

Donner Summit PUD  
Fiscal Year 2017/2018

Adopted

Operating Budget Summary

	Operating Budget Summary							
	A	B	C	D	E	F	Q	R
1								
2		Water		Wastewater		2017/2018		
3	Program Revenue	12.5% Increases	Sewer	Treatment	Admin.	Draft		16/17
4	Water Fees	\$ 450,077	\$ -	\$ -	\$ -	\$ 450,077		401,594
5	Sewer Fees	-	341,129	1,023,386	-	1,364,515		1,365,694
6	Connection Fees	-	-	-	-	-		-
7	Sierra Lakes County Water Dist.	-	-	454,122	-	454,122		472,789
8	Property Tax	28,050	18,398	81,052	-	127,500		127,500
9	Station 97 Utilities	-	-	-	6,500	6,500		6,500
10	Late Fees, other revenue	-	-	-	8,000	8,000		8,000
11	Anticipated Const. Water Sales	-	-	-	-	0		0
12	Anticipated Recycled Water Sales	5,000	-	-	-	5,000		5,000
13	Big Bend Service Fees	17,916	-	-	-	17,916		17,916
14	<b>Total Program Revenue</b>	<b>501,043</b>	<b>359,527</b>	<b>1,558,560</b>	<b>14,500</b>	<b>2,433,629</b>		<b>2,404,993</b>
15								
16	<b>Expenses</b>							
17	Salaries	107,867	90,706	291,730	371,767	862,069		819,951
18	Employee benefits	47,024	39,543	127,179	85,047	298,793		272,610
19	Board Expense	-	-	-	48,280	48,280		21,392
20	Professional Services	5,279	2,111	42,557	85,500	135,447		133,447
21	Dues	364		697	5,396	6,457		6,457
22	Fees, permits, certifications, leases	7,246	3,262	16,528	17,689	44,725		43,529
23	Training, education, travel	906	264	2,639	3,000	6,809		6,809
24	Insurance- property, auto, etc.	14,600	14,600	36,500	7,300	73,000		60,000
25	Office supplies and miscellaneous	528	544	792	2,040	3,903		3,903
26	Utilities, communications, telemetry	23,922	25,553	250,000	28,840	328,315		327,594
27	Chemicals and lab supplies	15,525	544	122,156	-	138,225		138,225
28	Laboratory Testing	4,140		50,000		54,140		54,140
29	Equipment maintenance and repair	13,455	9,786	51,000	6,300	80,541		75,541
30	Small equipment rental and PPE	2,759	2,890	3,278	-	8,927		8,927
31	Interest expense- loans	-	-	-	-	0		0
32	Operating supplies	2,588	2,111	2,639	-	7,338		7,338
33	Infiltration-Inflow	-	25,000	-	-	25,000		25,000
34	Sludge removal	-	2,000	12,000	-	14,000		14,000
35	Vehicle maintenance, repair, fuel	2,427	3,648	37,351	-	43,426		43,426
36	Facility maintenance and repair	8,446	17,947	13,000	8,364	47,757		28,586
37	Amortization of land lease	-	-	20,250	-	20,250		20,250
38	Long term debt (principal and interest)	9,350	-	275,210	-	284,560		283,373
39	<b>Total Expenses</b>	<b>266,425</b>	<b>240,509</b>	<b>1,355,505</b>	<b>669,522</b>	<b>2,531,961</b>		<b>2,394,498</b>
40								
41	<b>Net Revenue (Expense)</b>	<b>234,618</b>	<b>119,018</b>	<b>203,055</b>	<b>-655,022</b>	<b>-98,332</b>		<b>10,495</b>

Fiscal Year 2017/2018  
Sewer Department  
Adopted  
Operating Budget

	A	C	D
40		<b>2017/2018</b>	1.035
41	<b>Salaries and wages</b>		
42	Plant Manager	24,933	
43	Field Supervisor	16,753	
44	Operator II	15,002	
45	Operator In Training	10,556	
46	Operator I	12,550	
47	Overtime/On Call	9,383	
48	Certification Compensation	1,528	
49	Total Salaries and wages	90,706	
50			
51	<b>Employee benefits</b>		
52	Health/Life insurance Blue Shield	11,875	
53	Dental insurance	1,834	
54	Ben-E-Lect	500	
55	Ben-E-Lect Self Insure	3,700	
56	Long term disability	1,055	
57	Retirement and Deferred Comp.	4,859	
58	Workers' Comp.	6,915	
59	Clothing allowance	370	
60	Payroll taxes	8,436	
61		39,543	
62			
63	<b>Professional fees</b>		
64	Sanitary Sewer Operations	2,111	
65	Total Professional Fees	2,111	
66			
67	<b>Fees, Permits, Certifications, Leases</b>		
68	State Water Resources Control Board	2,832	
69	USA North	215	
70	Operator Certification	215	
71	Total fees, permits, leases	3,262	
72			
73	<b>Training and Education</b>		
74	Classes, seminars, conferences	264	
75	Total Training/Education	264	
76			
77	<b>Insurance</b>		
78	Property liability, auto, E&O	14,600	
79		14,600	
80	Total Insurance		
81			
82	<b>Office Supplies</b>	544	
83			
84	<b>Utilities, Communications</b>		
85	Electricity	17,398	
86	Propane/Diesel	6,524	
87	Phones	1,631	
88	Total Utilities/Communications	25,553	

Fiscal Year 2017/2018  
Sewer Department  
Adopted  
Operating Budget

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Fiscal Year 2017/2018  
Sewer Department  
Adopted  
Operating Budget

	E	F	G
40			<b>2017/2018</b>
41	<b>Chemicals and Lab Supplies</b>		
42	Lift Station Chemicals		544
43	Total Chemicals/Lab Supplies		544
44			
45	<b>Equipment Maintenance Repair</b>		
46	Manholes & Cleanouts		1,087
47	Lift Stations		8,699
48	Total Equipment Repairs/Maint.		9,786
49			
50			
51	<b>Small Equip Rental and PPE</b>		
52			2,890
53	Total Small Equipment/Rental		2,890
54			
55	<b>Interest Expense-Loans</b>		
56			
57	<b>Operating Supplies</b>		
58	Rags and Coveralls		2,111
59	Total Operating Supplies		2,111
60			
61	<b>Infiltration-Inflow</b>		
62	Line Cleaning		15,600
63	TV Work		6,700
64	Smoke Testing		2,700
65	Total I&I		25,000
66			
67	<b>Sludge Removal</b>		
68	Lift Station Cleaning		2,000
69	Total Sludge Removal		2,000
70			
71	<b>Vehicle Maintenance and Repair</b>		
72	Fuel		1,578
73	Repair		2,070
74	Total Vehicle Maint./Repair		3,648
75			
76	<b>Facility Maintenance and Repair</b>		
77	Lift Stations		17,947
78	Total Facility Maint./Repair		17,947
79			
80	<b>Long Term Debt</b>		
81	(principal and interest)		
82	Total Long Term Debt		0
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Fiscal Year 2017/2018  
Wastewater Treatment Plant  
Adopted  
Operating Budget

	A	E	F	G	I	J	K
1	<b>WASTEWATER TREATMENT</b>						
2		<b>2017/2018</b>					
3	<b>Program Revenue</b>						
4	Sewer fees	1,023,386					
5	Connection fees						
6	Property tax	81,052					
7	Sierra Lakes allocation	454,122					
8	Anticipated Recycled Water Sales	0					
9	<b>Total Program Revenue</b>	<b>1,558,560</b>					
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12			<b>SLCWD</b>				
13	<b>Program Expenses</b>		<b>Allocation</b>	<b>38%</b>			
14	Salaries	291,730	110,857.45				
15	Employee benefits	127,179	48,328.12				
16	Board Expense	-	-				
17	Professional Services	42,557	4,011.66				
18	Dues and subscriptions	697	264.69				
19	Fees, permits, certifications, leases	16,528	6,280.51				
20	Training and education	2,639	1,002.92				
21	Travel	-	-				
22	Insurance- property, auto, etc.	36,500	13,870				
23	Office supplies and miscellaneous	792	301				
24	Utilities, communications, telemetry	250,000	95,000				
25	Chemicals and lab supplies	122,156	46,419				
26	Laboratory Testing	50,000	19,000				
27	Equipment maintenance and repair	51,000	19,380				
28	Small equipment and rental	3,278	1,246				
29	Interest expense- loans		-				
30	Operating supplies	2,639	1,003				
31	Infiltration-Inflow		-				
32	Sludge removal	12,000	4,560				
33	Vehicle maintenance, repair, fuel	37,351	14,193				
34	Facility maintenance and repair	13,000	4,940				
35	Land Lease for Spray Irrigation	20,250	7,695				
36	Long term debt (principal and interest)	856,675	-				
37	<b>Total Expenses</b>	<b>1,936,970</b>	<b>398,352</b>	<b>Sub-total</b>			
38			<b>55,769</b>	<b>14% Admin.</b>			
39	<b>Net Revenue (Expense)</b>	<b>(378,411)</b>	<b>454,122</b>	<b>Total</b>			
40			<b>37,843</b>	<b>Monthly</b>			
41							
42							

Fiscal Year 2017/2018  
Wastewater Treatment Plant  
Adopted  
Operating Budget

	A	E	F	G	I	J	K
43							
44		<b>2017/2018</b>					<b>2017/2018</b>
45	<b>Salaries and wages</b>			<b>Utilities, Communications</b>			
46	Plant Manager	80,190		Electricity			166,000
47	Field Supervisor	53,883		Propane/Diesel			76,500
48	Operator II	48,250		Phones			7,500
49	Operator In Training	33,950		Total Utilities/Communications			250,000
50	Operator I	40,364					
51	Overtime/On Call	30,178		<b>Chemicals and Lab Supplies</b>			
52	Certification Compensation	4,915		Chemical Reagents			7,000
53	Total Salaries and wages	291,730		Misc Glassware and Supplies			3,000
54				Chlorine			5,000
55	<b>Employee benefits</b>			Sulfur Dioxide			0
56	Health/Life insurance Blue Shield	38,193		Polymer			1,200
57	Dental insurance	5,900		Ammonia			20,000
58	Ben-E-Lect	1,607		Bulk Soda Ash			36,000
59	Ben-E-Lect Self Insure	11,900		Caustic Soda			1,000
60	Long term disability	3,392		Liquid Alum			2,000
61	Retirement and Deferred Comp.	15,628		Micro C			46,956
62	Workers' Comp.	22,239		Total Chemicals/Lab Supplies			122,156
63	Clothing allowance	1,190					
64	Payroll taxes	27,131		<b>Laboratory Testing</b>			
65	Total Benefits	127,179		Lab Testing			50,000
66							
67	<b>Professional Services</b>			<b>Equipment Maintenance Repair</b>			
68	Rate Consulting	32,000					
69	General Engineering	10,557		Treatment Plant Maint./Repairs			45,000
70	Total Professional Fees	42,557		Outside Contractors (Telstar/Placer Elect. etc)			6,000
71				Total Equipment Repairs/Maint.			51,000
72	<b>Dues/Subscriptions</b>						
73	Ca. Water Environment Assoc.	697					
74	Total Dues/Subscriptions	697		<b>Small Equipment and PPE</b>			3,278
75							
76	<b>Fees, Permits, Certifications, Leases</b>			<b>Interest Expense-Loans</b>			
77	Wastewater Certifications	375					
78	Nevada County	2,729					
79	State Water Resource Control Board	5,251		<b>Operating Supplies</b>			
80	USDA Forest Service	7,614		Charts/ Pens			2,070
81	Total fees, permits, leases	16,528		Misc.			569
82				Total Operating Supplies			2,639
83	<b>Training and Education</b>						
84	Classes, seminars, conferences	2,639					
85				<b>Sludge Removal</b>			12,000
86							
87	<b>Travel/Perdium</b>			<b>Vehicle Maintenance and Repair</b>			
88	Vehicle Expense/Food	0					
89				Fuel			8,228
90				Repair			3,623
91	<b>Insurance</b>			Service Truck Payment			25,500
92	Property liability, auto, E&O	36,500		Total Vehicle Maint./Repair			37,351
93							
94				<b>Facility Maintenance and Repair</b>			
95	<b>Office Supplies and Materials</b>	792		Buildings, Tanks and Vaults			13,000
96							
97							
98				<b>Land Lease for Spray Irrigation</b>			20,250
99							
100				<b>Long Term Debt</b>			
101				(principal and interest)			856,675

Fiscal Year 2017/2018  
Water Department  
Adopted  
Operating Budget

	A	B	C	D	E
1	<b>WATER</b>				
2		<b>2017/2018</b>			
3	<b>Program Revenue</b>				
4	Water fees	450,077			
5	Connection fees				
6	Property tax	28,050			
7	Anticipated Const. Water Sales	0			
8	Anticipated Recycled Water Sales	5,000			
9	Big Bend Service Fees	17,916			
10	<b>Total Program Revenue</b>	<b>501,043</b>			
11					
12	<b>Program Expenses</b>				
13	Salaries	107,867			
14	Employee benefits	47,024			
15	Board Expense	-			
16	Professional Services	5,279			
17	Dues and subscriptions	364			
18	Fees, permits, certifications, leases	7,246			
19	Training and education	906			
20	Insurance- property, auto, etc.	14,600			
21	Office supplies and miscellaneous	528			
22	Utilities, communications, telemetry	23,922			
23	Chemicals and lab supplies	15,525			
24	Laboratory Testing	4,140			
25	Equipment maintenance and repair	13,455			
26	Small equipment and rental	2,759			
27	Interest expense- loans	-			
28	Operating supplies	2,588			
29	Infiltration-Inflow	-			
30	Sludge removal	-			
31	Vehicle maintenance, repair, fuel	2,427			
32	Facility maintenance and repair	8,446			
33	Amortization of land lease	-			
34	Long term debt (principal and interest)	9,350			
35	<b>Total Expenses</b>	<b>266,425</b>			
36					
37	<b>Net Revenue (Expense)</b>	<b>234,618</b>			
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Fiscal Year 2017/2018  
Water Department  
Adopted  
Operating Budget

	A	B	C	D	E
40					
41		<b>2017/2018</b>			<b>2017/2018</b>
42					
43	<b>Salaries and wages</b>			<b>Utilities, Communications</b>	
44	Plant Manager	29,650		Electricity	17,398
45	Field Supervisor	19,923		Propane/Diesel	5,437
46	Operator II	17,840		Phones	1,087
47	Operator In Training	12,553		Total Utilities/Communications	23,922
48	Operator I	14,924			
49	Overtime/On Call	11,158			
50	Certificatin Compensation	1,817		<b>Chemicals and Lab Supplies</b>	
51	Total Salaries and wages	107,867		Hypochloride	7,763
52				Dry Alum	3,105
53	<b>Employee benefits</b>			Dry Soda Ash	3,623
54	Health/Life insurance Blue Shield	14,122		Monitoring Equipment Supplies	1,035
55	Dental insurance	2,182		Total Chemicals/Lab Supplies	15,525
56	Ben-E-Lect	594			
57	Ben-E-Lect Self Insure	4,400		<b>Laboratory Testing</b>	4,140
58	Long term disability	1,254			
59	Retirement and Deferred Comp.	5,779			
60	Workers' Comp.	8,223		<b>Equipment Maintenance Repair</b>	
61	Clothing allowance	440		Treatment Plant	8,280
62	Payroll taxes	10,032		Tanks and Lines	3,105
63	Total Benefits	47,024		Pump Stations	2,070
64				Total Equipment Repairs/Maint.	13,455
65	<b>Professional Services</b>				
66	Outside Consulting	5,279		<b>Small Equipment and PPE</b>	2,759
67	Total Professional Fees	5,279			
68					
69	<b>Dues/Subscriptions</b>			<b>Interest Expense-Loans</b>	
70	Ca. Rural Water Assoc,	364			
71	Total Dues/Subscriptions	364		Total Interest/Loan Expense	0
72					
73	<b>Fees, Permits, Certifications, Leases</b>			<b>Operating Supplies</b>	
74	Water and Distribution Certifications	500		Portable Water Meters	2,070
75	Department of Health Services	700		Misc.	518
76	Nevada County	1,869		Total Operating Supplies	2,588
77	SWRCB	119			
78	Division Dam Safety	3,647		<b>Vehicle Maintenance and Repair</b>	
79	USA Dig Alert	381		Fuel	1,910
80	Forest Service	30		Repair	518
81	Total fees, permits, leases	7,246		Total Vehicle Maint./Repair	2,427
82					
83	<b>Training and Education</b>			<b>Facility Maintenance and Repair</b>	
84	Classes, seminars, conferences	647		Buildings, Tanks and Vaults	8,446
85	Travel	259		Total Facility Maint./Repair	8,446
86	Total Training/Education	906			
87				Long Term Debt	
88				(principal and interest)	9,350
89	<b>Insurance</b>			Total Long Term Debt	9,350
90	Property liability, auto, E&O	14,600			
91					
92					
93	<b>Office Supplies and Materials</b>	528			



Fiscal Year 2017/2018  
Administrative Department  
Adopted  
Operating Budget

	A	G	H	I	J
1	<b>ADMINISTRATIVE</b>				
2		<b>2017/2018</b>			
3	<b>Program Revenue</b>				
4	Late Charges	8,000			
5	Station 97 Utilities	6,500			
6	<b>Total Program Revenue</b>	<b>14,500</b>			
7					
8					
9	<b>Program Expenses</b>				
10	Salaries and wages	371,767			
11	Employee benefits	85,047			
12	Board expense	48,280			
13	Professional Services	85,500			
14	Dues	5,396			
15	Fees, permits, leases	17,689			
16	Training and education	3,000			
17	Travel	-			
18	Insurance	7,300			
19	Office supplies and misc.	2,040			
20	Utilities, communications	28,840			
21	Chemicals and lab supplies	-			
22	Equipment maintenance repair	6,300			
23	Small equipment and rental	-			
24	Interest expense	-			
25	Operating Supplies	-			
26	Sludge removal	-			
27	Vehicle maintenance, repair, fuel	-			
28	Facility maintenance and repair	8,364			
29	Amortization of land lease	-			
30	Long Term Debt (principal and interest)	-			
31	<b>Total Expenses</b>	<b>669,522</b>			
32					
33	<b>Net Revenue (Expense)</b>	<b>(655,022)</b>			
34					

Fiscal Year 2017/2018  
Administrative Department  
Adopted  
Operating Budget

	A	G	H	I	J
35					
36					
37		<b>2017/2018</b>			
38					
39	<b>Salaries and wages</b>			<b>Fees, permits, leases</b>	
40	General Manager	198,222		US Forest Service Permit	941
41	Office Manager	103,515		Copier lease	4,404
42	Administrative Asst.	70,029		Postage meter rental	1,450
43	<b>Total Salaries and wages</b>	<b>371,767</b>		Bank fees (includes payroll fees)	5,675
44				Billing software support	4,872
45	<b>Employee benefits</b>			<b>Total fees, permits, leases</b>	<b>17,689</b>
46	Health/Life insurance Blue Shield	21,130			
47	Dental insurance	2,306			
48	Ben-E-Lect	480		<b>Past Payroll Taxes</b>	-
49	Ben-E-Lect Self Insure	5,500			
50	Long term disability	5,040			
51	Retirement and Deferred Comp.	13,884		<b>Training and education</b>	
52	Workers' Comp.	6,566		Classes, seminars, conferences	3,000
53	Clothing allowance	400			
54	Payroll taxes	29,741		<b>Insurance</b>	
55	<b>Total Benefits</b>	<b>85,047</b>		Property liability, auto, E&O	7,300
56					
57	<b>Board expense</b>			<b>Office supplies and materials</b>	2,040
58	Meeting stipend	18,320			
59	Health stipend	25,860		<b>Utilities, communications</b>	
60	Board mtg. food	2,550		Electricity	11,000
61	Training and travel	500		Propane	600
62	Workers comp.	103		Phones	9,000
63	<b>Total Board Expense</b>	<b>48,280</b>		Postage	4,200
64				Website	3,200
65	<b>Professional Services</b>			<b>Total Utilities and Communications</b>	<b>28,840</b>
66	Legal	18,000			
67	Auditors	30,000		<b>Equipment maintenance repair</b>	
68	Bookkeeping	30,000		Computers and Support	6,300
69	Public Outreach	7,500			
70	<b>Total Professional Fees</b>	<b>85,500</b>		<b>Facility maintenance and repair</b>	
71				Pest control	0
72	<b>Dues</b>			Office cleaning service	5,200
73	Local Agency Formation Comm.	1,790		Garbage service	3,000
74	Calif. Special Districts Assoc.	3,500		<b>Total Facility Maintenance</b>	<b>8,364</b>
75	<b>Total Dues</b>	<b>5,396</b>			