

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, January 16, 2018 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), January 16, 2018 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements—General, Month of November 2017-\$134,096.58 and December 2017-\$226,362.60**
- B. Cash Disbursements—Payroll, Month of November 2017- \$86,614.18 and December 2017--\$118,736.19**
- C. Regular Meeting Minutes of November 21, 2017**
- D. Special Meeting Minutes of December 27, 2017**
- E. Financials through October 2017**

6. Department Reports

- A. Administration: Tom Skjelstad, General Manager**
 - 1. Request to Change the February Board Meeting Date-** request to change the date from February 20 to February 13.
 - 2. Big Bend Water Treatment Plant Update**

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for November and December**
- 2. Fresh Water Flow Data – for November and December**
- 3. Operations and Maintenance Summary –activities during the month of November and December.**
- 4. Status of the Water Treatment Plant Upgrade Project- project update**

C. Monthly Safety Committee Meeting Minutes, Month of November and December

7. President’s Report: None

8. Committee Reports: None

9. Resolution:

- 1. Resolution 2018-01 of the Donner Summit Public Utility District Declaring that Governing Body Members and Volunteers shall be Deemed to be Employees of the District for the Purpose of Providing Workers’ Compensation Coverage for said Certain Individuals while Providing their Services**

10. Correspondence: Valen Brost, Managing Member, Sierra Sun Villas, LLC- letter dated January 8, 2017 requesting a credit for paid to date expenses for future sewer connection fees. Discussion and possible action.

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Schedule of Upcoming Meetings

- Regular Meeting - February 20, 2018 (tentative)
- Regular Meeting - March 20, 2018
- Regular Meeting - April 17, 2018

We certify that on January 12, 2018 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

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Deleane Mehler
Administrative Assistant

Tom Skjelstad
General Manager