

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, November 19, 2019 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular (Section 54954), November 19, 2019 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation** – please limit your comments to 5 minutes.
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of October \$ 165,757.77**
- B. Cash Disbursements–Payroll, Month of October \$ 80,881.90**
- C. Regular Meeting Minutes of October 15, 2019**

**6. Department Reports**

- A. Administration: Tom Skjelstad, General Manager**
  - 1. Big Bend Water Project** – status report.
  - 2. Big Bend Water Project Payment Request No. 1-** first progress payment request from BWD Construction.
  - 3. Wythes' Sewer Line Extension** – status report.
  - 4. Asset Retirement Obligation-** newly issued GASB 83 rule. Discussion.

- B. Sewer and Water Department – Jim King, Chief Plant Operator**
  - 1. Waste Water Flow Data – for October**
  - 2. Fresh Water Flow Data – for October**
  - 3. Operations and Maintenance Summary –activities during the month of October.**
- B. Monthly Safety Committee Meeting Minutes, Month of October**

**7. Director Requested items: Director Schrichte-** Census 2020 Complete Count, Nevada County.

**8. President’s Report:** General Manager’s Performance Review- evaluation format and review process.

**9. Closed Session: None**

**10. Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**11. Adjournment:**

Schedule of Upcoming Meetings

- Regular Meeting - December 17, 2019 – tentatively scheduled
- Regular Meeting - January 21, 2020
- Regular Meeting - February 18, 2020

We certify that on November 15, 2019 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office..

Deleane Mehler  
Administrative Assistant

Tom Skjelstad  
General Manager