

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, January 15, 2008 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), January 15, 2008 at 6:00 P.M., the meeting will commence on the ground floor of the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California. If there is no disabled requirement, the meeting may reconvene upstairs in the District Board meeting room.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

Exhibit Documents = Bold/Italics

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Selection of Board Officers: President, Vice-President, and Secretary**
- 5. Public Participation**
- 6. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of November 2007 --\$66,570.17***
- B. Cash Disbursements – Payroll, Month of November 2007 --\$69,875.05***
- C. Cash Disbursements – General, Month of December 2007- \$87,044.30***
- D. Cash Disbursements – Payroll, Month of December 2007- \$45,401.88***
- E. Regular Meeting Minutes – November 20, 2007***

7. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Royal Gorge Wastewater Treatment and Disposal Planning**-presentation by Carollo Engineers, (consultants for Royal Gorge LLC) discussing wastewater treatment and disposal alternatives for the proposed Royal Gorge LLC project.
2. **Review and Possible Adoption of the District's Draft Financial Statements for the Period Ending June 30, 2007**- staff's follow-up review and general analysis of the 2006/07 audit.
3. **Reimbursement Agreement Between Sierra Lakes County Water District and Royal Gorge, LLC**- agreement to itemize the technical studies and related data collection efforts which Royal Gorge, LLC has agreed to reimburse Sierra Lakes CWD.
4. **Big Bend Mutual Water Company** – monthly update of activities regarding consideration to annex Big Bend Mutual Water Company into DSPUD or provide a service agreement.
5. **Recommendation to Appoint an Ad-Hoc Committee to Review and Recommend Rates for Recycled Water, and Non-Treated Snowmaking Water Use** - staff recommends that an ad-hoc committee be appointed to review charges for recycled water, and untreated drinking water for snowmaking.
6. **Recommendation to Appoint an Ad-Hoc Committee to Review Ordinance 2007-01 Classifying Sewer Connection Fees and Operating Charges**- the District currently has 20 EDUs (sewer permits) that it could sell. Staff recommends the appointment of an ad-hoc committee to review the Ordinance and consider allowing multiple EDU purchases and rescind the sunset date for use or connection to the District's sewer system. The recession of the sunset date would apply to those EDUs purchased in 2007.
7. **Recommendation to Appoint a Capital Improvement, Capacity Expanding Committee**- recommendation to appoint a committee of 2 Board members to review the anticipated wastewater treatment plant upgrade and expansion. Per the Service Agreement between DSPUD and Sierra Lakes County Water District, Sierra Lakes CWD may also choose to appoint 2 Board members to be on the committee.
8. **Water Recycling and Reuse: The Environmental Benefits**- a United States EPA publication regarding the use of recycled water and other articles.
9. **Directors Reimbursement for Meetings Outside of the District** – recommendation to reimburse Directors for mileage and \$100 (as provided for in Ordinance 2007-02) when attendance at a meeting outside the District boundary is requested or required.

- B. Sewer and Water Department – Jim King, Chief Plant Operator**
 - 1. *Waste Water Flow Data – for November and December***
 - 2. *Fresh Water Flow Data – for November and December***
 - 3. *Operations and Maintenance Summary* – activities during the month of November and December.**

 - C. Safety Committee Meeting Minutes**
 - 1. *Administrative and Operations Department Safety Committee – November and December Minutes***

 - 9. President’s Report**
 - A. *Resolution 2008-01 Resolution of Appreciation to Director Dave Oneto***
 - B. *Direction to Staff to Notice a Vacancy on the Board of Directors and Advertise for Interested Candidates to Contact the District for Appointment to the Board.***
 - C. *December Board of Director's Compensation - Direction to Staff***

 - 10. Committee Reports:**
 - A. *None***

 - 11. Public Participation**

 - 12. Correspondence:**
 - A. *None***

 - 13. CLOSED SESSION:**
 - A. *Conference with Legal Counsel* – Pending Litigation pursuant to subdivision (a) of Section 54956.9.of the California Government Code.
 - 1.) *Donner Summit Public Utility District vs. Truckee Fire Protection District; Case No. PC20070542 – El Dorado County*****
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- 14. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
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- 15. Adjournment**

Schedule of Upcoming Meetings

Regular Meeting - February 19, 2008
Regular Meeting - March 19, 2008
Regular Meeting - April 15, 2008

We certify that on January 11, 2008 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Julie Bartolini
Office Manager

Thomas G. Skjelstad
General Manager