

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Special Meeting of the Board of Directors
Held: February 2, 2016**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager;
Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa
Del Rio, Fair Oaks CA 95628; Mason Kirby; Catherine Hansford,
Hansford Economic Consulting

1. Call to Order

The Special Meeting of February 2, 2016 of the Donner Summit Public Utility District Board of Directors was called to order at 6:06 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

3. Clear the Agenda: No Changes

4. Public Participation: None

- 5. Mason Kirby Request to Re-rate and Forfeit 5.6 EDUs-** previous request was denied by the DSPUD Directors. Mr. Kirby has requested a third hearing. Mason Kirby addressed the Board of Directors regarding the EDU's he returned and requested a credit for the fourth quarter.

Motion: Grant Mason Kirby an Adjustment on his Fourth Quarter Billing

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

- 6. SCADA CONTRACT-** Upgrade the Supervisory Control and Data Acquisition Software and Installation. Jim King reported that our current version of SCADA is in need of upgrading. Staff had hoped to include this in our water treatment plant upgrade project as we are receiving an 80% grant for that project. Unfortunately, our current version continues to be a problem that poses some serious liability issues along with staff's inability to access data from the water treatment plant. The SCADA for the water plant also controls and sends out alarms for the District sewer pump stations. If

a sewer spill were to occur, we run the risk of not being notified. The cost to upgrade the SCADA system is \$33,326.00.

Motion: Upgrade the SCADA System in the Amount of \$33,326.00

By: Sara Schrichte

Second: Phil Gamick

Vote: 5 Ayes, 0Noes, 0 Absent, 0 Abstain

Motion Carries

7. **Updated Draft Cost of Service Study for Wastewater Service-** Hansford Economic Consulting draft update to the Cost of Service Study first adopted in 2011. Catherine Hansford reviewed the material that was handed out regarding the Draft Wastewater and Water Rates update. Lengthy discussion ensued.
8. **Projected Five Year Water Rates-** Presentation by Catherine Hansford, Hansford Economic Consulting. There was lengthy discussion. It was decided that Directors Preis and Schrichte will work with staff regarding any proposed rate increase as part of the budget process and provide recommendations to the Board.

9. Adjournment:

Motion: Adjourn Meeting at 8:03 p.m.

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - February 16, 2016

Regular Meeting - March 15, 2016

Regular Meeting - April 19, 2016

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Administrative Assistant