

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes
Tuesday, November 16, 2021 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel

For the Regular Meeting (Section 54954), November 16, 2021 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361.

The Regular Meeting of November 16, 2021 of the Donner Summit Public Utility District Board of Directors was called to order at 6:01 p.m. by President Cathy Preis.

1. Roll Call

Cathy Preis, President	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Director	- Present
Joni Kaufman, Director	- Present
Dawn Parkhurst, Director of	- Present

2. Clear the Agenda- No changes

3. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject. None*

4. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for November 16, 2021

- 1. Cash Disbursements–General**, Month of October
- 2. Cash Disbursements–Payroll**, Month of October
- 3. Schedule of Cash and Reserves**, September 31, 2021
- 4. Accountants Financial Statements**, September 31, 2021 (Unaudited)

B. Approve Regular Meeting Minutes October 19, 2021

C. Approve Monthly Safety Committee Meeting Minutes, Month of October

Motion: Accept the Consent Calendar

By: Phil Gamick

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

5. Department Reports

A. Administration - Steven Palmer, General Manager- Reported

B. Sewer and Water Department - Jim King, Chief Plant Operator

1. Waste Water Flow Data, October - Reported

2. Fresh Water Flow Data, October - Reported

3. Operations and Maintenance Summary

Activities during the month of October. Reported

6. Action Items

A. Consider Adopting a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361

Motion: Adopt Resolution 2021-07 to Continue Remote Board Meetings in Accordance with Assembly Bill 361

By: - Alex Medveczky

Second: Phil Gamick

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Alex Medveczky - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

B. First Quarter Budget Report and Consider Approval of Revised Budget

Motion: Approve the Revised Sewer, Water and Administrative Service Department Budget for the 2021-2022 Fiscal Year

By: Joni Kaufman

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

C. Authorize General Manager to Apply for State Water Arrearage Payment Program

Motion: Authorize the General Manager to Apply for the State Water

By: - Alex Medveczky

Second: - Phil Gamick

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Alex Medveczky - Aye

Joni Kaufman - Abstain

Dawn Parkhurst - Aye

Motion Carries 4-0

7. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda. None.*

8. Adjournment:

Motion: Adjourn Meeting at 6:52 p.m.

By: Phil Gamick

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – December 21, 2021- Cancelled

Regular Meeting – January 18, 2022

Regular Meeting – February 15, 2022

Respectfully Submitted,

Deleane Mehler
Administrative Assistant