

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday April 19, 2016 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), April 19, 2016 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements--General, Month of March 2016--\$123,793.49**
- B. Cash Disbursements--Payroll, Month of March 2016-- \$68,044.52**
- C. Regular Meeting Minutes of March 15, 2016**
- D. Financials for January**

6. Department Reports

- A. Administration: Tom Skjelstad, General Manager**
 - 1. Status of DWSRF Loan for the Water Treatment Plant Upgrade Project-** report on project funding.
 - 2. Letter to State Water Resources Control Board-** letter notifying the Water Board of the District working with State staff to review and amend its loan for the wastewater treatment plant upgrade and expansion project.

3. **Letter from Holdredge & Kull-** Regarding Safe Water Level in Lake Angela and Proposed Repairs to the Dam Tendons
4. **Draft Water Rate Increase Notice-** draft notice of water rate increase and public hearing per Proposition 218 requirement.
5. **Purchase of 2016 F-350 Diesel Service Truck-** discussion and possible action of the purchase of a service truck.
6. **Draft Ordinance 01-2016-** discussion of a draft ordinance establishing procedures for relinquishing and acquiring unused sewer capacity.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for March**
2. **Fresh Water Flow Data – for March**
3. **Operations and Maintenance Summary –**activities during the month of March.

C. Monthly Safety Committee Meeting Minutes, Month of March

7. **President’s Report: None**

8. **Committee Reports: None**

9. **Resolutions:**

1. **RESOLUTION 2016-01 OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT AUTHORIZING THE GENERAL MANAGER TO SIGN FINANCING AGREEMENT, AMENDMENTS, AND CERTIFICATIONS FOR FUNDING UNDER THE DRINKING WATER STATE REVOLVING FUND (DWSRF); AUTHORIZING THE GENERAL MANAGERTO APPROVE CLAIMS FOR REIMBURSEMENT; AUTHORIZING THE GENERAL MANAGER TO EXECUTE BUDGET AND EXPENDITURE SUMMARY; AUTHORIZING THE GENERAL MANAGERTO SIGN THE FINAL RELEASE FORM AND THE GENERAL MANAGER TO SIGN THE CERTIFICATION OF PROJECT COMPLETION; AND PLEDGING AND DEDICATING NET WATER REVENUES FROM TO PAYMENT OF DWSRF FINANCING.**

10. **Correspondence: None**

11. **Closed Session: None**

12. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Schedule of Upcoming Meetings

- Regular Meeting - May 17, 19, 2016
- Regular Meeting - June 21, 2016
- Regular Meeting - July 19, 2016

We certify that on April 15, 2016 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager