

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, November 21, 2017 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), November 21, 2017 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements--General, Month of October 2017--\$118,825.71**
- B. Cash Disbursements--Payroll, Month of October 2017--\$78,328.50**
- C. Regular Meeting Minutes of October 17, 2017**

Gibson & Company, Inc. Engagement Letter for the Fiscal Year Ending June 30, 2017 – letter authorizing Gibson & Company, the District's Auditors to conduct the annual independent audit for the year ending June 30, 2017.

Financial Statements for the Fiscal Year 2016/17- the District's annual independent auditor's report. Joe Julio of Gibson & Company, Inc., Certified Public Accountant will be present to review the report. Discussion and possible action.

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Holiday Dinner Accommodations-** request to offer Operations personnel rooms for the night.
- 2. Untreated Water Price-** review and discussion of staff's recommendations for the charge of untreated water.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for October**
- 2. Fresh Water Flow Data – for October**
- 3. Operations and Maintenance Summary** –activities during the month of October.
- 4. Status of the Water Treatment Plant Upgrade Project-** project update
- 5. Notice of Public Hearing-** Regional Water Board tentative order amending wastewater discharge requirements order R5-2015-0068 (NSDES No. CA0081621) and rescinding cease and desist order R5-2014-0044.

C. Monthly Safety Committee Meeting Minutes, Month of October

7. President's Report: None

8. Committee Reports:

- ### **A. Clean Water State Revolving Fund Loan Renegotiation-** report from the meetings of November 16 and 20 with individual State Water Resource Control Board members.

9. Ordinance: None

10. Correspondence: None

11. Closed Session: Performance Evaluation: General Manager, Pursuant to the California Government Code §54957.

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Schedule of Upcoming Meetings

Regular Meeting - December 19, 2017 - cancelled
Regular Meeting - January 16, 2018
Regular Meeting - February 20, 2018

We certify that on November 17, 2017 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Tom Skjelstad
General Manager