

**APPROVED**  
**DONNER SUMMIT PUBLIC UTILITY DISTRICT**  
**P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728**  
**TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Special Meeting of the Board of Directors**  
**Held: August 2, 2012**

**STAFF PRESENT:** Tom Skjelstad, General Manager by telephone phone; Julie Bartolini, Office Manager

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio Court, Fair Oaks, CA; Steve Beck, Stantec by telephone; Bill Quesnel

**1. Call to Order**

The Special Meeting of August 2, 2012 of the Donner Summit Public Utility District Board of Directors was called to order at 6:00 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

**2. Roll Call**

Cathy Preis, President	- Present
Taylor Dolph, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Sara Schrichte, Director	- Present

**3. Clear the Agenda**

No Changes

**4. Public Participation**

None

**5. Notice of Award of Contract to Syblon Reid for the Donner Summit Public Utility District Wastewater Facilities Treatment Upgrade and Expansion Project.**

Tom Skjelstad described to the Board of Directors the need to execute the Notice of Award to Syblon Reid prior to the 60 day deadline of August 5, 2012 at 2:00 p.m. He reviewed the Letter of Understanding from Syblon Reid to extend the award period for this project to August 31, 2012. Due to the difficult schedule on this project, Syblon Reid would require some additional time and costs for reducing the short construction season for 2012 already inherent to the project.

The additional cost of \$200,452.00 requested by Syblon Reid are for scheduling issues including extended field overhead, acceleration costs, escalation costs and other miscellaneous costs. Syblon Reid would request a Change Order for these costs after the Bid Award. Syblon Reid also is willing to work together to try and mitigate some of these costs after Award.

**Motion:** Authorize the President of the Board of Directors to Execute the Notice of Award of Contract to Syblon Reid for the Donner Summit Public Utility District Wastewater Facilities Treatment Upgrade and Expansion Project.

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

**Motion:** Authorize the President of the Board of Directors to Execute the Agreement Form Between Donner Summit Public Utility District and Syblon Reid

By: Bob Sherwood

Second: Sara Schrichte

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

6. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

## 7. Adjournment

**Motion:** Adjourn Meeting at 6:21 P.M.

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

## Schedule of Upcoming Meetings

Regular Meeting - August 21, 2012

Regular Meeting - September 18, 2012

Regular Meeting - October 16, 2012

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,



Deleane Mehler  
Administrative Assistant