

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, May 15, 2012 - 6:00 P.M.**

For the Regular Meeting (Section 54954), May 15, 2012 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of April 2012 --  
\$582,308.86**
- B. Cash Disbursements – Payroll, Month of April 2012--  
\$55,530.56**
- C. Regular Meeting Minutes of April 17, 2012**
- D. Special Meeting Minutes of May 2, 2012**

**6. Department Reports**

**A. Administration: Tom Skjelstad, General Manager**

- 1. Update of the DSPUD State Revolving Fund Construction Loan Application-** status of the District's construction loan request for the DSPUD WWTP Upgrade and Expansion Project.
- 2. Stantec Change Order No. 3-** a Scope of Services for Final Project Environmental Permitting and Construction Surveys, Monitoring, Agency Coordination and, Reporting.
- 3. Update on the DSPUD Wastewater Facilities Upgrade and Expansion Project-** information relating to the rebid process for the Project.
- 4. Update on the Cal Trans Rest Areas Billing-** information relating to Cal Trans cost allocation of the DSPUD Wastewater Facilities Upgrade and Expansion Project.
- 5. DSPUD Water Treatment Plant Planning Loan-** discussion of the District request to fund a planning loan for the Water Treatment Plant Improvements.

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

- 1. Waste Water Flow Data – for April**
- 2. Fresh Water Flow Data – for April**
- 3. Operations and Maintenance Summary –** activities during the month of April.

**C. Monthly Safety Committee Meeting Minutes, Month of April**

**7. Presidents Report:**

**8. Committee Reports: None**

**9. Correspondence: None**

**10. Resolutions:**

- 1. Resolution 2012-02 Requesting Collection of Charges on the Nevada County Tax Roll**
- 2. Resolution 2012-03 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Nevada**

3. **Resolution 2012-04 Requesting Collection of Charges on the Placer County Tax Roll**
  4. **Resolution 2012-05 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Placer**
  5. **Resolution 2012-06 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Placer County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk.**
  6. **Resolution 2012-07 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Nevada County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk.**
11. **Closed Session: None**
12. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
13. **Adjournment**

Schedule of Upcoming Meetings

Regular Meeting - June 19, 2012  
Regular Meeting - July 17, 2012  
Regular Meeting – August 21, 2012

We certify that on May 11, 2012 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant

Thomas G. Skjelstad  
General Manager