

**Donner Summit Public Utility District
Board of Directors Regular Special Meeting
Agenda
Tuesday, March 20, 2018 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), March 20, 2018 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Board's consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements—General, Month of February 2018-\$276,370.72**
- B. Cash Disbursements—Payroll, Month of February 2018- \$75,705.17**
- C. Special Meeting Minutes of February 13, 2018**

6. Department Reports

- A. Administration: Tom Skjelstad, General Manager**
 - 1. DRAFT Report of Wastewater Rates-** report conducted by Hansford Economic Consulting, updating the District's wastewater finances and rates. Discussion and possible action/direction.
 - 2. Proposition 218 Planning-** Draft notice of Proposition 218 and Public Hearing for a potential sewer rate increase. Discussion and possible action/direction.

3. **Big Bend Water Treatment Plant and Distribution Lines Project-** update of the project.
4. **Preliminary Sugar Bowl Sewer Master Plan-** potential layout of sewer service lines in the Sugar Bowl area currently served by individual septic systems.
5. **Barnard & Vogler, Co. Engagement Letter for Bookkeeping Services thru December 31, 2018** - renew annual letter of agreement.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for February**
2. **Fresh Water Flow Data – for February**
3. **Operations and Maintenance Summary** –activities during the month of February.
4. **Status of the Water Treatment Plant Upgrade Project-** project update
5. **Big Bend Water System Citation No. 01-09-18C-003-** notice of Citation for coliform violation.

C. Monthly Safety Committee Meeting Minutes, Month of February

7. President’s Report: None

8. Committee Reports: None

9. Ordinance: None

10. Correspondence: None

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Schedule of Upcoming Meetings

Regular Meeting - April 17, 2018
Regular Meeting - May 15, 2018
Regular Meeting - June 19, 2018

We certify that on March 16, 2018 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Tom Skjelstad
General Manager