

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Regular Meeting of the Board of Directors
Held: November 21, 2017

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant; Julie Bartolini by telephone

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA 95628; Day Franzen, Donner Ski Ranch

1. Call to Order

The Regular Meeting of November 21, 2017 of the Donner Summit Public Utility District Board of Directors was called to order at 6:09 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

3. Clear the Agenda: No Changes

4. Public Participation: None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements—General, Month of October 2017--\$118,825.71**
- B. Cash Disbursements—Payroll, Month of October 2017--\$78,328.50**
- C. Regular Meeting Minutes of October 17, 2017**

Motion: Accept the Consent Calendar

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Joe Julio of Gibson & Company, Inc. arrived at 6:11.

Gibson & Company, Inc. Engagement Letter for the Fiscal Year Ending June 30, 2017 – letter authorizing Gibson & Company, the District’s Auditors to conduct the annual independent audit for the year ending June 30, 2017.

Motion: Authorize the Board President to Execute the Engagement Letter for the Fiscal Year Ending June 30, 2017.

By: Sara Schrichte

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Financial Statements for the Fiscal Year 2016/17- the District’s annual independent auditor’s report. Joe Julio of Gibson & Company, Inc., Certified Public Accountant will be present to review the report. Discussion and possible action. Joe Julio from Gibson and Co. presented the Draft Financial Statements for Fiscal Year ending June 30, 2017.

Motion: Approve the Financial Statements for the Fiscal Year Ending June 30, 2017, as Presented by Joe Julio

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Holiday Dinner Accommodations-** request to offer Operations personnel rooms for the night.

Motion: Approve Accommodations for the Operations staff the night of the Holiday Dinner

By: Sara Schrichte

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Nicole Nicole Quinonez, Randlette Nelson Madden joined the meeting at 6:30 p.m.

2. **Untreated Water Price-** review and discussion of staff’s recommendations for the charge of untreated water. Tom Skjelstad reported that after internal discussions and a quick review by Hansford Economics, staff has determined the cost of untreated or raw water to be 70% of the treated water or \$4.98 per 1,000 gallons. A lengthy discussion ensued.

It was decided to take Agenda items 8.A. out of order.

8. Committee Reports:

A. Clean Water State Revolving Fund Loan Renegotiation- report from the meetings of November 16 and 20 with individual State Water Resource Control Board members. Tom Skjelstad and Sara Schrichte reported from their meetings with SWRCB Board members. The members were positive and beneficial to the District's request. It was the consensus of the Board to direct staff not to make the full loan payment.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. Waste Water Flow Data – for October-Reported.

2. Fresh Water Flow Data – for October-Reported.

3. Operations and Maintenance Summary –activities during the month of October. Jim King reported the following:

Operations WWTP

- ◆ Began increasing ammonia fed to the reactors using automated dosing system.
- ◆ Conducted the annual cleaning of the following sewer line hot spots within the district: Sugar Bowl West Bay Parking to Sugar Bowl Maintenance Shop, Sugar Bowl Town Homes to Mule Ears Ct. Norden-2 Lift station to Oakland Ski Club, and Lotta Crabtree to Poma Ln.
- ◆ Began storing water for snow making at Soda Springs Ski Area.

Operations Water Plant

- ◆ Opened dam out fall gate for the winter.
- ◆ Began producing water using the new filtering system installed at the water treatment plant.
- ◆ Assisted the contractor with the installation of the flow control valve at the old chlorine feed station.

4. Status of the Water Treatment Plant Upgrade Project- project update

5. Notice of Public Hearing- Regional Water Board tentative order amending wastewater discharge requirements order R5-2015-0068 (NSDES No. CA0081621) and rescinding cease and desist order R5-2014-0044. Reported.

C. Monthly Safety Committee Meeting Minutes, Month of October

Motion: Accept the Safety Committee Meeting Minutes for September

By: Sara Schrichte

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. President’s Report: None

8. Committee Reports:

A. Clean Water State Revolving Fund Loan Renegotiation- report from the meetings of November 16 and 20 with individual State Water Resource Control Board members. Previously addressed.

9. Ordinance: None

10. Correspondence: None

11. Closed Session: Performance Evaluation: General Manager, Pursuant to the California Government Code §54957.

8:10 p.m. Pursuant to the California Government Code §54957 the Board of Directors went into closed session.

8:20 p.m. The regular Board meeting resumed.

Cathy Preis stated that no action was taken in closed session.

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Alex Medveczky reported that Sugar Bowl Ski Resort will no longer be providing snow removal service on Donner Pass Rd.

13. Adjournment:

Motion: Adjourn Meeting at 8:31 p.m.
By: Bob Sherwood
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - November 21, 2017
Regular Meeting - December 19, 2017 - cancelled
Regular Meeting - January 18, 2018

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler

