

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Regular Meeting of the Board of Directors
Held: November 17, 2015

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager;
Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa
Del Rio, Fair Oaks CA 95628; Mike Gibson, Gibson & Company,
Inc.; Kieth Knibb, Sauers Engineer, Inc.; Jim Annis

1. Call to Order

The Regular Meeting of November 17, 2015 of the Donner Summit Public Utility District Board of Directors was called to order at 6:16 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

3. Clear the Agenda: No Changes

4. Public Participation: None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements—General, Month of October 2015--\$84,230.77**
- B. Cash Disbursements—Payroll, Month of October 2015--\$64,582.57**
- C. Regular Meeting Minutes of October 20, 2015**

Motion: Accept the Consent Calendar

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

**NOTICE OF PUBLIC HEARING REGARDING
INTENT TO ADOPT A NEGATIVE DECLARATION FOR THE
DONNER SUMMIT PUBLIC UTILITY DISTRICT
WATER TREATMENT PLANT REPLACEMENT – 2015**

Cathy Preis opened the public hearing at 6:17 p.m. Regarding the intent to adopt a Negative Declaration for the Donner Summit Public utility District. There was no public comment Cathy Preis closed the public hearing at 6:17 p.m.

Financial Statements for the Fiscal Year 2014/15- the District's annual independent auditor's report. Mike Gibson of Gibson & Company, Inc., Certified Public Accountant will be present to review the report. Discussion and possible action. Mike Gibson reviewed the financial statements for Fiscal Year ending June 30, 2015 with the Board of Directors in detail.

Motion: Adopt the Financial Statements for the Fiscal Year Ending June 30, 2015, as Presented by Mike Gibson

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Press/Media Release for Soda Springs Ski Area Recycled Water Use for Snowmaking-** news article(s) announcing the use of District recycled water for snowmaking at Soda Springs, if available. Reported.
- 2. Status of DWSRF Loan for the Water Treatment Plant Upgrade Project-** report on project funding. Tom Skjelstad reported that Hansford Economic has completed filing the funding request application for a Construction loan for the project. The only outstanding issue is the environmental documents. This means we are back on schedule for the project.
- 3. Renegotiation of the District CWSRF Loan-** proposal and contract from Randlett Nelson Madden lobbyists to facilitate the renegotiation of the District loan for the upgrade and expansion of wastewater treatment plant. Reported.

Motion: Accept the Proposal for Services from Randlett Nelson Madden in the Amount of \$4,000.00 per Month for One Year. Additionally the Board of Directors approved \$12,000.00 for any Other Professional Services associated with the Renegotiation of the District CWSRF Loan.

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for October-Reported**
2. **Fresh Water Flow Data – for October-Reported**
3. **Operations and Maintenance Summary – activities during the month of October. Jim King reported the following:**

Operations WWTP

- ◆ During the month of September the district discharged 1.9 MG to spray irrigation.
- ◆ Conducted inspection of main sewer line at Corn Lilly and Mules Ear Ct. out at Sugar Bowl.
- ◆ Conducted inspection of rerouted pressure line at lift station 7.
- ◆ Had annual inspection of the WWTP and sewer lift stations conducted by the State Water Resource Control Board.
- ◆ Began feeding ammonia to the treatment reactors in preparation for ski area flows and loads.
- ◆ Continued using sludge drying beds.

Operations Water Plant

- ◆ Met with the Division of Dam Safety to look over tendon work and perform annual inspection.
 - ◆ Opened gate at Lake Angela.
4. **Results of the Dam Tendon Project.** Had ten year tendon testing conducted at Lake Angela Dam. Three tendons failed the testing and will be repaired next summer.

C. Monthly Safety Committee Meeting Minutes, Month of October

Motion: Accept the Safety Committee Meeting Minutes for October

By: Sara Schrichte

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. **President's Report: None**
8. **Committee Reports: None**

9. Resolutions: None

10. Correspondence: Letter from Mason Kirby requesting to turn in 5.6 EDU's with an effective date of October 1, 2015

Motion: Deny Mason Kirby's request to turn in 5.6 EDU's with an effective date of October 1, 2015.

By: Bob Sherwood

Second: Sara Schrichte

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

11. Closed Session: Pursuant to Government Code Section 54957(b) Annual Evaluation of the General Manager

7:46 Pursuant to Government code section 54956.9 (b)(1) the Board went into closed session.

7:54 the regular meeting resumed. Cathy Preis stated that no action was taken in closed session.

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Motion: Adjourn Meeting at 7:59 p.m.

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - January 18, 2016

Regular Meeting - February 16, 2016

Regular Meeting - March 15, 2016

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Administrative Assistant