

**Donner Summit Public Utility District
Board of Directors Special Meeting
Agenda
Tuesday, May 24, 2011- 6PM
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Special Meeting (Section 54956), May 24, 2011 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

Call to Order

Roll Call

Clear the Agenda

Public Participation

Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. **Cash Disbursements – General, Month of April 2011 --
\$ 69,342.67**
- B. **Cash Disbursements – Payroll, Month of April 2011 --
\$ 84,271.27**

**Regular Meeting Minutes of April 19, 2011
Special Meeting Minutes of April 26, 2011
Special Meeting Minutes of May 9, 2011**

PUBLIC HEARING

Donner Summit Public Utility District, Community Facilities

District No. 1 – the Board will hear testimony of all interested persons or potential special taxpayers for or against the formation of the proposed community facilities district and the authorization to levy the special tax will be heard. Written comments, if any, will be read at this time, also.

1. **Resolution 2011-04 Resolution of Formation of Community Facilities District. Donner Summit Public Utility District Community Facilities District No. 1**
2. **Resolution 2011-05 Resolution Calling Special Election For A Community Facilities District. Donner Summit Public Utility District Community Facilities District No. 1**

7. Department Reports

Administration: Tom Skjelstad, General Manager

1. **Monthly Update of Stantec Activities-** brief summary of work activities by Stantec Engineers, both pre-design and environmental work for the Wastewater Treatment Plant Upgrade and Expansion Project.
2. **DSPUD Wastewater Treatment Plant and Irrigation Disposal Upgrade and Expansion Project, Initial Study/ Mitigated Negative Declaration CEQA Document-** report on the status of the CEQA document.
3. **Results of the Final Notice to Property Owners Desiring EDUs-** report on the total number of EDUs DSPUD will request for the expansion portion of the Upgrade and Expansion Project.
4. **Currency Exchange Rate Adjustment Factor for GE MBR Bid-** discussion regarding the final contract value of the GE MBR system. The MBR system will be manufactured in Canada. Currency exchange rates between the US and Canada will have an effect on the contract value.
5. **Barnard & Vogler, Co. Engagement Letter for Bookkeeping Services thru December 31, 2011 - renew**

annual letter of agreement.

6. **Donner Summit Public Utility District Money Purchase Pension Plan Amendment-** an amendment to the District's Plan allowing participants (employees) to borrow against the Pension Plan.

Resolution 2011-06 Resolution Amendment to the Donner Summit Public Public Utility District Money Purchase Pension Plan

- B. **Sewer and Water Department – Jim King, Chief Plant Operator**
 1. **Waste Water Flow Data – for April**
 2. **Fresh Water Flow Data – for April**
 3. **Operations and Maintenance Summary – activities during the month of April.**
- C. **Monthly Safety Committee Meeting Minutes, Month of April**

7. **President's Report:**

8. **Committee Reports: None**

Correspondence: None

11. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

12. Adjournment

Schedule of Upcoming Meetings

Special Meeting - May 31, 2011
Regular Meeting - June 21, 2011
Regular Meeting - July 19, 2011

We certify that on May 20, 2011 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager

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