

APPROVED

DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460
E-mail: tskjelstad@dspud.com

Minutes of the Special Meeting of the Board of Directors
Held: February 2, 2010

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager
OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by telephone from 8732 Casa Del Rio Court, Fair Oaks, CA 95628; Hal Kessler, Towle Mountain; Catherine Hansford; Amber Waddle; Gene Bowles; Cheryl Lebel; Bill Quesnel; Chris Parker; Susan Snyder

1. Call to Order

The Special Meeting of February 2, 2010 of the Donner Summit Public Utility District Board of Directors was called to order at 6:05 p.m. by Vice President Dave Oneto, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Absent
Dave Oneto, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Taylor Dolph, Director	- Present

3. Clear the Agenda

No changes to the agenda

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of December 2009 --
\$ 30,131.75**
- B. Cash Disbursements – Payroll, Month of December 2009 --
\$ 51,130.88**
- C. Regular Meeting Minutes of December 15, 2009**
- D. Financial Statements through July 31, 2009, August 31, 2009,
September 30, 2009 and October 31, 2009**

Motion: Accept the Consent Calendar
By: Bob Sherwood
Second: Phil Gamick
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain
Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Water and Wastewater Improvements Financing Alternatives** – Various options for financing water and wastewater improvement projects. Presentation by Ms. Catherine Hansford, Senior Economist ECO:LOGIC Engineering. Catherine provided the Board of Directors a Power Point presentation providing options for the Infrastructure financing. See Exhibit A.

Recess- 7:05p.m. Resume Regular Meeting at 7:11p.m.

2. **DSPUD Facilities Plan December 2009/January 2010-** progress report from ECO:LOGIC for work performed on the wastewater facilities plan. Tom Skjelstad reviewed the memo from Jeff Hauser.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for December** - reported
2. **Fresh Water Flow Data – for December** - reported
3. **Operations and Maintenance Summary** – activities during the month of December. Jim King reported the following:

Operations WWTP

- Due to power outage the plant ran on stand-by power from 12/12 – 12/14.

Operations Water Plant

- Responded to multiple calls for frozen pipes and water leaks at Sugar Bowl after severe cold weather. Water was shut off to effected residences until home owners could make repairs.

Repairs and Maintenance WWTP

- Repaired and readjusted loader chains.
- Replaced chlorine gas feed system filters.
- Repaired leaking polymer feed line to plant-2.
- Serviced Plant 1 and 2 RAS, WAS, and Recirculation pumps.

- Repaired leak in sulfur dioxide feed line.

Repairs and Maintenance FWTP

- Replaced chemical feed tubing on clear-well chlorine analyzer.
- Replaced pump head on filter aid chemical feed pump.

Laboratory

- Collected and sent out quarterly bioassay samples.
- Continued daily in-house testing of plant influent for COD and Total Nitrogen.
- Conducted extra sampling of the plant influent over the Christmas holiday.

C. Monthly Safety Committee Meeting Minutes

Motion: Accept the Safety Committee Meeting Minutes for December

By: Bob Sherwood

Second: Taylor Dolph

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

7. President's Report: None

8. Committee Reports: None

9. Resolutions:

a.) Resolution 2010-01 Authorizing Signers with Wells Fargo Bank

Motion: Adopt RESOLUTION 2010-01 of the Donner Summit Public Utility District Authorizing Signers with Wells Fargo Bank

By: Bob Sherwood

Second: Taylor Dolph

Roll Call Vote

Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Dave Oneto	-	Aye
Cathy Preis	-	Absent
Taylor Dolph	-	Aye

Motion Carries

b.) Resolution 2010-02 Dedicating Sewer Service User Fees to Pay Any and All Clean Water State Revolving Fund Financing for the District Wastewater Treatment Facility

Motion: Adopt RESOLUTION 2010-02 of the Donner Summit Public Utility District Dedicating Sewer Service User Fees to Pay Any and All Clean Water State Revolving Fund Financing for the District Wastewater Treatment Facility

By: Bob Sherwood
Second: Phil Gamick
Roll Call Vote
Bob Sherwood - Aye
Phil Gamick - Aye
Dave Oneto - Aye
Cathy Preis - Absent
Taylor Dolph - Aye

Motion Carries

10. Correspondence: None

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Motion: Adjourn Meeting at 7:37 P.M.
By: Bob Sherwood
Second: Taylor Dolph
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - April 20, 2010
Regular Meeting - May 18, 2010
Regular Meeting - June 15, 2010

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,



Deleane Mehler
Clerk of the Board