

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, April 17, 2012 - 6:00 P.M.  
Bob Sherwood will be attending by telephone from  
1122 Pinecroft Road, Colfax, CA 95713**

For the Regular Meeting (Section 54954), April 17, 2012 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of March 2012 --  
\$167,325.26**
- B. Cash Disbursements – Payroll, Month of March 2012--  
\$80,661.52**
- C. Regular Meeting Minutes of March 20, 2012**
- D. Special Meeting Minutes of April 3, 2012**
- E. Financial Statements as of February 29, 2012**

**6. Department Reports**

**A. Administration: Tom Skjelstad, General Manager**

- 1. Update of the DSPUD State Revolving Fund Construction Loan Application-** status of the District's construction loan request for the DSPUD WWTP Upgrade and Expansion Project.
- 2. Professional Services Agreement with Hansford Economic Consulting-** for services during the Donner Summit Public Utility District Wastewater Treatment Plant Upgrade and Expansion Project construction phase.

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

- 1. Waste Water Flow Data – for March**
- 2. Fresh Water Flow Data – for March**
- 3. Operations and Maintenance Summary –** activities during the month of March.

**C. Monthly Safety Committee Meeting Minutes, Month of March**

**7. Presidents Report:**

- 8. Committee Reports:** Report from the Joint Facilities Committee Meeting of April 9, 2012. Recommendation from the Committee to enter into an Agreement with Stantec Engineering for Engineering Services during the DSPUD Wastewater Facilities Upgrade and Expansion Project.

**9. Correspondence: None**

**10. Resolutions:**

- 1. Resolution 2012-01- Dedicated Source of Revenue Resolution -** Resolution dedicating net revenues of the District to payment of any and all Clean Water State Revolving Fund Financing.

**11. Closed Session: None**

- 12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

### **13. Adjournment**

#### Schedule of Upcoming Meetings

Regular Meeting - May 15, 2012  
Regular Meeting - June 19, 2012  
Regular Meeting – July 17, 2012

We certify that on April 13, 2012 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant

Thomas G. Skjelstad  
General Manager