

**APPROVED**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Special Meeting of the Board of Directors  
Held: May 12, 2015**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager;  
Julie Bartolini, Office Manager

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732  
Casa Del Rio, Fair Oaks CA 95628

**1. Call to Order**

The Special Meeting of May 12, 2015 of the Donner Summit Public Utility District Board of Directors was called to order at 6:09 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

**3. Clear the Agenda:** No Changes

**4. Public Participation:** None

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of April 2015--\$68,322.26**
- B. Cash Disbursements–Payroll, Month of April 2015--\$65,428.78**
- C. Regular Meeting Minutes of April 21, 2015**

**Motion: Accept the Consent Calendar**

**By: Phil Gamick**

**Second: Bob Sherwood**

**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**

**Motion Carries**

## 6. Department Reports

### A. Administration: Tom Skjelstad, General Manager

1. **Revised Recycled Water Agreement-** Proposed revised Agreement between DSPUD and Boreal Ridge Corporation dba Soda Springs Ski Area for use of recycled water at Soda Springs Ski Area. Tom Skjelstad reported that Boreal has requested a couple of items in the Agreement be changed. They are:

- A five year term instead of annual renewal;
- Amend the language regarding compliance with state and federal standards to reflect the specific requirements under title 22.

**Motion:** Authorize the General Manager to Execute the Agreement Between DSPUD and Boreal Ridge Corporation dba Soda Springs Ski Area with the Changes as were Discussed and Final Review by the District Legal Council

By: Sara Schrichte

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

#### Motion Carries

2. **Barnard & Vogler, Co. Engagement Letter for Bookkeeping Services thru December 31, 2015** - renew annual letter of agreement.

**Motion:** Authorize the Board President to Execute the Engagement Letter from Barnard Vogler for Bookkeeping Services through December 31, 2015

By: Sara Schrichte

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

#### Motion Carries

3. **Central Sierra Electric Stop Payment Notice.** Reported.

### B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for April-**Reported
2. **Fresh Water Flow Data – for April-** Reported
3. **Operations and Maintenance Summary –** activities during the month of April. Jim King reported the following:

#### Operations WWTP

- Removed the tracks from the UTV and installed tires.
- Received a bulk Micro C delivery for nitrate control.
- Cleaned, rototilled, sanded and began using sludge drying beds.

- Staff trouble shot multiple problems with the lime feed system. Found both feed pumps bad. Staff is working with the manufacturer to repair them.
- Trouble shot and found a bad 24VDC output on UV train 3. The manufacturer is sending out a new one.

**Repairs and Maintenance WTP**

- Staff assisted EMP Services with repairs to the 3” valve Pressure Reducing Station on the main distribution line.
- Installed a new chlorine analyzer at the monitoring/valve station.
- Repaired water leak at 21480 Donner Dr.
- Found the main water line shut off valve at Donner Drive and Hill Road. Installed a new stand pipe and G-5 box.

**C. Monthly Safety Committee Meeting Minutes, Month of April**

**Motion: Accept the Safety Committee Meeting Minutes for April**

By: Sara Schrichte

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

7. **President’s Report: None**

8. **Committee Reports:**

A. **Report from Joint Facilities Committee Meeting of April 25<sup>th</sup>.**  
Reported.

9. **Resolutions:**

1. **Resolution 2015-03 Requesting Collection of Charges on the Nevada County Tax Roll**

**Motion: Adopt Resolution 2015-03 Requesting Collection of Charges on the Nevada County Tax Roll**

By: Bob Sherwood

Second: Phil Gamick

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

**Motion Carries**

**2. Resolution 2015-04 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Nevada**

**Motion: Adopt Resolution 2015-04 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Nevada**

By: Sara Schrichte

Second: Phil Gamick

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

**Motion Carries**

**3. Resolution 2015-05 Requesting Collection of Charges on the Placer County Tax Roll**

**Motion: Adopt Resolution 2015-05 Requesting Collection of Charges on the Placer County Tax Roll**

By: Bob Sherwood

Second: Sara Schrichte

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

**Motion Carries**

**4. Resolution 2015-06 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Placer**

**Motion: Adopt Resolution 2015-06 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Placer**

By: Sara Schrichte

Second: Bob Sherwood

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

**Motion Carries**

**10. Correspondence: None**

**11. Closed Session: None**

**12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Tom Skjelstad reported that the press release for the Wastewater Treatment Plant had gone out to local media.

**13. Adjournment:**

**Motion: Adjourn Meeting at 6:57 p.m.**

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

#### Schedule of Upcoming Meetings

Regular Meeting - June 16, 2015

Regular Meeting - July 21, 2015

Regular Meeting - August 18, 2015

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,  
Deleane Mehler

Administrative Assistant

