

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Regular Meeting of the Board of Directors
Held: March 17, 2015

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager;
Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732
Casa Del Rio, Fair Oaks CA 95628

1. Call to Order

The Regular Meeting of March 17, 2015 of the Donner Summit Public Utility District Board of Directors was called to order at 6:10 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

3. Clear the Agenda: No Changes

4. Public Participation: None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements--General, Month of February 2015--\$174,971.79**
- B. Cash Disbursements--Payroll, Month of February 2015--\$71,280.10**
- C. Regular Meeting Minutes of February 17, 2015**

Motion: Accept the Consent Calendar

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Syblon Reid Progress Payment Request #29 DSPUD Disbursement Request #30** - Syblon's payment request for work performed and/or products purchased for the periods of February 1, 2015 to February 28, 2015 and DSPUD Disbursement Request #30. Reported.
2. **Draft Recycled Water Agreement-** Draft Agreement between DSPUD and Boreal Ridge Corporation dba Soda Springs Ski Area for use of recycled water at Soda Springs Ski Area. Tom Skjelstad reported that the latest draft Agreement to sell recycled water to Soda Springs for snow making purposes has been reviewed by Geoff Evers and he approved it from a legal viewpoint. Tom Skjelstad met with Amy Ohran, President/GM of Boreal and she had no problems with the Agreement. Tom Skjelstad recommends that the Board adopt the Agreement.

Motion: Authorize the General Manager to Sign the Recycled Water Agreement Between Donner Summit Public Utility District and Boreal Ridge dba Soda Springs Ski Area for use of Recycled Water at Soda Springs Ski Area.

By: Phil Gamick

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for February-** Reported.
2. **Fresh Water Flow Data – for February-** Reported.
3. **Operations and Maintenance Summary** – activities during the month of February. Jim King reported the following:

Operations WWTP

- Picked up tool order in Truckee as part of the plant.

Operations Water Plant

- Completed and sent out monthly fresh water report to DHS.

Repairs and Maintenance WWTP

- Changed 2 ballast cards out on UV Train 3 Vessel 2.
- Staff assisted the contractor with the replacement of the level transducer in Reactor #2.
- Made repairs to the 3-way loader bucket.
- Staff repaired 2 UV electrical panel door levers.
- Replaced right side track idler on the Mini-Ex.

- Staff assisted with the replacement of the heater in the irrigation pump building.
- Changed the left front tire and replaced 4 broken axle bolts on the snowcat.

Repairs and maintenance WTP

- Serviced chlorine dose control analyzer

C. Monthly Safety Committee Meeting Minutes, Month of February

Motion: Accept the Safety Committee Meeting Minutes for February
By: Bob Sherwood
Second: Alex Medveczky
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

7. President's Report: None

- 8. Committee Reports: Wastewater Facilities Upgrade and Expansion Project, Ribbon Cutting Ceremony.** Tom Skjelstad reported that Staff met with Jennifer Harrison to discuss the Ribbon Cutting Ceremony. Jennifer has some very good ideas and has provided the District a budget for her services.

Motion: Authorize the General Manager to Proceed with the Ribbon Cutting Ceremony with Costs not to Exceed 9,000.00.
By: Sara Schrichte
Second: Alex Medveczky
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

9. Resolutions: None

10. Correspondence:

- 1. SDRMA Workers' Compensation Program and Property and Liability Program Longevity Credit.** Reported.
- 2. E-mail from Valen Brost dated February 10, 2015.** Reported.

11. Closed Session: None

- 12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Motion: Adjourn Meeting at 7:40 p.m.
By: Bob Sherwood
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - April 21, 2015
Regular Meeting - May 19, 2015
Regular Meeting - June 16, 2015

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler