

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Regular Meeting of the Board of Directors
Held: July 19, 2011**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel; Cheryl Lebel

1. Call to Order

The Regular Meeting of July 19, 2011 of the Donner Summit Public Utility District Board of Directors was called to order at 6:13 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Dave Oneto, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Taylor Dolph, Director	- Absent - Excused

3. Clear the Agenda

No changes

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of June 2011 -- \$179,685.68**
- B. Cash Disbursements – Payroll, Month of June 2011 -- \$56,562.13**
- C. Regular Meeting Minutes of June 21, 2011**

Motion: Accept the Consent Calendar
By: Bob Sherwood
Second: Phil Gamick
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Monthly Update of Stantec Activities- brief summary of work activities by Stantec Engineers, both pre-design and environmental work for the Wastewater Treatment Plant Upgrade and Expansion Project.** Tom Skjelstad reported that Stantec worked with the Forest Service to complete the project NEPA document. Jeff Hauser completed the draft pre-design report and submitted to the Joint Facilities Committee.

- 2. Donner Summit Public Utility District and Big Bend Mutual Water Company (BBMWC) Joint Powers Agreement – discussion about formation of a Joint Powers Agreement between DSPUD and the BBMWC for the purposes of providing financial assistance to BBMWC for its well drilling project. Discussion, possible action and direction to staff.** Tom Skjelstad reported that Big Bend is ready to move forward with the well drilling project later this fall. This project is mandated by the California Department of Public Health and administered by Placer County. As referenced in his letter to Placer County, Big Bend may not have enough funds to complete this year's planned activities. Although Big Bend customers continue to assess themselves, (in addition to their annual water rates), an internal mix up at the State Revolving Fund office prevented a loan application from being processed which would have funded the project.

The project cost estimate to secure permit, improve the PG&E maintenance road, drill the well and conduct the required pump tests is \$95,000.00. Currently, big Bend has approximately \$28,000.00 that can go towards the project. Big Bend is now in the position of trying to find roughly \$67,000.00 or run the risk of having their cabins "red tagged" by the County of Placer.

An option that the Board may want to consider is to enter into a Joint Powers Agreement with Big Bend that could allow the District to lend funds to Big Bend. The Joint Powers Agreement would have to be agreed to by both parties. There would be a separate Joint Powers Board established to act on behalf of the Joint Powers Agreement.

Direction was given to staff to provide the Board of Directors with more information regarding a Joint Powers Agreement between Big Bend Mutual Water Company and Donner Summit Public Utility District at the August Board meeting.

3. **Royal Gorge Property in Default- notice that the Royal Gorge properties are in default. (permission granted to print from YubaNet.com) - Reported**

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for June - Reported**
2. **Fresh Water Flow Data – for June - Reported**
3. **Operations and Maintenance Summary – activities during the month of June.**
Jim King reported the following:

Operations WWTP

- ◆ Cleared snow from drying beds, rototilled and sanded bed1 and 2.
- ◆ Performed sewer lateral test at Always Inn after new line was installed, with the test coming back O.K.
- ◆ Cleared snow from the road leading down to the river sampling points.

Operations Water Plant

- ◆ Completed and sent out 2010 Consumer Confidence Report.
- ◆ Shut spillway gate on the dam at Lake Angela.

Repairs and Maintenance WWTP

- ◆ Repaired manhole #507 at sugar Bowl, replacing the top ring.
- ◆

Repairs and Maintenance FWTP

- ◆ Replaced failed chlorine dose pump with spare. Sent in failed pump for warranty.
- ◆ Replaced failed sump pump at Reservoir 2.

C. Monthly Safety Committee Meeting Minutes, Month of June

Motion: Accept the Safety Committee Meeting Minutes for May
By: Bob Sherwood
Second: Dave Oneto
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain
Motion Carries

7. President's Report:

August Board Meeting Date Change- It was decided to reschedule the August Board meeting to Saturday August 27th at Sugar Bowl at 10:00 a.m. This will also include the information regarding the Community Facilities District.

Board Compensation – There was a brief discussion and it was decided there was no need to change the board compensation.

8. Committee Reports:

Joint Facilities: report and recommendation from the July 12 committee meeting to adopt the Stantec Pre-Design Report. Cathy reported that the Wastewater Treatment Plant joint Facilities committee met and provided an overview of items that were discussed. Bob Sherwood reviewed some of the questions that were posed by Sierra Lakes County Water District Committee members and the responses.

9. Correspondence:

Sierra Watch Letter of Support for the District's Wastewater Treatment Plant Upgrade and Expansion Project - Reported

South Yuba River Citizens League Letter of Support for the District's Wastewater Treatment Plant Upgrade and Expansion Project - Reported

10. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

11. Adjournment:

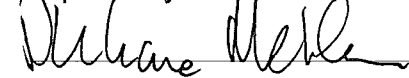
Motion: Adjourn Meeting at 7:32 P.M.
By: Bob Sherwood
Second: Phil Gamick
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Special Meeting - August 27, 2011
Regular Meeting - September 20, 2011
Regular Meeting - October 18, 2011

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,



Deleane Mehler
Clerk of the Board