

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT**  
**P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728**  
**TELEPHONE (530) 426-3456 – FAX (530) 426-3460**  
**Minutes of the Special Meeting of the Board of Directors**  
**Held: July 27, 2021**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager;

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA; Steve Palmer, Newcastle, CA  
Catherine Hanford, Hansford Economics; Chris Parker, Sugar Bowl; Unidentified caller

**1. Call to Order**

For the Special Meeting (Section 54956), July 27, 2021 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20.

The Special Meeting of July 27, 2021 of the Donner Summit Public Utility District Board of Directors was called to order at 6:01 p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Absent
Philip Gamick, Director	- Present
Alex Medveczky, Director	- Present

**3. Clear the Agenda- No Changes**

**4. Public Participation- None**

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of June \$233,649.32**
- B. Cash Disbursements–Payroll, Month of June \$84,829.81**
- C. Special Meeting Minutes June 8, 2021**
- D. Special Meeting Minutes June 15, 2021**
- E. Regular Meeting Minutes June 22, 2021**
- F. Special Meeting Minutes July 6, 2021**
- G. Financials through May 2021**

**Motion: Accept the Consent Calendar**

**By: Alex Medveczky**

**Second: Phil Gamick**

**Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain**

**Motion Carries**

**6. Department Reports**

**A. Administration: Tom Skjelstad, General Manager**

1. **Sugar Bowl East and West Village Sewer Expansion Project-** Tom Skjelstad gave an update on the project activity. Catherine Hansford of Hansford Economic Consulting LLC, presented the Financing Plan for Sugar Bowl Septic Conversions.
2. **Placer County Grand Jury Report-** report on Special District compliance with AB2257. Tom Skjelstad reported that the District is in compliance with AB2257.

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

1. **Waste Water Flow Data – for June** -Reported.
2. **Fresh Water Flow Data – for June** -Reported.
3. **Operations and Maintenance Summary –** activities during the month of June. Jim King reported the following:

**Operations WWTP**

- ◆ Began spray irrigation at Soda Springs Ski area.
  - ◆ Continued use of the sludge drying beds.
  - ◆ Staff processed 13 USA dig tickets.
4. **Lease to Own Caterpillar Mini-X-** request to lease to own a Caterpillar Mini-Excavator. A lengthy discussion ensued. It was decided to purchase the Caterpillar Mini-X.

**Motion: Authorize the Purchase of the Caterpillar Mini-X not to exceed \$75,000.00**

By: Alex Medveczky

Second: Sara Schrichte

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

**Motion Carries**

**C. Monthly Safety Committee Meeting Minutes, Month of June.**

**Motion: Accept the Safety Committee Meeting Minutes for June**

By: Phil Gamick

Second: Sara Schrichte

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

**Motion Carries**

**7. Resolutions: None**

**8. Correspondence: None**

9. **Closed Session: Pursuant to California Government Code 54957.6** – Negotiations with prospective employee. **Position:** General Manager. **District Negotiator:** Geoffrey O. Evers, District Legal Counsel. Geoffrey O. Evers, District Legal Counsel. President Preis announced the Board would be going into Closed Session Pursuant to California Government Code 54957.6. Negotiations with prospective employee for the position of General Manager. The Board went into Closed Session at 7:08PM. The Board came out of Closed Session at 7:21PM. No action was taken.
10. **Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.

11. **Adjournment:**

**Motion: Adjourn Meeting at 7:32 p.m.**  
By: Phil Gamick  
Second: Alex Medveczky  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain  
**Motion Carrie**

Schedule of Upcoming Meetings

Regular Meeting – August 17, 2021  
Regular Meeting – September 21, 2021  
Regular Meeting – October 19, 2021

Respectfully Submitted,

Deleane Mehler  
Administrative Assistant