

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, September 18, 2012 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), September 18, 2012 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of August 2012 --
\$129,128.23**
- B. Cash Disbursements – Payroll, Month of August 2012 --
\$85,886.66**
- C. Special Meeting Minutes of August 22, 2012**

Project Site Tour- a site tour of the WWTP Project will take place.
Please wear appropriate footwear!!

- 6. Department Reports**
 - A. Administration: Tom Skjelstad, General Manager**

1. **Status of the District State Revolving Fund Application-** update as to the status of the District's funding application.
2. **Progress Report of the DSPUD Wastewater Facilities Upgrade and Expansion Project-** report on work accomplished to date.
3. **CalTrans Rest Area Billing-** status of Cal Trans billing and payment for the rest area EDUs.
4. **Memorandum of Understanding Pertaining to Advance Costs for DSPUD Wastewater Treatment Plant Project** – an updated MOU illustrating final costs for the Final Design portion of the DSPUD WWTP Facilities Upgrade and Expansion Project.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for August 2012**
2. **Fresh Water Flow Data – for August 2012**
3. **Operations and Maintenance Summary – activities during the month of August.**

C. Monthly Safety Committee Meeting Minutes, Month of August

7. **President's Report: None**
8. **Committee Reports: None**
9. **Resolutions:**

RESOLUTION 2012-10 OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT RESOLUTION OF APPLICATION REQUESTING THE PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION TAKE PROCEEDINGS FOR THE ANNEXATION BY THE DONNER SUMMIT PUBLIC UTILITY DISTRICT OF THE BIG BEND MUTUAL WATER COMPANY AND ADOPTING AN ANNEXATION AGREEMENT BETWEEN BIG BEND MUTUAL WATER COMPANY AND DONNER SUMMIT PUBLIC UTILITY DISTRICT.

10. **Correspondence:**
 1. **Email dated August 24, 2012 from Jim Curtis, SLCWD Attorney to Geoff Evers, DSPUD Attorney Regarding Cost Allocation Issue**

2. Letter dated August 29, 2012 from Geoff Evers to Jim Curtis in Response to Mr. Curtis Email

3. Letter from Wade Freedle dated September 11, 2012 Proposing Procedures for Implementing Progress Payments on the Donner WWTP Project

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Schedule of Upcoming Meetings

Regular Meeting - October 16, 2012
Regular Meeting - November 20, 2012
Regular Meeting - December 18, 2012 (tentatively)

We certify that on September 14, 2012 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager