

APPROVED

DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Regular Meeting of the Board of Directors
Held: July 20, 2010

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel; Bill Quesnel; Wade Freedle; Bob Emerick, ECO:LOGIC; Bernadette Bezy, ECO:LOGIC; Gene Bowles; Amber Waddle

1. Call to Order

The Regular Meeting of July 20, 2010 of the Donner Summit Public Utility District Board of Directors was called to order at 6:08 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Dave Oneto, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Taylor Dolph, Director	- Absent - Excused

3. Clear the Agenda

None

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of June 2010 --
\$ 82,186.63**
- B. Cash Disbursements – Payroll, Month of June 2010 --
\$ 52,658.38**
- C. Regular Meeting Minutes of June 15, 2010**

Motion: Accept the Consent Calendar
By: Bob Sherwood
Second: Dave Oneto
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Status of the DSPUD's Planning Loan Request-** update on the District's loan request from the California State Revolving Fund Loan program. Tom Skjelstad reported that as authorized by the Board of Directors at the June 15, 2010 meeting he signed the planning loan documents after review and consultation with District legal counsel, Geoff Evers. The loan shall not exceed \$1.6 million, at an interest rate of 2.7% with the first payment of \$319,828 due on June 9, 2014. As discussed previously, the planning loan may be wrapped up into an SRF construction loan for the project, in which case payments would begin at the end of construction and the terms would reflect those of the construction loan.

Additionally the USDA financing option would include refinancing the planning loan into a USDA construction loan.

Now that a project had been identified Tom Skjelstad and Catherine Hansford will be able to have more detailed discussions with potential lenders.

2. **Proposed Scope of Work and Fee Estimates for Consulting Services Related to DSPUD Wastewater Treatment Plant Upgrades and Expansion Project** – proposal from ECO:LOGIC Engineers for environmental and pre-design engineering services. Discussion and possible action. Tom Skjelstad recommends that the chloramination study be deleted and UV used instead. A lengthy discussion ensued regarding the timeline of the project. Staff recommends that the Board of Directors approve the ECO:LOGIC proposal with the following amendments: omit chloramination study and ask for scope and budget for UV. On page B1 Task 1 paragraph three omit the sentence: Buy in costs will be based on the estimated current value of existing facilities, considering the fraction of the useful life remaining and the fractional benefit (capacity) to be apportioned to new users.

Motion: Authorize the Board President or the General Manager to Sign off on the Scope of Work and Fee Estimates for Consulting Services Related to DSPUD Wastewater Treatment Plant Upgrades and Expansion Projects with Amendments.

By: Bob Sherwood

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

3. **Proposal from Andregg Geomatics-** proposal for surveying and mapping work on the Wastewater Upgrade and Expansion Project. Discussion and possible action. Tom Skjelstad reported that in order to begin pre-design engineering, land surveys of the treatment plant and spray irrigation land will be needed.

Motion: Approve the Proposal from Andregg Geomatics for Surveying and Mapping Work on the Wastewater Upgrade and Expansion Project

By: Bob Sherwood

Second: Dave Oneto

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

4. **2010 Biostimulation Report-** report of algae conditions above, at, and below the District's discharge point. No nuisance algae was observed in 2010. The report will be forwarded to the state and posted on the District's website. The District ceased discharging into the South Yuba River on Wednesday July 14, 2010.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for June - Reported**
2. **Fresh Water Flow Data – for June - Reported**
3. **Operations and Maintenance Summary – activities during the month of June.** Jim King reported the following:

Operations WWTP

- Contracted with Serene Lakes to clean the districts sewer lines from Sugar Bowl Academy to Snow Lab Road in preparation for sewer line inspection.
- Began sprinkler installation at the spray irrigation area at Soda Springs Ski Resort.

Operations Water Plant

- Closed dam gate at Lake Angela and began filling it to capacity.
- Found water leak at Sugar Bowl and repaired by removal of leaking valve assembly.
- Contracted with Liquivision Technology and had the clear well inspected and cleaned.

C. Monthly Safety Committee Meeting Minutes, Months of May and June

Motion: Accept the Safety Committee Meeting Minutes for May and June

By: Dave Oneto

Second: Bob Sherwood

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

7. President's Report:

8. Committee Reports:

A. Policy Committee- Draft Board policies 2.0.0 Budget & Finance Committee of Operation; 2.2.0 Budget & Finance – Directors Pay; 2.5.0 Budget & Finance – Delinquent Accounts; 2.7.0 Reserves for Capitalization and Capital Outlay; 2.8.0 Budget and Finance – Unbudgeted Expenses; 2.9.0 Budget and Finance – Designated Cash Donations; 2.10.0 Budget & Finance – Designated Non-Cash Donations; 2.11.0 Rate Change Procedure, discussion and possible action.

Motion: Adopt Donner Summit Public Utility District Board Policies 2.0.0 Budget & Finance Committee of Operation; 2.2.0 Budget & Finance – Directors Pay; 2.7.0 Reserves for Capitalization and Capital Outlay; 2.8.0 Budget and Finance – Unbudgeted Expenses; 2.9.0 Budget and Finance – Designated Cash Donations; 2.10.0 Budget & Finance – Designated Non-Cash Donations; 2.11.0 Rate Change Procedure, Omitting policy 2.5.0 Budget & Finance – Delinquent Accounts

By: Phil Gamick

Second: Bob Sherwood

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

9. Correspondence:

- a. Letter from Sierra Lakes County Water District, dated July 13, 2010 – letter confirming the number of Equivalent Dwelling Units requested by Sierra Lakes County Water District. Reported.**

- b. **Letter to, South Yuba Citizens League, Sierra Watch, and Sierra Club, Sierra Nevada Section-** letter from Donner Summit Public Utility District explaining the current number of Equivalent Dwelling Units requested by DSPUD and Sierra Lakes County Water District. Reported.
- c. **Letter from Sierra Lakes County Water District, dated July 2, 2010** a letter in support of accelerating the schedule for pre-engineering design. Discussed in detail earlier in the meeting during section 6.A.2.
- d. **Letter from Kirk Syme, Managing Partner, Royal Gorge, to Wade Freedle, President, Sierra Lakes County Water District dated July 1, 2010-** letter requesting SLCWD take the necessary steps to coordinate with DSPUD to address additional connections once Royal Gorge has submitted a formal Specific Plan application to Placer County for their proposed development. Reported.

10. Comments from Website(s)

Potential future steep rate increase- comment posted on the Save Donner Summit.Org, Forum page. Reported.

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Motion: Adjourn Meeting at 7:55 P.M.

By: Bob Sherwood

Second: Dave Oneto

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

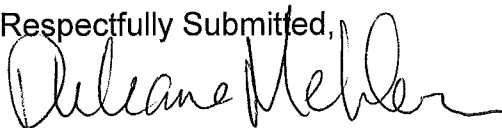
Regular Meeting - August 17, 2010

Regular Meeting - September 15, 2010

Regular Meeting - October 19, 2010

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,



Deleane Mehler
Clerk of the Board