

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, June 21, 2011 - 6:00 P.M.  
Bob Sherwood will be attending by telephone from  
12552 N. 150<sup>th</sup> Lane, Surprise Arizona, 85379**

For the Regular Meeting (Section 54954), June 21, 2011 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of May 2011 -- \$ 225,597.09**
- B. Cash Disbursements – Payroll, Month of May 2011 -- \$54,542.79**
- C. Special Meeting Minutes of May 24 , 2011**
- D. Special Meeting Minutes of May 31, 2011**

**6. Department Reports**

**A. Administration: Tom Skjelstad, General Manager**

- 1. Monthly Update of Stantec Activities-** brief summary of work activities by Stantec Engineers, both pre-design and environmental work for the Wastewater Treatment Plant Upgrade and Expansion Project.

2. **Notice of Award and Agreement Between DSPUD and ZENON (GE)-** documents associated with the purchase of the MBR system for the District's plant upgrade and expansion project.
  3. **DSPUD/Big Bend Interim Service Agreement-** annual renewal of the service agreement between the two agencies. Discussion and action.
  - B. **Sewer and Water Department – Jim King, Chief Plant Operator**
    1. **Waste Water Flow Data – for May**
    2. **Fresh Water Flow Data – for May**
    3. **Operations and Maintenance Summary –** activities during the month of May.
  - C. **Monthly Safety Committee Meeting Minutes, Month of May**
8. **President's Report:**
- Committee Reports:**  
**Budget and Finance Committee:** presentation of the fiscal year 2010/11 operations budget. Discussion and possible action.
9. **Correspondence: None**
10. **Resolutions:**
1. **Resolution 2011-08 Requesting Collection of Charges on the Nevada County Tax Roll**
  2. **Resolution 2011-09 Requesting Collection of Charges on the Placer County Tax Roll**
  3. **Resolution 2011-10 of the Donner Summit Public Utility District Establishing Appropriation Limits for the 2011/12 Fiscal Year**
11. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
12. **Adjournment**

### Schedule of Upcoming Meetings

Regular Meeting - July 19, 2011  
Regular Meeting - August 16, 2011  
Regular Meeting - September 20, 2011

We certify that on June 17, 2011 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant

Thomas G. Skjelstad  
General Manager