

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Regular Meeting of the Board of Directors
Held: October 20, 2015

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager;
Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa
Del Rio, Fair Oaks CA 95628;

1. Call to Order

The Regular Meeting of October 20, 2015 of the Donner Summit Public Utility District Board of Directors was called to order at 6:08 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

3. Clear the Agenda: Tom Skjelstad stated that there would be no closed session.

4. Public Participation: None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of September 2015--\$117,532.**
- B. Cash Disbursements–Payroll, Month of September 2015--\$69,134.07**
- C. Regular Meeting Minutes of September 15, 2015**

Motion: Accept the Consent Calendar

By: Bob Sherwood

Second: Sara Schrichte

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Burke and Danielsen Sewer Main-** construction of sewer main to service these two homeowners and potentially others in the future. A new sewer main is scheduled to be constructed this fall in the Sugar Bowl area. It will service improved and unimproved lots. Mr. Burke and Mr. Danielsen will pay for the cost of engineering and construction. Their two residences will connect upon completion with the potential to service to service two more in the future.
2. **Water Treatment Plant Upgrade Project CEQA Process-** overview of the environmental determination for the project. Tom Skjelstad reviewed the memo from Sauers Engineering dated 10/16/15.

- Motion:**
1. **Authorize the Filing of the Proposed Negative Declaration and Environmental Initial Study with the Office of the Nevada County Clerk.**
 2. **Authorize the Circulation of the Proposed Negative Declaration and Environmental Initial study with Responsible and Interested Agencies and with the State Clearinghouse.**
 3. **Authorize Publication of a Notice of Public Review Period and Public Hearing on the Proposed Negative Declaration.**
 4. **Schedule a Public Hearing for the Proposed Negative Declaration at the Regular Board Meeting November 17, 2015.**

By: Sara Schrichte
Second: Alex Medveczky
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

- Motion:** **Authorize the General Manager to Sign the Agreement with the State Water Resource Control Board Financial Assistance Application**

By: Sara Schrichte
Second: Alex Medveczky
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

3. **Recycled Water Use for Snowmaking-** the State has approved the use of recycled water for snowmaking at the Soda Springs ski area. The Regional Board issued its permit for recycled snowmaking project. Staff and Boreal are working together on a media and press release.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for September-** Reported
- 2. Fresh Water Flow Data – for September -** Reported
- 3. Operations and Maintenance Summary –** activities during the month of September. Jim King reported the following:

Operations WWTP

- ◆ During the month of September the district discharged 2.0 MG to spray irrigation.

Operations Water Plant

- ◆ Began feeding liquid ozone at the FWP to help with algae control.
- ◆ Staff assisted Western Nevada Supply contractor with the calibration of the new pressure relief valve at the main pressure reducing station on Donner Pass Rd.

Repairs and Maintenance WWTP

- ◆ Assisted Telstar with trouble shooting problems with the SCADA dialer for the sewer lift stations and the water plant.

Repairs and Maintenance WTP

- ◆ Had the raw water pump at the plant rebuilt.
- ◆ Installed a new pressure relief valve in the main pressure reducing station.
- ◆ Had onsite meeting with the contractor and engineer regarding the tendon work at Lake Angela.

C. Monthly Safety Committee Meeting Minutes, Month of September

Motion: Accept the Safety Committee Meeting Minutes for September

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

- 7. President's Report: DSPUD Holiday Dinner.** Cathy Preis informed the Board of Directors that the DSPUD Holiday Dinner will be Friday December 11, 2015.
- 8. Committee Reports: Joint Facilities: Report from the October 6, 2015 Meeting.** Cathy Preis reported that on October 6, 2015 the Joint Facilities Committee met. The share of construction costs, and operations and maintenance costs were the topics of discussion. The Board decided that Bob Sherwood would represent the District as their Chairman on the committee.
- 9. Resolutions: None**
- 10. Correspondence: None**

11. **Closed Session: Pursuant to Government Code Section 54956.9 (b)(1) Significant exposure to litigation.** There was no Closed Session.

12. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. **Adjournment:**

Motion: Adjourn Meeting at 7:03 p.m.
By: Bob Sherwood
Second: Alex Medveczky
Vote: 5 Ayes, 0Noes, 0 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - November17, 2015
Regular Meeting - January 19, 2016
Regular Meeting - February 16, 2016

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Administrative Assistant