

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, November 15, 2016 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), November 15, 2016 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements--General, Month of October 2016--\$102,965.65**
- B. Cash Disbursements--Payroll, Month of October 2016--\$73,446.31**
- C. Regular Meeting Minutes of October 18, 2016**

Financial Statements for the Fiscal Year 2015/16- the District's annual independent auditor's report. Joe Julio of Gibson & Company, Inc., Certified Public Accountant will be present to review the report. Discussion and possible action.

6. Department Reports

- A. Administration: Tom Skjelstad, General Manager**
 - 1. Status of the Water Treatment Plant Upgrade Project-** project update.
 - 2. Water Treatment Plant Upgrade Project Pay Requests #1 and 2-** Manito Construction progress pay requests

3. **WWTP Reactor Basin Coating Project-** project update.
4. **Miscellaneous Electrical Project Bids-** project update.
5. **Meeting with Darrin Polhemus, Deputy Director, State Water Resources Control Board, Division of Financial Assistance-** report from the meeting of October 25.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for October**
2. **Fresh Water Flow Data – for October**
3. **Operations and Maintenance Summary** –activities during the month of October.

C. Monthly Safety Committee Meeting Minutes, Month of October

7. President’s Report:

1. **Board Compensation-** Health Insurance
2. **Annual Holiday Dinner Discussion**
3. **Draft letter to Mr. Darrin Polhemus, Deputy Director, SWRCB, Division of Financial Assistance-** letter requesting a restructuring of the District’s Clean Water State Revolving Fund loan for the WWTP project.
4. **Resolution No. 16-444 of the Board of Supervisors of the Nevada County-** Resolution Making Appointments in Lieu of the General Election to be Held on November 8, 2016
5. **Oath of Office: Cathy Preis, Robert Sherwood and Sara Schrichte**

8. Committee Reports: None

9. Ordinances: None

10. Correspondence: None

11. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

12. Adjournment:

Schedule of Upcoming Meetings

- Regular Meeting - January 17, 2017
- Regular Meeting - February 21, 2017
- Regular Meeting - March 21, 2017

We certify that on November 11, 2016 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager