- B. Cash Disbursements–Payroll, Month of July \$114,510.56**
- C. Special Meeting Minutes July 27, 2021**
- D. Financials for June 2021**

**Motion: Accept the Consent Calendar**

**By: Phil Gamick**

**Second: Alex Medveczky**

**Vote: 3 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacancy**

**Motion Carries**

## 6. Department Reports

### A. Administration: Steve Palmer, General Manager

1. **Sugar Bowl East and West Village Sewer Expansion Project-** update on project activity. Reported.
2. **Notice of a Vacancy on the Board of Directors-** process to appoint a director to fill the vacancy on the Board. Reported.

### B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for July -** Reported
2. **Fresh Water Flow Data – for July -** Reported
3. **Operations and Maintenance Summary –** activities during the month of July. Jim King reported the following:

#### Operations WWTP

- ◆ Discontinued river discharge with all effluent flows going to irrigation storage tank
- ◆ Continued use of the sludge drying beds.
- ◆ Continued supplying water for dust control on the Hwy 40 upgrade project.
- ◆ Staff processed 25 USA dig tickets.

#### Operations Water Treatment Plant

- ◆ Hot tapped main water line and set a meter pit at 10100 Poma Lane.

#### Repairs and Maintenance WWTP

- ◆ Had all paved area resurfaced.
- ◆ Worked on repairs to the soda ash silo feeder #1 knife gate.

#### Repairs and Maintenance WTP

- ◆ Calibrated the turbidity meters.
- ◆ Welded cracks on the frame of the snow cat.

### C. Monthly Safety Committee Meeting Minutes, Month of July.

**Motion: Accept the Safety Committee Meeting Minutes for July**

By: Alex Medveczky

Second: Phil Gamick

Vote: 3 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacancy

#### Motion Carries

7. **Correspondence:** Letter of resignation from Director Schrichte. Reported.  
Letter from former General Manager, Tom Skjelstad. Reported.
8. **Closed Session: None**

**9. Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.

**10. Adjournment:**

**Motion: Adjourn Meeting at 6:23 p.m.**  
By: Alex Medveczky  
Second: Phil Gamick  
Vote: 3 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacancy  
**Motion Carries**

Schedule of Upcoming Meetings

Regular Meeting - August 17, 2021  
Regular Meeting - September 21, 2021  
Regular Meeting - October 19, 2021

Respectfully Submitted,

Deleane Mehler  
Administrative Assistant