

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Special Meeting of the Board of Directors
Held: November 3, 2014

STAFF PRESENT: Tom Skjelstad, General Manager; Deleane Mehler,
Office Assistant

OTHERS PRESENT: Steve Beck, Stantec; Dave Diegle, Stantec; Geoffrey O. Evers,
General Counsel by telephone from 8732 Casa Del Rio Fair Oaks,
CA 95628

1. Call to Order

The Special Meeting of November 3, 2014 of the Donner Summit Public Utility District Board of Directors was called to order at 6:08 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Absent

3. Clear the Agenda: Tom Skjelstad requested that item 6 be moved prior to item 5.

4. Public Participation: None

6. Correspondence: Letter from Jacqueline Martini. A lengthy discussion ensued. The Board directed Tom Skjelstad to prepare a response letter for Director Preis's signature.

6:25 p.m. Geoffrey O. Evers, General Counsel joined the meeting by telephone from 8732 Casa Del Rio Fair Oaks, CA 95628

5. Stantec Construction Management Budget- Stantec's request to increase the Construction Management budget for the District WWTP Upgrade and Expansion Project. Tom Skjelstad referred the Board to his memo. Tom explained that Steve Beck, from Stantec (who was in attendance) was able to accomplish what the Board has requested at the October 21, 2014 meeting. Steve Beck addressed the Board and explained the rationale used for the requested budget amount.

Motion: Authorize the General Manager to sign Stantec's Change Order No.1 Request for Additional Budget for Construction Management and Inspection Services in the amount of \$56,000.00

By: Bob Sherwood
Second: Sara Schrichte
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

6. Correspondence: Letter from Jacqueline Martini. Previously addressed.

7. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Sara Schrichte reported that the Nevada County Planning Department will be holding public meetings regarding the planning process for the Soda Springs area and encourages residents, property and business owners to attend the meetings.

8. Adjournment:

Motion: Adjourn Meeting at 6:47 p.m.
By: Bob Sherwood
Second: Phil Gamick
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - November 18, 2014
Regular Meeting - December 16, 2014- tentative
Regular Meeting - January 20, 2014

The wording in these minutes are as reread from the notes by the Administrative Assistant.

Respectfully Submitted,
Deleane Mehler

Administrative Assistant