

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
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Minutes of the Special Meeting of the Board of Directors
Held: December 9, 2008

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler, Office Assistant;
OTHERS PRESENT: Geoffrey Evers, General Counsel; Linda Waddle, Susan Snyder
Dave Oneto

1. Call to Order

The Special Meeting of December 9, 2008 of the Donner Summit Public Utility District Board of Directors was called to order at 6:09 p.m, by President Cathy Preis, at the Boardroom located at 53823 Sherritt Lane, Soda Springs California.

2. Roll Call

Cathy Preis, President	- Present
Rachel Tolmachoff, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Vacancy	- One

3. Oath of Office- Cathy Preis, Robert Sherwood, and Dave Oneto

Julie Bartolini, Clerk of the Board administered the Oath of Office to Cathy Preis, Robert Sherwood and Dave Oneto.

4. Clear the Agenda

5. Election of Board Officers for 2009- President, Vice-President, and Secretary

Motion: Nominate Cathy Preis as President

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 4 Ayes 0 Noes 0 Absent, 1 Abstain

Motion Carries

Motion: Nominate Rachel Tolmachoff as Vice President

By: Cathy Preis

Second: Bob Sherwood

Vote: 4 Ayes 0 Noes 0 Absent 1 Abstain

Motion Carries

Motion: Nominate Bob Sherwood as Secretary

By: Phil Gamick

Second: Cathy Preis

Vote: 4 Ayes 0 Noes 0 Absent 1 Abstain

Motion Carries

**6. Public Participation
None**

7. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Cash Disbursements – General, Month of November 2008 --
\$158,171.55

B. Cash Disbursements – Payroll, Month of November 2008 --
\$59,456.25

C. Financial Statements thru August 31, 2008 and September 30, 2008

D. Regular Meeting Minutes of October 21, 2008

Motion: Accept The Consent Calendar

By: Bob Sherwood

Second: Dave Oneto

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

8. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. Administrative Civil Liability Complaint R5-2008-0626, Donner Summit Public Utility District, Nevada County- the complaint charges DSPUD with a civil liability in the amount of \$49,000, \$24,000 in accumulated fines from January 1, 2007 thru September 30, 2008, and \$25,000 for violation of effluent and receiving water limitations (algal bloom in the South Yuba River). There was a lengthy discussion regarding the Civil Liabilities claim against the District. The waiver of 90-day Hearing requirement for Administrative Civil Liability complaint was reviewed in detail.

Motion: Approve option 5, to Waive the 90-day Hearing Requirement

By: Rachel Tolmachoff

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for November-Reported**
2. **Fresh Water Flow Data – for November-Reported**
3. **Operations and Maintenance Summary – activities during the month of November. Jim King reported the following:**

Operations WWTP

- Began river discharge on November 3rd and discharged 6.47 MG to the south Yuba River
- Discontinued spray irrigation to Soda Springs Ski Hill. Removed sprinklers, drained holding pond, took down fencing and changed all valves to winter operation
- Continue assisting outside contractor (Telstar) with installation and startup of new radio telemetry system.

Operations Water Plant

- Put water treatment plant back on-line after filter repair, flushed water system and removed boil water notice on 11/14/08.
- Received delivery of winter polymer.

Repairs and Maintenance FWTP

- Work completed on filter inspection and media change out.
- Assisted outside contractor (EMP Services) with repairs to the pressure sustaining valve at Donner Ski Ranch.

4. **SCADA Project Update-** status of the District's SCADA project. Jim King reported that the SCADA project is almost complete.

C. Safety Committee Meeting Minutes

1. **Administrative and Operations Department Safety Committee – November meeting.-Reported**

Motion: Accept The Safety Committee Meeting Minutes for November
By: Bob Sherwood
Second: Dave Oneto
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

9. President's Report

1. **Date(s) for Informational Public Meeting Regarding the District's Waste Discharge Permit Renewal.** After discussion, it was decided to tentatively reschedule the February Board of Directors meeting for

February 10, 2009 and hold a informational meeting in conjunction with that meeting.

10. Correspondence:

1. **Letter from Royal Gorge** – requesting representation on the District’s citizens’ committee. Cathy Preis thanked Mike Livak, Royal Gorge LLC, for their letter of interest in participating on the citizens committee. Rachel Tolmachoff and Tom Skjelstad will meet with Heidi Kolbe in December to hear her suggestions on forming this committee and report back at the January meeting.

11. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

None

12. Adjournment

Motion: Adjourn at 7:15p.m.
By: Bob Sherwood
Second: Rachel Tolmachoff
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Special Meeting - February 10, 2009
Regular Meeting - March 17, 2009
Special Meeting - April 21, 2009

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Clerk of the Board

