

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday August 16, 2016 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), August 16, 2016 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements--General, Month of July 2016--\$101,513.48**
- B. Cash Disbursements--Payroll, Month of July 2016-- \$108,162.52**
- C. Regular Meeting Minutes of July 19, 2016**
- D. Financials June 2016**

**6. Department Reports**

- A. Administration: Tom Skjelstad, General Manager**
  - 1. Presentation by South Yuba River Citizens League (SYRCL) staff-** the SYRCL Executive Director and River Science Director will discuss potential collaborative programs.
  - 2. Status of the Water Treatment Plant Upgrade Project-** update of the project.
  - 3. WWTP Reactor Basin Coating Project-** the District is out to bid on this project.

4. **Proposed Changes to District Ordinance 81-10-** proposed changes to Sections 3 and 4. Water Service – Connection Fee and Installation Charge. Discussion and direction to staff.
5. **Ordinance 2011-01 of the Donner Summit Public Utility District Defining and Classifying Connection Fees and Operating Charges for Sewer Service and Superceding Ordinance 94-04, Ordinance 93-04, Ordinance 81-09 and Modifying Ordinance 2009-01 and 99-01-** Discussion.
6. **Gibson & Company Engagement Letter for the Fiscal Year Ending June 30, 2016** – letter authorizing Gibson & Company, the District’s Auditors to conduct the annual independent audit for the year ending June 30, 2016.

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

1. **Waste Water Flow Data – for July**
2. **Fresh Water Flow Data – for July**
3. **Operations and Maintenance Summary** –activities during the month of July.

**C. Monthly Safety Committee Meeting Minutes, Month of July**

7. **President’s Report: None**
8. **Committee Reports: None**
9. **Resolutions: None**
10. **Correspondence: None**
11. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
12. **Adjournment:**

**Schedule of Upcoming Meetings**

Regular Meeting - September 20, 2016  
Regular Meeting - October 16, 2016  
Regular Meeting - November 15, 2016

We certify that on August 12, 2016 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant

Thomas G. Skjelstad  
General Manager