

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460  
Minutes of the Regular Meeting of the Board of Directors  
Held: April 21, 2020**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA,

**1. Call to Order**

For the Regular Meeting (Section 54954), April 21, 2020 at 6:00 P.M., the meeting will be conducted via teleconferencing due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20. **The teleconferencing phone number is 605-475-6777 Code 7738#.**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so **by calling the teleconferencing number referenced above.** After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

The Regular Meeting of April 21, 2020 of the Donner Summit Public Utility District Board of Directors was called to order at 6:15p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Director	- Absent- Excused

**3. Clear the Agenda:** Tom Skjelstad asked that item #7 be removed from the agenda.

**4. Public Participation:** None

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of March \$94,779.06**
- B. Cash Disbursements–Payroll, Month of March \$81,074.85**
- C. Regular Meeting Minutes of February 18, 2020**
- D. Financials through January 2020**

**Motion: Accept the Consent Calendar**  
By: Bob Sherwood  
Second: Phil Gamick  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

**Motion Carries**

**6. Department Reports**

- A. Administration: Tom Skjelstad, General Manager**
  - 1. Recycled Water for Donner Pass Rd. Improvement Project-** use of recycled water for dust control and construction for the Project. Tom Skjelstad reported that the District’s recycled water permit for the improvement project is still in review.
  - 2. Donner Pass Road Improvement Project-** report from the preconstruction meeting of April 15. Tom Skjelstad reported that the Donner Pass Road Improvement Project will begin in June. They will be working on the culverts and tree removal on Donner Pass Rd. this summer.
  - 3. District Advocacy-** letters to State Assembly members re: Assembly Bill 2093 (as introduced) and Resolution 179. Reported.
- B. Sewer and Water Department – Jim King, Chief Plant Operator**
  - 1. Waste Water Flow Data – for February and March-Reported.**
  - 2. Fresh Water Flow Data – for February and March-Reported.**
  - 4. Operations and Maintenance Summary –** activities during the month of February and March. Jim King reported the following:
    - Discontinued snow making.
    - Eco-Green installed energy saving lights in the maintenance shop, wastewater treatment plant, administrative office and garage. They will be back in the spring to work on the lift stations.
    - Repaired a manhole at Boreal Ski Area.
    - Performed maintenance on the Tucker Snow Cat.

**C. Monthly Safety Committee Meeting Minutes, Month of February and March.**

**Motion: Accept the Safety Committee Meeting Minutes for February and March**

**By: Bob Sherwood**

**Second: Sara Schrichte**

**Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain**

**Motion Carries**

**7. President Report-** General Manager’s Employment Agreement. Discussion and possible action. Item removed.

**8. Ordinance: Ordinance 02- 2020 of the Donner Summit Public Utility District to Set the Recycled Water Rate and Charge.**

**Motion: Adopt Ordinance 02-2020 of the Donner Summit Public Utility District to set the Recycled Water Rate and Charge.**

**By: Bob Sherwood**

**Second: Sara Schrichte**

**Roll Call Vote**

**Bob Sherwood - Aye**

**Phil Gamick - Aye**

**Cathy Preis - Aye**

**Alex Medveczky - Absent**

**Sara Schrichte - Aye**

**Motion Carries**

**9. Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Due to the Covid-19 Shelter in Place Order it was decided to hold the May 19, 2020 Board of Director’s meeting via Zoom.

**9. Adjournment:**

**Motion: Adjourn Meeting at 6:47 p.m.**

**By: Bob Sherwood**

**Second: Phil Gamick**

**Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain**

**Motion Carries**

**Schedule of Upcoming Meetings**

Regular Meeting - May 19, 2020

Regular Meeting - June 16, 2020

Regular Meeting - July 21, 2020

Respectfully Submitted,  
Deleane Mehler

