

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Regular Meeting of the Board of Directors
Held: July 21, 2015

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager;
Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel

1. Call to Order

The Regular Meeting of July 21, 2015 of the Donner Summit Public Utility District Board of Directors was called to order at 6:09 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Absent - unexcused

3. Clear the Agenda: No Changes

4. Public Participation: None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements—General, Month of June 2015--\$183,847.34**
- B. Cash Disbursements—Payroll, Month of June 2015--\$57,939.66**
- C. Regular Meeting Minutes of June 16, 2015**
- D. Financials through May 2015**

Motion: Accept the Consent Calendar

By: Bob Sherwood

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Donner Summit PUD Wastewater Facilities Upgrade and Expansion Project Final Completion-** letter from Stantec Engineering confirming project completion. Tom Skjelstad reviewed the letter of July 11, 2015, from David Diegle, Stantec. Tom Skjelstad recommended acceptance of the Final Completion Report.

2. **Donner Summit PUD Water Conservation Program-** program to comply to with Executive Order B-29-15 was issued by the Governor on April 1, 2015. Tom Skjelstad that although that although staff hasn't brought the matter of water conservation to the attention of the board, State regulations now require that the District take one of two actions.

1. Limit outdoor irrigation of ornamental landscapes or turf with potable water by the persons it serves to no more than two days per week; or

2. Reduce by 25% its total potable water production relative to the amount produced in 2013.

As a predominately transient and second homeowner community it would be difficult to reduce the potable water production by 25%. The variables are numerous and include, occupancy, number of skiers, and travelers at the rest stops.

If the District does nothing then it faces substantial fines.

Staff recommends the Board adopt the resolution identifying measures to curtail out watering.

It was decided to move item 9.1 before item 6.A.3

9. Resolutions:

1. Resolution 2015-11 of the Donner Summit Public Utility District Implementing Mandatory Water Conservation Measures

Motion: Adopt Resolution 2015-11 of the Donner Summit Public Utility District Implementing Mandatory Water Conservation Measures

By: Bob Sherwood

Second: Sara Schrichte

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Absent

Sara Schrichte - Aye

Motion Carries

3. **Agreement between Donner Summit PUD and Boreal Ridge Corporation for the Use of Recycled Water for Snowmaking.** Reported.
4. **Status of State Revolving Fund for the Water Treatment Plant Upgrade-** changes to the grant/loan ratios for the construction phase. Tom Skjelstad reported that he had received an email from Catherine Hansford this week, informing Tom that the State has changed its rules for SRF water loans. Previously the District qualified for an 80% grant and 20% loan for the water treatment plant upgrade project.

With the changes the District now qualifies for a 65% grant and 35% loan. The difference in the dollar amount, based on a 2.2 M project, is \$330,000.

@80% the District would need to fund the project at an amount of \$440,000

@70% the District would need to fund the project at an amount of \$660,000

@65% the District would need to fund the project at an amount of \$770,000

At last month's Board meeting during the budget discussion, it was acknowledged that water rates would increase at the first of the year. Due to the changes in the funding percentages and timing of the project, the District may have to accelerate the process.

Staff recommends that the Board direct staff to begin the Proposition 218 process to increase water rates as soon as possible. Staff has no recommendation as to the percentage (80%, 70%, 65%) for the increase.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for June-**Reported
2. **Fresh Water Flow Data – for June-**Reported
3. **Operations and Maintenance Summary –** activities during the month of June. Jim King reported the following:

Operations WWTP

- During the month of June the District discharged 1.9 MG to the South Yuba River and 1.8 MG to spray irrigation.
- Staff spent multiple hours preparing the plant for its open house.

Repairs and Maintenance WTP

- Installed new fire hydrant at the WWTP.

C. Monthly Safety Committee Meeting Minutes, Month of June

Motion: Accept the Safety Committee Meeting Minutes for June

By: Sara Schrichte

Second: Bob Sherwood

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

7. President's Report: None

8. Committee Reports:

1. Joint Facilities Committee- Report from the Committee's meeting of July 8. Cathy Preis provided a report of the July 8, 2015 Joint Facilities meeting. She stated the committee has another meeting scheduled for July 28, 2015.

9. Resolutions:

1. Resolution 2015-11 of the Donner Summit Public Utility District Implementing Mandatory Water Conservation Measures. Item previously addressed.

2. Resolution 2015-12 of the Donner Summit Public Utility District Accepting and Authorizing Execution of Notice of Completion for the Wastewater Facility Upgrade and Expansion

Motion: Adopt Resolution 2015-12 of the Donner Summit Public Utility District Accepting and Authorizing Execution of Notice of Completion for the Wastewater Facility Upgrade and Expansion

By: Bob Sherwood

Second: Sara Schrichte

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Absent

Sara Schrichte - Aye

Motion Carries

10. Correspondence:

1. Anthony Bochene's Claim for Damages.

Motion: Accept Anthony Bochene's Claim for Damages in the amount of \$300.00

By: Sara Schrichte

Second: Bob Sherwood

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

2. AAA Insurance Claim for Damages. Bob Sherwood refrained from participating in the discussion. Legal Council was directed to contact CSAA for further information.

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Motion: Adjourn Meeting at 8:12 p.m.
By: Bob Sherwood
Second: Phil Gamick
Vote: 4 Ayes, 0Noes, 1 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - August 18, 2015
Regular Meeting - September 15, 2015
Regular Meeting - October 20, 2015

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,
Deleane Mehler

Administrative Assistant