

APPROVED

DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
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Minutes of the Regular Meeting of the Board of Directors
Held: October 21, 2008

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler, Office Assistant;
OTHERS PRESENT: Geoffrey Evers, General Counsel, by telephone; Chris Parker, Sugar Bowl Corp; Emma Parker; Mike Livak, Royal Gorge, LLC; Amber Waddle, Linda Waddle, Susan Snyder

1. Call to Order

The Regular Meeting of October 21, 2008 of the Donner Summit Public Utility District Board of Directors was called to order at 6:08 p.m, by President Cathy Preis, at the Boardroom located at 53823 Sherritt Lane, Soda Springs California.

2. Roll Call

Cathy Preis, President	- Present
Rachel Tolmachoff, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Lori Van Meter, Director	- Absent – Unexcused

3. Clear the Agenda

There were no changes to the agenda.

4. Public Participation

Susan Snyder inquired to when the minutes get posted to the website.

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A.** Cash Disbursements – General, Month of September 2008 --\$132,417.94
- B.** Cash Disbursements – Payroll, Month of September 2008 --\$51,154.82
- C.** Special Meeting Minutes of September 23, 2008
- D.** Special Meeting Minutes of October 7, 2008

Motion: Accept The Consent Calendar

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Status of District’s Latent Power Request-** update on the District’s request to Placer LAFCo. Tom Skjelstad reported that the District’s request may be placed on the Placer LAFCo’s December agenda. The District has submitted an application with all the pertinent information, Kris Berry, Executive Officer of Placer LAFCo is sending an “official” application. Tom Skjelstad will complete the official application and return to Placer LAFCo.

- 2. Annexation of Certain Parcels Located in Section 20, Township 17N, R. 15E, MDB&M-** Annexation into the District of the remaining Sugar Bowl residential parcels and four other privately owned parcels, as is consistent with the District’s current Sphere of Influence Plan. Presentation by Chris Parker, Managing Director, Mt. Lincoln LLC. Chris Parker described in detail the history of section 20 and the reasoning behind the desire to annex the property onto the District

Resolution 2008-12 of the Donner Summit Public Utility District Resolution of Application Requesting the Placer County Local Agency Formation Commission Take Proceedings for the Annexation by the Donner Summit Public Utility District Of The Remaining Parcels Within Section 20, Township 17N, R. 15E, MDB&M and Adopting an Annexation Agreement Between Sugar Bowl Corporation and the Donner Summit Public Utility District

Motion: Adopt Resolution 2008-12 of the Donner Summit Public Utility District Resolution of Application Requesting the Placer County Local Agency Formation Commission Take Proceedings for the Annexation by the Donner Summit Public Utility District Of The Remaining Parcels Within Section 20, Township 17N, R. 15E, MDB&M and Adopting an Annexation Agreement Between Sugar Bowl Corporation and the Donner Summit Public Utility District

By: Bob Sherwood

Second: Phil Gamick

Roll Call Vote

Bob Sherwood	-	Aye
Cathy Preis	-	Aye
Rachel Tolmachoff	-	Aye
Phil Gamick	-	Aye
Lori Van Meter	-	Absent

Motion Carries

3. **Status of District's Report of Waste Discharge Permit**-update on the District's Waste Discharge Permit, and public outreach options. Tom Skjelstad reported that the Waste Discharge Permit is scheduled to be on the Regional Board's January 2009 agenda. Tom also suggested that an informational letter be sent out to all rate payers (Serene Lakes included) or hold a special Board meeting and request Bob Emerick attend, or both a letter and a meeting. This would be to inform and educate the rate payers as to the method required to determine if dilution is available in the South Yuba, what regulations provide and allow for the credits, and the impact to our rate payers if credits are denied.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for September**- Reported
2. **Fresh Water Flow Data – for September**-Reported
3. **Operations and Maintenance Summary** – activities during the month of September. Jim King reported the following:

Operations WWTP

- Assisted outside contractor (Telstar) with start of telemetry project involving the wastewater treatment plant, fresh water plant, fresh water storage and pumping systems and the sewer lift stations.
- Conduct a site tour for the Regional Water Quality Control Board of the sewer treatment plant, effluent discharge sites and South Yuba River area at Towlle Mountain Estates area.
- Televised sewer line on Sierra Drive to locate laterals for sewer hookup.
- Began installation of water and sewer service at 10078 Sierra Drive
- Annual inspection of the sewer treatment plants sludge processing and disposal conducted by Washoe County District Health Department.

Operations Water Plant

- Oversaw installation of 6" water line at Sugar Bowl.
- Installed injection equipment and began testing of polymers at the water treatment plant to help with unusually high raw water turbidity control.
- Annual inspection of Lake Angela Dam conducted by Department of Water Resources Division of Safety of Dams.
- Removed hydrant meter being used by Granite Construction for their cement batch plant at DSL.
- Repaired leak on ammonia feed system to Plant-2.
- Dug out sewer lift station #3 for inspection and pipe repair.

Repairs and Maintenance FWTP

- Pulled tendon cover plants on Lake Angela Dam for inspection, cleaning and greasing.

Laboratory

- Implemented raw water sampling program raw water sampling program per California Department of Health Services request for coliform bacteria monitoring.

4. District’s Supervisory Control and Data Acquisition (SCADA) Project Status- review proposed change orders. Jim King gave an update on the SCADA project and explained the reason for the change orders and add ons. The first change order in the amount of \$6,731.00, after reviewing the current fresh water reservoir level control system it was determined that some control through the system was needed. This is a necessary addition to the project to allow the system to function correctly.

Motion: Accept The Change Order #2 in the Amount of \$ 6,731.00

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

The add on in the amount of \$31,614.00, after reviewing the current control system at the fresh water treatment plant, it was determined that the best course of action would be to remove the old control system and install a system that would interface with t he current systems being installed. By doing this now all integration would be complete and tested together instead of at different times. By doing these projects simultaneously the cost could be 10 to 15 percent less than by waiting until next budget year.

Motion: Accept the add On Order in the Amount of \$31,614.00.00

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

The add on in the amount of \$5,139.00, after reviewing the current back up system at the District’s three major sewer lift stations it was discovered that no back up system was currently available to start the pumps in the event of a primary control system failure. By installing the backup system the District will have redundant controls for added protection against possible sewer spills and any fines associated with them.

Motion: Accept the Add On Order in the Amount of \$ 5,139.00.00

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

C. Safety Committee Meeting Minutes

1. Administrative and Operations Department Safety Committee – September meeting. Reported

Motion: Accept The Safety Committee Meeting Minutes for September
By: Bob Sherwood
Second: Phil Gamick
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

7. President's Report

1. Summit Area Citizens Committee – designation of citizens committee for parks project(s) and guiding principles for the committee. Discussion ensued regarding the Summit Area Citizens Committee. Director Tolmachoff suggested that a facilitator be involved in assisting the Board of Directors in designing the process and an Ad-Hoc committee be formed. It was decided to discuss this further at the November meeting.

8. Committee Reports:

Ad-Hoc EDU Ordinance Committee – report and recommendations to amend Ordinance 2007-01 Defining and Classifying Connection Fees and Operating Charges. After a brief discussion this item was tabled until the November meeting.

Recess- 8:05. Resume regular meeting at 8:17.

9. CLOSED SESSION:

Negotiations over real property, pursuant to Government Code Section 54956.8. Negotiation to renew the land lease for the District's spray irrigation operation.

District negotiator: General Manager
Real Property: Soda Springs Ski Hill
Property Owner: POWDR Corp.

The Board went into Closed Session at 8:17 p.m.

Regular meeting resumed at 8:40 p.m. Cathy Preis stated that no action was taken in closed session.

10. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Distributed Ethics training DVD's to the Board of Directors.

11. Adjournment

Motion: **Adjourn at 8:48 p.m.**
By: Bob Sherwood
Second: Rachel Tolmachoff
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - November 18, 2008
Regular Meeting - December 16, 2008
Regular Meeting - January 20, 2009

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Clerk of the Board