

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Regular Meeting of the Board of Directors
Held: April 20, 2010**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by telephone from 8732 Casa Del Rio Court, Fair Oaks, CA 95628; Hal Kessler, Towle Mountain; Cheryl Lebel; Susan Snider

1. Call to Order

The Regular Meeting of April 20, 2010 of the Donner Summit Public Utility District Board of Directors was called to order at 6:43 p.m. by Vice President Dave Oneto, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Absent - Excused
Dave Oneto, Vice President	- Present
Bob Sherwood, Secretary	- Absent - Unexcused
Philip Gamick, Director	- Present
Taylor Dolph, Director	- Present

3. Clear the Agenda

No changes

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of March 2010 --
\$164,419.20**
- B. Cash Disbursements – Payroll, Month of March 2010 --
\$51,690.03**
- C. Special Meeting Minutes of March 2, 2010**
- D. Regular Meeting Minutes of March 16, 2010**

Motion: Accept the Consent Calendar
By: Phil Gamick
Second: Taylor Dolph
Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain
Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Status of the DSPUD's Planning Loan Request-** update on the District's loan request from the California State Revolving Fund Loan program and the United State Department of Agriculture funding program. Tom Skjelstad reported that the State Revolving Planning loan is moving forward albeit slowly. The State is ready to loan the District the initial request of \$347,000 but is prepared to authorize funds up to \$1.6M if the District prefers to provide documentation, (scopes, schedules and dollar amounts) for a pre-design loan at this time. The decision was made to go ahead and prepare the requested documents and apply for the \$1.6M at this time. Tom Skjelstad estimated that the additional time to complete would amount to a couple of weeks.
2. **Community Development Block Grant Application–** District's intent to apply for CDBG funds. Tom Skjelstad reviewed the March 30, 2010 memo from Jory Stewart to the Nevada County Board of Supervisors. Tom informed the Board that he and Catherine Hansford had a meeting with Kyle Thompson of Nevada County. The purpose of the meeting was to discuss the feasibility for Nevada County Board of Supervisors to submit an application on behalf of the District to assist with the planning and construction costs of the wastewater treatment plant upgrade.

Tom further informed the Board that the District was listed as applicants on the Board of Supervisors meeting agenda for the Board of Supervisors meeting of April 13, 2010. Ted Owens, Supervisor of District 5 acknowledged support for our application. Susan Snider wanted to know if Tom would notify the public when the Board of Supervisors held the public hearing for our application, as the public may wish to speak in support of the District's application.

2. **Wastewater Facilities Plan Draft Update-** status of the Facilities Draft Plan. Tom Skjelstad reported that the preliminary Draft Plan has been provided to staff of both Districts and the Joint Facilities Planning Committee members. There was a Joint Committee meeting on April 19, 2010 to review the draft plan.

**4. Eco:Logic Financing Technical Support Services Amendment No. 1-
Amendment to continue financing services.**

**Motion: Authorize the General Manager to sign ECO:Logic Financing
Technical Support Services Amendment No. 1, not to exceed
\$18,000.00**

By: Phil Gamick

Second: Taylor Dolph

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain

Motion Carries

**5. Barnard & Vogler, Co. Engagement Letter for Bookkeeping Services
thru December 31, 2010 - renew annual letter of agreement.**

**Motion: Authorizing the President of the Board Director's to Sign the
Engagement Letter with Gibson & Company**

By: Taylor Dolph

Second: Phil Gamick

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain

Motion Carries

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for March - Reported**
- 2. Fresh Water Flow Data – for March - Reported**
- 3. Operations and Maintenance Summary – activities during the month of
March. Jim King reported the following:**

Operations WWTP

- Removed from service drained and cleaned chlorine contact chamber and returned it to service.
- Used the snow cat to plow out sewer lift stations N-1, N-2 and 8. Also plowed out the freshwater plant and chlorine monitoring station.
- Began clearing snow from the sludge drying beds.

Operations Water Plant

- Responded to 3 complaints of cloudy water, with the cause still under investigation. Staff did flush the hydrant at Soda Springs Ski Resort to help with the cloudy water problem there.
- Began pre-chlorination of the raw water to help with a minor iron bacteria problem.

Repairs and Maintenance WWTP

- Made repairs to damaged manhole #424 in the Boreal parking lot. Staff installed a new ring and lid.
- Installed rebuilt anoxic zone mixer in Plant-2.
- Installed new fuel control solenoid on standby power generator in the shop building.

Laboratory

- Sent out raw water sample from Lake Angela for testing. It was determined from the sample that iron bacteria were beginning to grow in the influent pipe.
- Sent out quarterly effluent and receiving water samples for bioassay testing.

C. Monthly Safety Committee Meeting Minutes, Month of March

Motion: Accept the Safety Committee Meeting Minutes for March

By: Taylor Dolph

Second: Phil Gamick

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain

Motion Carries

7. President's Report:

**Placer County Local Formation Commission Special District
Representative Election**

**Motion: Cast the Donner Summit Public Utility District's vote for
Duane Frink, to fill the seat of Placer LAFCo Special District
Representative**

By: Phil Gamick

Second: Taylor Dolph

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain,

Motion Carries

8. Committee Reports:

A. Board Policy Committee- Discussion and possible action on Section 1. of the draft policies. This item was tabled until the May meeting. This item was table until the May 18th Board Meeting

9. Resolutions:

RESOLUTION 2010-04 of the Donner Summit Public Utility District Designating Surplus Property and Declaring Such Property Available for Sale

This resolution was voided. It was decided that the surplus items held no value and that they should be disposed of.

Motion: To Dispose of the Old Computers at an E-Waste Collection Center

By: Phil Gamick

Second: Taylor Dolph

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain,

Motion Carries

RESOLUTION 2010-05 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Placer County to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk.

Motion: Adopt RESOLUTION 2010-05 Requesting the Board of Supervisors of Placer County to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk.

By: Taylor Dolph

Second: Phil Gamick

Roll Call Vote

Bob Sherwood - Absent

Cathy Preis - Absent

Phil Gamick - Aye

Dave Oneto - Aye

Taylor Dolph - Aye

Motion Carries

RESOLUTION 2010-06 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Nevada County to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk.

Motion: Adopt RESOLUTION 2010-06 Requesting the Board of Supervisors of Nevada County to Consolidate This Election with Any Other Election Conducted on Said Date; and Requesting Election Services by the County Clerk.

By: Phil Gamick

Second: Taylor Dolph

Roll Call Vote

Bob Sherwood - Absent

Cathy Preis - Absent

Phil Gamick - Aye
Dave Oneto - Aye
Taylor Dolph - Aye

Motion Carries

10. **Correspondence:** Letter to Susan Snider dated April 15, 2010 from Tom Skjelstad. - Reported

11. **Closed Session:** None

12. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. **Adjournment**

Motion: Adjourn Meeting at 8:02 P.M.
By: Phil Gamick
Second: Taylor Dolph
Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain

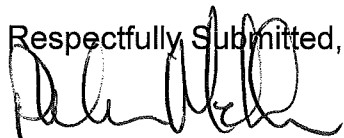
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - May 18, 2010
Regular Meeting - June 15, 2010
Regular Meeting - July 20, 2010

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,



Deleane Mehler
Clerk of the Board