

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday September 17, 2013 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), September 17, 2013 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of August 2013 --
\$1,330,913.90**
- B. Cash Disbursements – Payroll, Month of August 2013 --
\$89,288.75**
- C. Regular Meeting Minutes of August 20, 2013**

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Stantec Monthly Construction Report for the Month of August 2013**
- 2. Syblon Reid Progress Payment Request #11 and DSPUD Disbursement Request #12-** Syblon's payment request for work performed and/or products purchased for the period of August 1, 2013 to August 31, 2013 and DSPUD Disbursement Request #12.
- 3. Approved Change Orders Numbers 3 and 4 DSPUD Wastewater Facilities Upgrade and Expansion Project –** most recent change orders to the District's wastewater treatment plant project.
- 4. Quotation Request No. 20 Modifications to Existing Sludge Storage Tank Roof and Access Ladder –** a request from Stantec Engineers to Syblon Reid requesting a price quote to replace the roof at the District sludge storage tank. QR 20 will result in a change order.
- 5. Renewal of Holdrege & Kull Special Inspection Contract-** request to renew contract.
- 6. Gibson & Company Engagement Letter for the Fiscal Year Ending June 30, 2013 –** letter authorizing Gibson & Company, the District's Auditors to conduct the annual independent audit for the year ending June 30, 2013

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for August**
- 2. Fresh Water Flow Data – for August**
- 3. Operations and Maintenance Summary –** activities during the month of August

C. Monthly Safety Committee Meeting Minutes, Month of August

7. President's Report: None

8. Committee Reports: None

9. Resolutions: None

10. Correspondence: Letter from the Soda Springs Station Homeowners Association regarding the Donner Summit Public Utility District sewer line that runs under their tennis court.

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Schedule of Upcoming Meetings

Regular Meeting - October 15, 2013
Regular Meeting - November 19, 2013
Regular Meeting - December 17, 2013 (tentatively)

We certify that on September 13, 2013 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager