

DONNER SUMMIT PUBLIC UTILITY DISTRICT
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Minutes of the Regular Meeting of the Board of Directors
Held: November 18, 2008

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler, Office Assistant;
OTHERS PRESENT: Geoffrey Evers, General Counsel; Mike Gibson, Gibson & Company, INC.; Amber Waddle, Linda Waddle, Jeff Bench; Dave Oneto

1. Call to Order

The Regular Meeting of November 18, 2008 of the Donner Summit Public Utility District Board of Directors was called to order at 6:10 p.m, by President Cathy Preis, at the Boardroom located at 53823 Sherritt Lane, Soda Springs California.

2. Roll Call

Cathy Preis, President	- Present
Rachel Tolmachoff, Vice President	- Present, attended by telephone from 1414 Heriot Bay Rd. ,Heriot Bay, British Columbia
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Lori Van Meter, Director	- Absent – Unexcused

3. Clear the Agenda

There were no changes to the agenda.

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A.** Cash Disbursements – General, Month of October 2008 --\$251,941.41
- B.** Cash Disbursements – Payroll, Month of October 2008 --\$80,525.14
- C.** Financial Statements thru July 31, 2008
- D.** Regular Meeting Minutes of October 21, 2008

Director Tolmachoff requested that the check payable to UBS be removed from the consent calendar. Discussion ensued.

Motion: Accept the Consent Calendar, Excluding the check to UBS

By: Bob Sherwood

Second: Phil Gamick

Roll Call Vote

Bob Sherwood - Aye

Cathy Preis - Aye

Rachel Tolmachoff - Aye

Phil Gamick - Aye

Lori Van Meter - Absent

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. Review and Possible Adoption of the District's Draft Financial Statements (Annual Audit) for the Fiscal Year Ending June 30, 2008 - presented by Mike Gibson, CPA with Gibson & Company, Inc. Mike Gibson reviewed the draft audit for the fiscal year ending June 30, 2008 in detail.

Motion: Accept The Draft Audit for the Fiscal Year Ending June 30, 2008

By: Bob Sherwood

Second: Phil Gamick

Roll Call Vote

Bob Sherwood - Aye

Cathy Preis - Aye

Rachel Tolmachoff - Aye

Phil Gamick - Aye

Lori Van Meter - Absent

Motion Carries

2. Status of Big Bend Mutual Water Company- report from the November 13, 2008 meeting between Big Bend, DSPUD, Placer Health, and the Forest Service. Tom Skjelstad reported Heather Newell of the Yuba Ranger Station agreed to take the following options to the Forest Supervisor:

- A water share program which would include DSPUD maintaining the water system on the USFS parcel;
- Allow Big Bend to drill on the same watershed that the USFS well is located;
- Issue a Special Use Permit to the DSPUD for the USFS well and water tank.

We will hear back from Heather in December or January.

3. **Facilitator for Citizen’s Committee** – availability of facilitator for the park/recreation citizen’s committee. Tom Skjelstad reported that Heidi Kolbe is willing to assist the District in determining a procedure for appointing persons to the proposed Citizens Committee for park services. She is a certified, professional facilitator. Heidi is out of the country at this time but will be available in December.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **District’s Boil Water Order-** report of what happened, what actions were taken, ongoing efforts, changes to the source water, and changes in water plant operation. Jim King reported that the fresh water treatment plant filter system had failed and this lead to the boil water notice. What happened: On October 26th after calibration of the finished water turbidity meter it was determined that the treatment plant was not making water that met minimum standards set down by the Department of Health Services for drinking water. Staff was unable to bring the plant into compliance and was forced to shut down production. Action taken: contact was made to our Department of Health Services representative engineer, Gary Schultz informing him of the treatment plant noncompliance and shut down. Several other water experts were contacted to help solve the problem. On October 27th it was determined that the filter media need to be replaced. This was scheduled to take place on October 30th. On October 31st Gary Schultz made the decision that a boil water notice needed to be posted due to low chlorine residuals and high turbidity. On November 6th staff began to flush out the reservoirs monitoring the treated water entering the distribution system and its reservoirs. On November 13th after a complete flushing of the system it was determined by the Department of Health Services all areas being served by Reservoir 1 were safe and that the boil notice could be rescinded in those areas. On November 15th the water customers served by Reservoir 2 were also removed from the boil water notice. Jim King also explained that in the past two years Lake Angela has seen major changes. Later than normal snow falls and mild weather late into the winter along with early snow melts and warmer than normal weather earlier in the spring has caused the source water to become high in algae, low in alkalinity, and variable pH levels. These increased loads (particulates and solids) put a higher demand on the filtering system, increasing backwash frequency and the possibility of breakthrough allowing unfiltered water to pass through the system.

2. **Waste Water Flow Data – for October-** Reported
3. **Fresh Water Flow Data – for October-** Reported
4. **Operations and Maintenance Summary** – activities during the month of October. Jim King reported:

Operations WWTP

- Continued to assist outside contractor (Telstar) with telemetry project involving the wastewater treatment plant, fresh water storage plant,

freshwater treatment plant, fresh water storage and pumping systems and the sewer lift stations.

- Marked all irrigation lines at Soda Springs Ski Hill spray site for contractor
- Had spill of treated effluent at the Soda Springs Ski Hill spray irrigation site due to damage to a valve box caused by construction crew. Spill was reported to all required agencies.
- Annual calibration of all flow meters done by Telstar.

Operation Water Plant

- Tiechert Construction finished taking water for construction.
- Installed plumbing to allow for liquid chlorine feed into the distribution system.

Repairs and Maintenance WWTP

- Replaced steering master cylinders on the snow cat and conducted annual service.

Repairs and Maintenance FWTP

- Repaired crack on dam spillway face at Lake Angela.

C. Safety Committee Meeting Minutes

1. Administrative and Operations Department Safety Committee – September meeting.

Motion: Accept The Safety Committee Meeting Minutes for October

By: Bob Sherwood

Second: Phil Gamick

Roll Call Vote

Bob Sherwood	-	Aye
Cathy Preis	-	Aye
Rachel Tolmachoff	-	Aye
Phil Gamick	-	Aye
Lori Van Meter	-	Absent

Motion Carries

7. President's Report

- 1. Appointment of Dave Oneto to the Donner Summit PUD Board of Directors – the Placer County Board of Supervisors Appointed Dave Oneto to the District Board of Directors at their November 4, 2008 Supervisors Meeting. Reported.**

8. Correspondence:

- 1. Letter from The Palisades- suggestions for roster of citizen's committee. Reported**

2. **Letter from Ms. Anne Baldwin-** requesting DSPUD not allow the Royal Gorge development. Reported

Recess- 7:35. Resume Regular Meeting at 7:45.

After discussion between the Board and Geoff Evers it was determined to approve the check payable to UBS in the amount of 19,802.69.

Motion: To Approve the UBS Check in the Amount of \$19,802.69

By: Bob Sherwood

Second: Rachel Tolmachoff

Roll Call Vote

Bob Sherwood	-	Aye
Cathy Preis	-	Aye
Rachel Tolmachoff	-	Aye
Phil Gamick	-	Aye
Lori Van Meter	-	Absent

Motion Carries

9. CLOSED SESSION:

Negotiations over real property, pursuant to Government Code Section 54956.8. Negotiation to renew the land lease for the District's spray irrigation operation.

District negotiator: General Manager

Real Property: Soda Springs Ski Hill

Property Owner: POWDR Corp.

The Board went into Closed Session at 7:47 p.m.

Regular meeting resumed at 7:50 p.m. Cathy Preis stated that no action was taken in closed session.

Motion: To Renew the Land Lease for the District's spray irrigation operation

By: Phil Gamick

Second: Rachel Tolmachoff

Roll Call Vote

Bob Sherwood	-	Aye
Cathy Preis	-	Aye
Rachel Tolmachoff	-	Aye
Phil Gamick	-	Aye
Lori Van Meter	-	Absent

Motion Carries

10. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take

action to have staff place a matter of business on a future agenda. After discussion, it was determined to move the December Board meeting to December 9th, 2008.

11. Adjournment

Motion: Adjourn at 8:02p.m.

By: Bob Sherwood

Second: Phil Gamick

Roll Call Vote

Bob Sherwood - Aye

Cathy Preis - Aye

Rachel Tolmachoff - Aye

Phil Gamick - Aye

Lori Van Meter - Absent

Motion Carries

Schedule of Upcoming Meetings

Special Meeting - December 9, 2008

Regular Meeting - January 20, 2009

Regular Meeting - February 17, 2009

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Clerk of the Board

