

APPROVED

DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
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Minutes of the Regular Meeting of the Board of Directors
Held: May 19, 2009

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler, Office Assistant
OTHERS PRESENT: Geoffrey O. Evers, General Counsel; Chris Parker, Sugar Bowl Corp.; Susan Synder, Amber Waddle

1. Call to Order

The Regular Meeting of May 19, 2009 of the Donner Summit Public Utility District Board of Directors was called to order at 6:11p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs CA, California.

2. Roll Call

Cathy Preis, President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Absent – Arrived by telephone at 6:20 p.m.
Dave Oneto, Director	- Present
One vacancy	

3. Clear the Agenda

Removed item 6. B. 5 from the agenda

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of April 2009 -- \$105,325.54
- B. Cash Disbursements – Payroll, Month of April 2009 -- \$54,317.04
- C. Financial Statements thru March 31, 2009
- D. Special Meeting Minutes of April 28, 2009

Motion: Accept the Consent Calendar
By: Bob Sherwood
Second: Dave Oneto
Vote: 3 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacancy
Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **April 29 Parks and Recreation Facilities Meeting** - report from the April 29 Citizens Advisory Committee meeting. Tom Skjelstad reported on the April 29th meeting of the Parks and Recreation Facilities. Steve Randall from Truckee Donner Parks and Recreation District attended the meeting and gave a brief history of the TDPRD and answered questions from the committee.
 - TDPRD serves the communities of Soda Springs and Norden but not Serene Lakes or Placer County.
 - Placer Park Dedication fees can only be used in Placer County.
 - In order to utilize Placer Park Dedication fees Serene Lakes would need to be annexed into TDPRD.
 - TDPRD has funds that could be used on a project in Norden/Soda Springs, depending on the size of the project. A pocket park (small community park, playground equipment, grass, restrooms, etc.) was discussed as perhaps the best way to use the funds.
 - TDPRD receives a portion of the property tax collected in Nevada County from Summit communities.
 - TDPRD is willing to assist on developing a project on the Summit.

2. **Status of the Biostimulatory Substances Study** – progress report of the study, as required by the District’s waste discharge permit. Letter of Authorization to proceed with the study from ECO:LOGIC Engineering.

Motion: Authorize General Manager Tom Skjelstad to sign the Letter to Proceed with the study from ECO:LOGIC Engineering
By: Bob Sherwood
Second: Dave Oneto
Vote: 3 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacancy
Motion Carries

Phil Gamick joined the meeting by telephone at 6:20 p.m. from 61 Moraga Way, Orinda, CA 94563.

3. **Administrative Civil Liability Complaint R5-2008-0626, Donner Summit Public Utility District, Nevada County-** current status of the proposed fines totaling \$49,000, (\$24,000 ACLC and \$25,000 Discretionary). Tom Skjelstad reported he will be writing a letter to the Regional Board Enforcement staff explaining that the District is developing a plant improvement project designed to bring the District into compliance with the terms of the new permit. Once the District has decided on a specific project we will ask that the \$24,000 portion of the \$49,000 fines goes toward the project, as provided for in State regulations. He will also request the \$25,000 discretionary fine be applied towards the biostimulatory study.
 4. **Amend Ordinance 2007-01, an Ordinance Dictating Terms of EDU Purchases-** discussion of changes to the Ordinance and direction to staff to place an amended Ordinance 2007-01 on the June Regular Meeting Agenda. A discussion ensued. It was decided that there would be a committee meeting on Wednesday, May 27, 2009 to discuss the possible amendments to Ordinance 2007-01.
- B. Sewer and Water Department – Jim King, Chief Plant Operator**
1. **Waste Water Flow Data – for April - Reported**
 2. **Fresh Water Flow Data – for April - Reported**
 3. **Operations and Maintenance Summary – activities during the month of April.** Jim King reported the following:

Operation WWTP

- Discharged 11.1 MG to the South Yuba River
- Finished clearing snow from sludge drying beds.
- Telstar began work on the SCADA system punch list items.
- Purchased new snow blower to replace failing older model.
- Submitted application to Waste Management for approval to dispose of dried sludge at the Lockwood landfill in Nevada.
- Operators TJ Dwyer and Kirk Sullivan took their wastewater treatment state certification exams.

Operations Water Plant

- Had a routine Present or Absent sample for total coliform return a Present value. Resampled area with samples coming back Absent for total coliform.

Repairs and Maintenance WWTP

- Repaired broken plow blade mount on snow-cat.

- Replaced failed sample feed pump on the sulfur dioxide residual analyzer.
- Replaced lightning protection to plant callout unit.
- Cleared and serviced clay valve for wastewater plant water supply air gap unit.

Repairs and Maintenance FWTP

- Used snow cat to deliver drums of liquid chlorine to plant.

5. Demonstration of the new Supervisory Control and Data Acquisition (SCADA) system- Removed from Agenda

C. Safety Committee Meeting Minutes

1. Administrative and Operations Department Safety Committee –April meeting. Reported

Motion: Accept The Safety Committee Meeting Minutes for April

By: Bob Sherwood

Second: Dave Oneto

Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstain, 1 Vacancy

Motion Carries

7. President's Report

1. 2009 Board Committee Appointments - Appointment of Committee Assignments: Reported, the following are the committee assignments for 2009/2010:

Budget and Finance:	Cathy Preis and Dave Oneto
Personnel:	Phil Gamick and Dave Oneto
Administration:	Dave Oneto and Bob Sherwood

8. Committee Reports: None

9. Correspondence:

1. Letters from Bernard Pech, Serene Lakes Property Owner- potential rate increase due to DSPUD's new permit, and improvements to the waste treatment plant. Reported

2. Letter from Valen Brost- letter requesting changes to Ordinance 2007-01. Reported

10. Closed Session: None

11. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Dave Oneto reported that he passed his Wastewater Treatment Grade II test with a score of 97%. Cathy Preis stated that she received a letter from Rachel Tolmachoff informing her that effective May 19, 2009 Rachel was resigning from the Board. The Board expressed their appreciation of Rachel Tolmachoff's time and energy while she sat on the Donner Summit Public Utility District's Board.

12. Adjournment:

Motion: Adjourn at 7:02p.m.

By: Bob Sherwood

Second: Dave Oneto

Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstain, 1 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - July 21, 2009

Regular Meeting - August 18, 2009

Regular Meeting - September 15, 2009

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Clerk of the Board