

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, November 15, 2011 - 6:00 P.M.**

For the Regular Meeting (Section 54954), November 15, 2011 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of October 2011 --  
\$164,354.92**
- B. Cash Disbursements – Payroll, Month of October 2011 --  
\$56,205.16**
- C. Regular Meeting Minutes of October 18, 2011**

**Financial Statements for the Fiscal Year 2010/11-** the District's annual independent auditor's report. Michael Gibson of Gibson & Company, Inc., Certified Public Accountant will be present to review the report.

**Discussion and possible action.**

**6. Department Reports**

**A. Administration: Tom Skjelstad, General Manager**

- 1. Recommendation and Request to Initiate a Public Hearing to Increase the Retention Rate on Construction Projects-** State Senate Bill 293 (SB 293) will limit public agencies' authority to withhold retention from payments due to contractors to a maximum of 5% of the approved payment amount. Prior to SB293 the maximum retention was 10%. Staff is recommending and requesting that the District Directors make a finding that the District's Wastewater Treatment Facilities Upgrade and Expansion Project is a substantially complex project and as such a 10% retention is authorized as provided for in SB 293.
- 2. Monthly Progress Report from Stantec Engineering:** summary of activities for the wastewater treatment plant upgrade and expansion project.
- 3. Forest Service Special Use Permit Renewal-** ratify the District's Special Use Permit for the Wastewater Treatment Plant and Administrative Offices. The permit is for 30 years.

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

- 1. Waste Water Flow Data – for October**
- 2. Fresh Water Flow Data – for October**
- 3. Operations and Maintenance Summary –** activities during the month of October.

**C. Monthly Safety Committee Meeting Minutes, Month of October**

**7. President's Report:  
None**

**8. Correspondence**

- 1. Letter from DSPUD to Sierra Lakes County Water District Requesting Sierra Lakes Pay Stantec Invoice Number 531431 for Final Design Services.**
- 2. Rate Protest Letter from Andrei Gorbatenko**

**9. Resolutions:**

- 1. Resolution 2011-14 Amend and Restate the Donner Summit Public Utility District Money Purchase Pension Plan and the Donner Summit Public Utility District Money Purchase Pension Retirement Trust**

## **2. Resolution 2011- 15 Adopt the 2009 Interim Plan Amendment**

**10. Ordinance: None**

**11. Committee Reports:  
None**

**12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**13. Adjournment**

### Schedule of Upcoming Meetings

Special Meeting - December 6, 2011  
Regular Meeting - January 17, 2012  
Regular Meeting - February 21, 2012

We certify that on November 10, 2011 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant

Thomas G. Skjelstad  
General Manager