

**APPROVED**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Regular Meeting of the Board of Directors  
Held: June 15, 2010**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio Court, Fair Oaks, CA 95628; Susan Snider; Amber Waddle

**1. Call to Order**

The Regular Meeting of June 15, 2010 of the Donner Summit Public Utility District Board of Directors was called to order at 6:06 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

**2. Roll Call**

Cathy Preis, President	- Present
Dave Oneto, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Taylor Dolph, Director	- Present

**3. Clear the Agenda**

No changes

**4. Public Participation**

None

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of May 2010 --  
\$ 81,247.17
- B. Cash Disbursements – Payroll, Month of May 2010 --  
\$ 52,356.41
- C. Special Meeting Minutes of May 18, 2010 and the Regular Meeting Minutes of May 18, 2010
- D. Financial Statements through April 2010

**Motion: Accept the Consent Calendar**  
By: Bob Sherwood  
Second: Taylor Dolph  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain  
**Motion Carries**

**6. Department Reports**

**A. Administration: Tom Skjelstad, General Manager**

1. **Status of the DSPUD's Planning Loan Request-** update on the District's loan request from the California State Revolving Fund Loan program. Tom Skjelstad reported that we should receive the loan documents in the next week. Contingent upon review by legal counsel, direction was given to the General Manager to execute the loan documents.
2. **DSPUD Service Agreement with Big Bend Mutual Water Company –** annual review and possible renewal of a service agreement for DSPUD to operate and maintain the BBMWC water system including administrative services. Reported.

**Motion: To Renew the Big Bend Mutual Water Company Service Agreement**  
By: Bob Sherwood  
Second: Phil Gamick  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain  
**Motion Carries**

3. **Status of Big Bend Mutual Water Company Well Project-** update on the project. Tom Skjelstad brought the Board up to date on the well project. He had an on site meeting with the USFS, Jack Childress of Interflow Hydrogeology. The purpose of the meeting was to discuss the Special Use Permit from the USFS for the project. After walking the road to the preferred drilling site the USFS felt further environmental review was in order. Interflow Hydrology was assigned the task of writing the project description and sending to the USFS for review and approval.

Tom also had on site meetings with a well driller and a general engineering contractor. The road will need to be rehabilitated in order to get the drill rig and other equipment to the proposed well site.

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

1. **Waste Water Flow Data – for May - Reported**
2. **Fresh Water Flow Data – for May – Reported**

**3. Operations and Maintenance Summary** – activities during the month of May. Jim King reported the following:

**Operations WWTP**

- Cleared, inspected and marked 21 manholes from Sugar Bowl Academy to Bunny Hill Road in preparation for cleaning and T.V. inspection work.
- Used loader to finish clearing sludge drying beds.

**Operations Water Plant**

- Installed hydrant meter for Tiechert Construction at the Boreal Parking lot.
- Installed locks on hydrants at the Boreal Parking lot to prevent unauthorized use.

**Repairs and Maintenance WWTP**

- Installed new batteries on the standby power generator at the main shop.
- Repaired rings and lids on the following manholes #132, #159, and #614.

**Repairs and Maintenance WWTP**

- Installed spare chlorine feed pump do to failure of primary pump.

**C. Monthly Safety Committee Meeting Minutes, Month of May-**  
Tabled until the July meeting.

**7. President's Report:**

None

**8. Committee Reports:**

**A. Policy Committee-** Draft Board policies 1.0 and 1.1, discussion and possible action

**Motion: Adopt Donner Summit Public Utility District Board Policies 1.0 and 1.1**

**By:** Phil Gamick

**Second:** Bob Sherwood

**Vote:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

**9. Resolutions:**

- a.) Resolution 2010-08 Requesting Collection of Charges on the Tax Roll

**Motion: Adopt RESOLUTION 2010-08 of the Donner Summit Public Utility District Reimbursement Resolution**

By: Bob Sherwood

Second: Dave Oneto

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Dave Oneto - Aye

Cathy Preis - Aye

Taylor Dolph - Aye

**Motion Carries**

- b.) Resolution 2010-09 of the Donner Summit Public Utility District Establishing Appropriation Limits for the 20010/11 Fiscal Year

**Motion: Adopt RESOLUTION 2010-09 of the Donner Summit Public Utility District Establishing Appropriation Limits for the 20010/11 Fiscal Year.**

By: Bob Sherwood

Second: Taylor Dolph

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Dave Oneto - Aye

Cathy Preis - Aye

Taylor Dolph - Aye

**Motion Carries**

10. **Correspondence:** None

11. **Closed Session:** None

12. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Cathy Preis re-iterated that the Joint Facilities Committee meeting is on Monday June 21, 2010, at 10:00 a.m. at Sugar Bowl in the Judah Lodge.

**13. Adjournment**

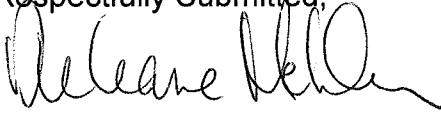
**Motion: Adjourn Meeting at 6:46 P.M.**  
**By: Bob Sherwood**  
**Second: Dave Oneto**  
**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**  
**Motion Carries**

Schedule of Upcoming Meetings

Special Meeting - June 21, 2010 – Joint Facilities Committee Meeting  
Regular Meeting - July 20, 2010  
Regular Meeting - August 17, 2010

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,



Deleane Mehler  
Clerk of the Board