

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, August, 17 2010 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of July 2010 --  
\$ 197,021.48**
- B. Cash Disbursements – Payroll, Month of July 2010 --  
\$ 53,013.23**
- C. Financial Statements through May 2010**
- D. Regular Meeting Minutes of July 20, 2010**
- E. Special Joint Board Meeting of July 10, 2010**

**6. Department Reports**

- A. Administration: Tom Skjelstad, General Manager**

- 1. Stantec to Acquire ECO:LOGIC Engineering-** announcement of the pending acquisition of ECO:LOGIC Engineering, Inc. by Stantec.

2. **Update on Environmental Surveys for the Wastewater Treatment Plant Upgrade and Expansion Project-** work accomplished to date and tentative timeline for public scoping meeting(s).
3. **Contract with Hansford Economic Consulting-** contract with Catherine Hansford (formerly with ECO:LOGIC) for financial assistance consulting for the District’s wastewater treatment plant upgrade and expansion project.
4. **Allocation of Costs for the Wastewater Treatment Plant Upgrade and Expansion Project-** discussion of ECO:LOGIC methodology of allocating project costs between existing and new users of the treatment plant.
5. **Draft Letter to Unimproved Property Owners Within the District Boundaries-** draft letter to unimproved property owners asking if there is interest in acquiring capacity for their unimproved property during the upcoming wastewater treatment plant upgrade and expansion project.
6. **Renewal of Independent Auditing Services with Gibson & Company-** request for a three year renewal for annual auditing services from Gibson & Company. Discussion and possible action.
7. **Gibson & Company Engagement Letter for the Fiscal Year Ending June 30, 2010** – letter authorizing Gibson & Company, the District’s Auditors to conduct the annual independent audit for the year ending June 30, 2010.

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

1. **Waste Water Flow Data – for July**
2. **Fresh Water Flow Data – for July**
3. **Operations and Maintenance Summary** – activities during the month of July.
4. **Volunteer Operator-in-Training Program-** request to implement a volunteer OIT program. Discussion, possible action.

**C. Monthly Safety Committee Meeting Minutes, Months of July**

7. **President’s Report:**
8. **Committee Reports:** none
9. **Correspondence:**
  - 1.) **Letter from Sierra Lakes County Water District, Dated August 6, 2010, to Jim Curtis, Legal Counsel for Sierra Lakes County Water District Regarding Allocation of Costs for the Proposed Wastewater Treatment Plant Upgrade Expansion Project**
  - 2.) **Emails Between Sierra Lakes County Water District and Joe Gray**
10. **Closed Session:** None

**11. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**12. Adjournment**

Schedule of Upcoming Meetings

Regular Meeting - September 15, 2010  
Regular Meeting - October 19, 2010  
Regular Meeting - November 16, 2010

We certify that on August 13, 2010 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant

Thomas G. Skjelstad  
General Manager